

AirSupply

Training guide for users



OTD Collaboration June 2025



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Index of abbreviations

Customer Material Number
Despatch Advice
Goods arrival date
Graphic User Interface
Kilobyte
Key Performance Indicator
Machine to Machine
New Concession Request
Printable Document Format
Purchase Order
Last agreed requested date
Supplier Material Number



Preamble

The AirSupply training guide is kept generic, and the supplier must comply with his customer scope and specificities. A document "Customer matrix" is available and needs to be considered by the supplier.

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The AirSupply user training guide is composed of 13 modules, one customer matrix and one exercise book. This module is dedicated to OTD Collaboration.



Figure 1: Modules overview



Objectives of the OTD Collaboration module

The 'OTD collaboration (On Time Delivery) training module describes the way an OTD line is created, the actions that are required on customer and supplier side to react and collaborate on the different statuses and the Key Performance Indicators that are a result of the collaboration.

This module also explains how to:

- Collaborate as a supplier and customer
- Download of OTD data
- Send OTD lines via E-Mail
- Filtering OTD KPI results.
- Download OTD KPIs.

At the end of this module, the appendix contains:

- Tables corresponding to OTD screens in AirSupply with the name and description of each column.
- The list of the referenced documents (using the naming convention [RD, number of the referenced document, Title] for example [RD11, Concession]).



1 General concepts

1.1 Definition

The OTD collaboration process is designed to enable sharing the performance results between customer and supplier and so to improve overall performance especially concerning the punctual delivery. The aim of this AirSupply module, based on delivery data is to:

- Agree on performance measures
- Eliminate arguments regarding actual performance
- Improve Delivery performance
- Formalize a process to improve data accuracy
- Provide a single face to suppliers

This process includes collaboration between customer and supplier via the AirSupply platform to identify responsibilities and root-causes of unpunctual deliveries.



1.2 OTD-Collaboration Business Process Overview

The trigger for the generation of an OTD line, the starting point for the whole OTD Collaboration process, is the status change of a PO Schedule line to 'RECEIVED'. There are two possible ways for this status change. It is either the Goods Receipt process or the PO Update process by the customer:

1.2.1 Goods Receipt process triggers status change to 'RECEIVED'

The diagram below shows the main steps of the Goods Receipt process within AirSupply tool as trigger for the PO Status change to 'RECEIVED' and in succession the generation of the OTD line.



Figure 2: Goods Receipt process

In the Goods Receipt process, first the physical reception is performed, for example in the customer's warehouse. Then a Goods Receipt message is created in the customer ERP system and sent to AirSupply. If the Goods Receipt quantity is equal to the requested quantity, the PO in AirSupply switches to status 'RECEIVED'. This is the trigger for the first step of the OTD Collaboration process, the generation of an OTD line. For a detailed description of the OTD Collaboration process, please refer to chapter 1.2.3.

Note: If the PO Status is different to 'RECEIVED', that means for example 'PARTIALLY RECEIVED', no OTD line will be generated.

1.2.2 PO Update process triggers status change to 'RECEIVED'

The diagram below shows the main steps of the Purchase Order Update process within AirSupply tool as trigger for the PO Status change to 'RECEIVED' and in succession the generation of the OTD line:



Figure 3: PO Update process



A PO Update message with the "Final Delivery Flag" is created in the customer ERP system and sent to AirSupply. Then the PO Status 'RECEIVED' is published in AirSupply application. This is the trigger for the first step of the OTD Collaboration process, the generation of an OTD line. This process is independent from the actual Goods Receipt quantity. It is for example possible that the actual Goods Receipt Quantity is not equal to the requested quantity but nevertheless in this case the PO Status changes to 'RECEIVED' because of the "Final delivery Flag".

For the detailed description of the OTD Collaboration process, please refer to the next chapter.

Note: The "Final Delivery Flag" can also be sent in a Goods Receipt message by the customer.

1.2.3 OTD Collaboration Process

The diagram below shows the main steps of the entire OTD Collaboration process within AirSupply tool:



First, an OTD line is generated as soon as the PO Schedule line has the status 'RECEIVED' (•) and in a second step the system calculates automatically the initial grading (•). If this grading is outside the "On Time delivery Window", that means "(Very) Early" or "(Very) Late", then the OTD line is published in a dedicated OTD screen (•). After this data has been published in AirSupply, supplier and customer can collaborate on the OTD results and give their causes and evidence for the unpunctual delivery (•). This collaboration is possible only in a certain timeframe after the publication. Furthermore, AirSupply calculates automatically the main KPI figures for the aggregated OTD lines (•). The result is displayed in a dedicated screen with all aggregated KPI results.



1.3 OTD Collaboration principles

1.3.1 Collaboration definition

The term 'collaboration' for the OTD Collaboration module is used to illustrate the relationship between a customer and a supplier and the process by which they can exchange information and causes on a delivery which is not "On Time", that means a delivery which is early or late.

In all cases, the collaboration is performed based on different statuses of an OTD line in AirSupply. The main status is the 'Overall Collab Status', as follows:

- Overall Collab Status NEW: Supplier action required
- Overall Collab Status OPEN: Customer action required
- Overall Collab Status CLOSED: Final Status, no action required (except Reopen for customer if necessary)
- Overall Collab Status REOPEN: Supplier action required
- 1.3.2 Collaboration models and status overview

The different collaboration steps and the status can be summarized by the following scheme:



Figure 4: OTD collaboration cycle



The following table explains the different supplier and customer status types and flags linked to the OTD collaboration lifecycle:

	Indicates the total status of the line. NEW : OTD line has been published, but not yet collaborated					
Overall Collab	OPEN : collaboration ongoing (supplier has started collaboration, but collaboration is not yet finished)					
status	CLOSED : collab cycle is closed both for supplier and customer. Customer can reopen (within 60 days, see description customer reopen below)					
	REOPEN : OTD line has been reopened (only possible by the customer).					
Grading	Indicates the delivery performance of the supplier, calculated by AirSupply based on defined settings for the gradings. Starts with initial grading. Possible values are very early, early, late, very late, on time					
	Possible values:					
	OPEN: supplier can collaborate					
Status	ACCEPTED : line has already been accepted either by supplier collaboration or auto- accept. No supplier action possible					
	REJECTED : line has been rejected by supplier. No more supplier action possible.					
	Possible values:					
	NEW : customer to wait for end of supplier collaboration. No customer action possible.					
Customer Collab	OPEN: customer can collaborate					
Status	ACCEPTED : line has been accepted either by customer collaboration or auto- accept. Line is closed; no action possible (except reopen).					
	REJECTED : line has been rejected by customer. Line is closed; no action possible (except reopen).					
Supplier collaborated	Indicates whether supplier has collaborated on this line (flag, YES or NO)					
Customer collaborated	Indicates whether customer has collaborated on this line (flag, YES or NO)					
Scored for KPI calculation	Determines whether the OTD line shall be considered for KPI calculation (flag, YES or NO)					
	Derived from combination "Supplier collaborated" and "customer collaborated". Indicates the last party which has collaborated. Rules:					
OTD Management	Overall status is NEW or REOPEN (neither supplier collaboration nor auto-accept) \rightarrow NEW					
Status	Neither supplier nor customer has collaborated, and line is closed (supplier auto-accept) \rightarrow No collaboration					
	Supplier has collaborated, but not the customer \rightarrow Collaborated by Supplier					
	Customer has collaborated → Collaborated by Customer					

Table 1: Different statuses and flags within the OTD collaboration process



1.4 OTD KPI

The Key Performance Indicators evaluate mainly the delivery performance of the supplier.

The KPIs are a result of the collaboration and calculated based on the different gradings, statuses and flags that are available for every OTD line. The regarded time frame for the KPI calculation is called "horizon" and is always a full calendar month and aggregated on different levels of customer and supplier company. OTD lines are grouped in a horizon H if the "last agreed requested date" coming from the PO Schedule line is within the calendar month H.

KPI calculation is run daily to reflect changes on OTD lines in the aggregated KPI figures. OTD calculation comprises the calculation of the basic OTD KPI figures (percentage of deliveries On Time before and after collaboration), but also the figures for collaboration behaviour of supplier and customer. Furthermore, KPI calculation includes the count of numbers in OTD and PO SL data pool. KPI calculation is not only based on published lines, but also on data which is not visible in the application.



2 OTD collaboration cycle and KPI

2.1 Initial creation of OTD lines

For the creation of an OTD line, there are some requirements that need to be fulfilled, first the OTD line must be generated, and then a grading needs to be assigned and in a last step it needs to be published.

2.1.1 Generation of OTD lines

The generation of OTD data is always based on the PO schedule line in AirSupply.

An OTD line is generated if following requirements are fulfilled:

- 1st requirement:
 - o Customer sends a Goods receipt message that the PO schedule line is fully received or...
 - Customer sends an Update of the Purchase Order with the "final delivery flag" with a goods receipt date.
- 2nd requirement:
 - The PO Schedule line is marked by the customer as relevant for OTD. The supplier is not able to check in any Purchase Order screen if it is (will be) relevant for OTD in AirSupply.

That means that only a fully received PO Schedule line which is OTD relevant will be generated. These OTD lines are grouped in different horizons that are representing a calendar month.

2.1.2 Initial determination of OTD grading

With generation of an OTD line, the initial grading for the line will be determined, using the settings for the "On Time" definition.

For the determination of the OTD grading the following two values are compared:

- The expected date for the goods arrival (delivery date): The last agreed requested date from the PO Schedule line (abbr. RD)
- The effective goods arrival date: This value is taken from the last received message which indicates the physical goods reception (abbr. GAD)

Note: If no goods arrival date is transmitted by the customer in the Goods Receipt or PO Update message, then no OTD line will be generated because there is no possibility to determinate a grading.

The settings for the gradings are always customer specific.



2.1.2.1 Standard case

In a standard case, there are three different gradings:

- Early
- On Time
- Late



Figure 5: Different gradings for standard case

Note: The gradings "Very early" and "Very late" are described in chapter 2.1.2.2.

- RD Last agreed requested date
- GAD Goods arrival date
- OF Value for On Time from
- OT Value for On Time to



Figure 6: Determination of grading for standard case

Example

The setting will then be done for the "On time from" and "On Time to" window.

RD	Last agreed requested date	21.01.
OF	Value for On Time from	3 days
ОТ	Value for On Time to	2 days

Early if GAD is equal or earlier than RD - OF	21.01 – 3 days
= Early if GAD is equal or earlier than the	18.01.
On Time if GAD is later than RD - OF	21.01. – 3 days
And if equal or earlier than RD + OT	21.01. + 2 days
= On Time if GAD is between	19.01 23.01.
Late if GAD is later than RD + OT	21.01. + 2 days
= Late if GAD is later than the	23.01. (from the 24.01. on)







In the AirSupply application, these timeframes are shown in the screen 'OTD Collaboration'. On the following screenshot, you can see the columns *"Early to"* (**1**), *"Last Agreed Requested Date"* (**5**) and *"Late from"* (**2**) for the grading with the mouseovers. Please refer to chapter 3.2.1 to know how to access to this this screen.

Active	1	 equal to 		YES	Y Add i	ine Delete line			My search profiles Supplyon Def. Sear	ch 🛩 Ma	anage •
Search	Reset				1041 1041					And	indel ^e ncescon
OTD Collabo	oration	OTD KPI Re	sults	OTD All Lines	Grading is EARLY if	goods arrival date is equal	to or earlier than this	date	Brading is LATE if goods	arrival date is later than t	his date.
OTD Guide	~	Sorted by KPI	Horizon	Manage •			0 /	2	<u> </u>	Reset a	Il Filters
PO		P0 Line	P0 Sch.	Goods Arrival Date	Initial Grading	Grading acc. Collab	Early to	Last Agreed Requested date	Late from	Overall Collab Status	Ver
TNA-AirbD	EF-G-2025	00050	0001	10.07.2025 15:48:23	VERY LATE	VERY LATE	10.06.2025 23:	17.06.2025 23:59:59	24.06.2025 2	CLOSED	01.0
TNA-AirbD	EF-G-2025	00010	0001	16.04.2025 15:46:2	VERY EARLY	ON TIME	06.06.2025 23	13.06.2025 23:59:59	22.06.2025 2	CLOSED	29.0
TNA-AirbD	EF-G-2025	00010	0001	21.04.2025 10:19:54	VERY EARLY	VERY EARLY	16.06.2025 23:	18.06.2025 23:59:59	24.06.2025 2	CLOSED	01.0
TNA-OTOD	EMO-2025	00020	0001	02.07.2025 12:16:19	VERY LATE	ON TIME	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	CLOSED	12.0
TNA-OTOD	EM0-2025	00020	0001	02.07.2025 12:19:0	VERY LATE	VERY LATE	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	NEW	12.0
TNA-OTDD	EM0-2025	00020	0001	02.07.2025 12:23:1	VERY LATE	VERY LATE	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	NEW	12.0
TNA-Airb0	EF-G-2025	00030	0001	24.05.2025 11:21:40	VERY LATE	VERY LATE	25.04.2025 23	01.05.2025 23:59:59	05.05.2025 2	CLOSED	12.0
TNA-AirbD	EF-G-2025	00040	0001	29.05.2025 11:21:40	VERY LATE	VERY LATE	28.04.2025 23	02.05.2025 23:59:59	06.05.2025 2	CLOSED	13.0
TNA-Airb0	EF-G-2025	00050	0001	03.06.2025 11:21:40	VERY LATE	ON TIME	28.04.2025 23	03.05.2025 23:59:59	08.05.2025 2	CLOSED	13.0
TNA-AirbD	EF-6-2025	00010	0001	16.04.2025 16:36:0	VERY EARLY	VERY EARLY	29.04.2025 23	05.05.2025 23:59:59	07.05.2025 2	NEW	14.0
TNA-AirbB	EF-G-2025	00020	0001	30.03.2025 11:02:3	VERY EARLY	VERY EARLY	15.04.2025 23:	18.04.2025 23:59:59	22.04.2025 2	CLOSED	29.
TNA-AirbO	EF-0-2025	00030	1000	12.05.2025 11:02:30	VERY LATE	VERY LATE	15.04.2025 23:	19.04.2025 23:59:59	22.04.2025 2	CLOSED.	29.
TNA-AirbD	EF-6-2025	00040	0001	17.05.2025 11:02:30	VERY LATE	VERY LATE	15.04.2025 23:	20.04.2025 23:59:59	22.04.2025 2	CLOSED	29.
TNA-AirbD	EF-G-2025	00050	0001	22.05.2025 11:02:3	VERY LATE	VERY LATE	16.04.2025 23:	21.04.2025 23:59:59	23.04.2025 2	REOPEN	01.0
TNA-Airb0	EF-B-2025	00010	0001	29.03.2025 11:02:30	VERY EARLY	VERY EARLY	14.04.2025 23:	17.04.2025 23:59:59	21.04.2025 2	CLOSED	28.0
Back Ser	od E-Mail	Download +	Accent	Reject							

Note: The requested date from the PO message will normally be stored in AirSupply with the time 23:59:59 as described in this example. (Except the cases where the customer provides already an exact time)



 1^{st} example: Goods arrival date (GAD) = 20.01.



In this example the Goods Arrival date is inside the "On Time window". The initial grading will be "On Time" This OTD line will be never visible in the application (Please refer for details to chapter 2.1.3).

 2^{nd} example: Goods arrival date (GAD) = 24.01.



In this example the Goods Arrival date is after the 23.01.

Active	equal to		✓ YES	👻 Add i	ine Delete line			My search profiles	who will be	
Search Reset								Supplyon bel. Sear		enage
OTD Collaboration	OTD KPI Re	sults C	TD All Lines							
OTD Guide	Sorted by KPI	Horizon	Manage						Reset a	I Filters
PO	POLine	P0 Sch	Goods Arrival Date	Initial Grading	Grading acc. Collab	Early to	Last Agreed Requested date	 Late from 	Overall Collab Status	Ve
TNA-AirbDEF-G-2025	00050	1000	10.07.2025 15:46:23	VERY LATE	VERY LATE	10.06.2025 23:	17.08.2025 23:59:59	24.06.2025 2	CLOSED	01
TNA-AirbDEF-G-2025	00010	0001	16.04.2025 15:46:23	VERY EARLY	ON TIME	06.06.2025 23	13.06.2025 23:59:59	22.08.2025 2	CLOSED	29
TNA-AirbDEF-G-2025	00010	0001	21.04.2025 10:19:54	VERY EARLY	VERY EARLY	16.06.2025 23:	18.06.2025 23:59:59	24.06.2025 2	CLOSED	01
TNA-0T00EM0-2025	00020	0001	02.07.2 12:16:19	VERATE	ON TIME	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	CLOSED	12
TNA-0TDDEM0-2025	00020	0001	24.01.2025 12:19:05	LATE	LATE	29.05.2025 23	03.06.2025 11:30:00	05.08.2025 2	NEW	12
TNA-0T00EM0-2025	00020	0001	02.07.2025 12:23:16	VERY LATE	VERY LATE	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	NEW	12
TNA-AirbOEF-G-2025	00030	0001	24.05.2025 11:21:40	VERY LATE	VERY LATE	25.04.2025 23	01.05.2025 23:59:59	05.05.2025 2	CLOSED	12
TNA-AirbDEF-G-2025	00040	1000	29.05.2025 11:21:40	VERY LATE	VERY LATE	28.04.2025 23	02.05.2025 23:59:59	06.05.2025 2	CLOSED	13
TNA-AirbDEF-G-2025	00050	0001	03.06.2025 11:21:40	VERY LATE	ON TIME	28.04.2025 23	03.05.2025 23:59:59	06.05.2025 2	CLOSED	13
TNA-AirbDEF-G-2025	00010	0001	16.04.2025 16:36:05	VERY EARLY	VERY EARLY	29.04.2025 23	05.05.2025 23:59:59	07.05.2025 2	NEW	14
TNA-AirbDEF-G-2025	00020	0001	30.03.2025 11:02:30	VERY EARLY	VERY EARLY	15.04.2025 23:	18.04.2025 23:59:59	22.04.2025 2	CLOSED	29
TNA-AirbDEF-G-2025	00030	0001	12.05.2025 11:02:30	VERY LATE	VERY LATE	15.04.2025 23:	19.04.2025 23:59:59	22.04.2025 2	CLOSED	29
TNA-AirbDEF-G-2025	00040	0001	17.05.2025 11:02:30	VERY LATE	VERY LATE	15.04.2025 23:	20.04.2025 23:59:59	22.04.2025 2	CLOSED	29
TNA-AirbDEF-G-2025	00050	0001	22.05.2025 11:02:30	VERY LATE	VERY LATE	16.04.2025 23:	21.04.2025 23:59:59	23.04.2025 2	REOPEN	01.
TNA-AirbDEF-G-2025	00010	1000	29.03.2025 11:02:30	VERY EARLY	VERY EARLY	14.04.2025 23:	17.04.2025 23:59:59	21.04.2025 2	CLOSED	28

- Goods Arrival date on the 24.01.
- 2 The Initial Grading is "LATE"



2.1.2.2 Extended case

Depending on the customer settings, in an extended case, there are also up to five different grading possible:

- Very early
- Early
- On Time
- Late
- Very Late

Very Early	Early	On Time	Late	Very Late	

Figure 7: Different grading for extended case

- RD Last agreed requested date
- GAD Goods arrival date
- E Value for Early
- OF Value for On Time from
- OT Value for On Time to
- L Value for Late

RD - (0	DF + E) RD	- OF R	D RD	OT RD + (OT + L)	
Very Early	Early	On ⁻	Time	Late	Very Late	-
		< OF →	OT →			
	● OF + E		•	OT + L		

Figure 8: Determination of grading for extended case

Example

The setting will then be done for the "On time from", "On Time to", "Early" and "Late" window.

RD	Last agreed requested date	21.01.
E	Value for Early	7 days
OF	Value for On Time from	3 days
ОТ	Value for On Time to	2 days
L	Value for Late	5 days

Very Early if GAD is equal or earlier than $RD - (OF + E)$	21.01. – (3 + 7 days)
= Very Early if GAD is equal or earlier than the	11.01.
Early if GAD is equal or earlier than RD - OF	21.01 – 3 days
And if later than RD – (OF + E)	21.01. – (3 + 7 days)
= Early if GAD is between	12.11. – 18.11.
On Time if GAD is later than RD - OF	21.01. – 3 days
And if equal or earlier than RD + OT	21.01. + 2 days



= On Time if GAD is between

Late if GAD is later than RD + OT

And if earlier or equal than RD + (OT + L)

= Late if GAD is between

Very Late if GAD is later than RD + (OT + L)

= Late if GAD is later than the

19.01. - 23.01. 21.01. + 2 days 21.01. + (2 + 5 days)

24.01. – 28.01.

21.01. + (2 + 5 days)

28.01. (from the 29.01. on)



In the AirSupply application, these timeframes are shown in the screen 'OTD Collaboration'. On the following screenshot, you can see the columns *"Very Early to"* ((1), *"Early to"* ((1)), *Last Agreed Requested Date"* ((3), *"Late from"* (2) and *"Very Late from"* (5) for the grading with the mouseovers. Please refer to chapter 3.2.1 to know how to access to this this screen.

KPI Res Grading to VER* I by KPI Horizon M Ine PO Sch C 50 0001 1 00 0001 2	Gradin Y EARLY If goods arrival o tanage ~ Goods Arrival Date 10.07.2025 15:46:23 16.04.2025 15:48:23	ig is EARLY if goods late is equal to or ea Initial Grading VERY LATE	arrival date is equal to or ea rilier than this date.	arlier than this date.	Grading is LATE if o	Supplyon Def. Sear Brading is VER than this date. goods arrival date is late	rch YLATE if goods arriva	Manage •
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KPI Res Brading to VER I by KPI Horizon M Ine P0 Sch 0 50 0001 1 10 0001 1	Y EARLY If goods arrival of fanage • Goods Arrival Date 10.07.2025 15:46:23 16.04.2025 15:48:23	late is equal to or ea Initial Grading VERY LATE	Very Early to		Grading is LATE If (goods arrival date is late	er than this date.	/
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	21.04.2025 10:19:54	VERY EARLY	05.06.2025 23:59	16.06.2025 23:	18.06.2025 23:59:59	24.06.2025 2	01.07.2025 23:59:	VERYE
20 0001 0	02.07.2025 12:16:19	VERY LATE	20.05.2025 23:59	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	12.06.2025 23:59:.	ON TIM
20 0001 0	02.07.2025 12:19:05	VERY LATE	20.05.2025 23:59	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	12.06.2025 23:59:.	VERY L
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30 0001 2	24.05.2025 11:21:40	VERY LATE	16.04.2025 23:59:	25.04.2 <mark>0</mark> 25 23	01.05.2025 23:59:59	05.05.2025 2	12.05.2025 23:59:.	VERY L
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1st example

Goods arrival date (GAD) = 11.01.



In this example the Goods Arrival date is equal earlier than the 11.01.

Active		 equal to 		YES	× A6d	ine I Delete line			My search profiles		
Search	Reset								Supplyon Def. Sear	rch 👻	Manage ·
OTD Coll	aboration	OTD KPI R	esults	OTD All Lines							
OTD Guide		Sorted by KF	1 Horizon	Manage						Reset	all Filters
PO		P0 Line	PO Sch.	Goods Arrival Date	Initial Grading	Grading acc. Collab	Early to	Last Agreed Requested date	Late from	Overall Collab Statu	is Ve
TNA-A	irbDEF-G-2025	00050	0001	10.07.2025 15:48:23	VERY LATE	VERY LATE	10.08.2025 23:	17.06.2025 23:59:59	24.06.2025 2	CLOSED	01
TNA-Ai	irbDEF-G-2025	01000	0001	16.04.2025 15:46:23	VERY EARLY	ON TIME	06.06.2025 23	13.06.2025 23:59:59	22.06.2025 2	CLOSED	29
TNA-Ai	irbDEF-G-2025	00010	0001	21.04.2025 10:19:54	VERYEARLY	VERY EARLY	16.06.2025 23:	18.06.2025 23:59:59	24.08.2025 2	CLOSED	01
TNA-0	TODEMO-2025	00020	0001	02.07.2012:16:19	VERZATE	ON TIME	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	CLOSED	12
TNA-0	TODEMO-2025	00020	0001	11.01.2025 12:19:05	VERY EARLY	VERY EARLY	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	NEW	12
TNA-D	TODEMO-2025	00020	0001	02.07.2025 12:23:16	VERYLATE	VERY LATE	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	NEW	12
TNA-A	irbDEF-G-2025	00030	0001	24.05.2025 11:21:40	VERY LATE	VERY LATE	25.04.2025 23	01.05.2025 23:59:59	05.05.2025 2	CLOSED	12
TNA-A	irbDEF-G-2025	00040	0001	29.05.2025 11:21:40	VERY LATE	VERY LATE	28.04.2025 23	02.05.2025 23:59:59	06.05.2025 2	CLOSED	13
TNA-Ai	irbDEF-G-2025	00050	0001	03.06.2025 11:21:40	VERYLATE	ON TIME	28.04.2025 23	03.05.2025 23:59:59	06.05.2025 2	CLOSED	13
TNA-Ai	irbDEF-G-2025	00010	0001	16.04.2025 16:36:05	VERY EARLY	VERY EARLY	29.04.2025 23	05.05.2025 23:59:59	07.05.2025 2	NEW	14
TNA-Ai	irbDEF-G-2025	00020	0001	30.03.2025 11:02:30	VERY EARLY	VERY EARLY	15.04.2025 23:	18.04.2025 23:59:59	22.04.2025 2	CLOSED	29
TNA-Ai	irbDEF-G-2025	. 00030	0001	12.05.2025 11:02:30	VERY LATE	VERY LATE	15.04.2025 23:	19.04.2025 23:59:59	22.04.2025 2	CLOSED	29
TNA-Ai	irbDEF-G-2025	00040	1000	17.05.2025 11:02:30	VERYLATE	VERY LATE	15.04.2025 23:	20.04.2025 23:59:59	22.0 <mark>4.2</mark> 025 2	CLOSED	29
TNA-A	irbDEF-G-2025	00050	0001	22.05.202511:02:30	VERY LATE	VERY LATE	16.04.2025 23:	21.04.2025 23:59:59	23.04.2025 2	REOPEN	01
TNA-Ai	irbDEF-G-2025	00010	0001	29.03.2025 11:02:30	VERY EARLY	VERY EARLY	14.04.2025 23:	17.04.2025 23:59:59	21.04.2025 2	CLOSED	28
Back	Send E-Mail	Download -	Accept	Reject							

- 0 Goods Arrival date on the 11.01.
- 2 The Initial Grading is "VERY EARLY"



2nd example

Goods arrival date (GAD) = 29.01.



In this example the Goods Arrival date is after the 28.01.

Active		equal to		YES	× Aridi	ine I Deleta line			My search profiles		
Search	Reset			1000	and a second				Supplyon Def. Sear	ch 👻	Manage •
OTD Collabo	ation	OTD KPI Re	esults	OTD All Lines							
OTD Guide	-	Sorted by KP	1 Horizon	Manage +						Rese	t all Filters
PO		POLine	P0 Sch	Goods Arrival Date	Initial Grading	Grading acc. Collab	Early to	Last Agreed Requested date	 Late from 	Overall Collab Statu	is Ver
TNA-AirbDE	F-G-2025	00050	0001	10.07.2025 15:46:23	VERY LATE	VERY LATE	10.08.2025 23:	17.06.2025 23:59:59	24.06.2025 2	CLOSED	01.0
TNA-AirbDB	F-G-2025	01000	0001	16.04.2025 15:46:23	VERY EARLY	ON TIME	06.06.2025 23	13.06.2025 23:59:59	22.06.2025 2	CLOSED	29.
TNA-AirbDB	F-G-2025	00010	0001	21.04.2025 10:19:54	VERYEARLY	VERY EARLY	16.06.2025 23:	18.06.2025 23:59:59	24.08.2025 2	CLOSED	01.0
TNA-OTODE	MO-2025	00020	0001	02.07.2 12:16:19	VER	ON TIME	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	CLOSED	12.0
TNA-OTODE	MO-2025	00020	0001	29.01.2025 12:19:05	VERY LATE	VERY LATE	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	NEW	12.
TNA-DTDD	MO-2025	00020	0001	02.07.2025 12:23:16	VERYLATE	VERY LATE	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	NEW	12.
TNA-AirbDB	F-G-2025	00030	0001	24.05.2025 11:21:40	VERY LATE	VERY LATE	25.04.2025 23	01.05.2025 23:59:59	05.05.2025 2	CLOSED	12.
TNA-AirbDE	F-G-2025	00040	0001	29.05.2025 11:21:40	VERY LATE	VERY LATE	28.04.2025 23	02.05.2025 23:59:59	06.05.2025 2	CLOSED	13.
TNA-AirbDB	F-G-2025	00050	0001	03.06.2025 11:21:40	VERYLATE	ON TIME	28.04.2025 23	03.05.2025 23:59:59	06.05.2025 2	CLOSED	13.
TNA-AirbDB	F-G-2025	00010	0001	16.04.2025 16:36:05	VERYEARLY	VERY EARLY	29.04.2025 23	05.05.2025 23:59:59	07.05.2025 2	NEW	14.
TNA-AirbDB	F-G-2025	00020	0001	30.03.2025 11:02:30	VERYEARLY	VERY EARLY	15.04.2025 23:	18.04.2025 23:59:59	22.04.2025 2	CLOSED	29
TNA-AirbDE	F-G-2025	00030	0001	12.05.2025 11:02:30	VERY LATE	VERY LATE	15.04.2025 23:	19.04.2025 23:59:59	22.04.2025 2	CLOSED	29.
TNA-AirbDB	F-G-2025	00040	0001	17.05.2025 11:02:30	VERYLATE	VERY LATE	15.04.2025 23:	20.04.2025 23:59:59	22.04.2025 2	CLOSED	29.
TNA-AirbDB	F-G-2025	00050	0001	22.05.202511:02:30	VERY LATE	VERY LATE	16.04.2025 23:	21.04.2025 23:59:59	23.04.2025 2	REOPEN	01.
TNA-AirbDE	F-G-2025	00010	0001	29.03.2025 11:02:30	VERYEARLY	VERY EARLY	14.04.2025 23:	17.04.2025 23:59:59	21.04.2025 2	CLOSED	28.
Back Sen	IE-Mail	Download -	Accept	Reject							

0 Goods Arrival date on the 29.01.

2 The Initial Grading is "VERY LATE"



3rd example

Goods arrival date (GAD) = 12.01.



In this example the Goods Arrival date is earlier or equal than the 18.01. and, or later than the 11.01.

Active		equal to		YES.	× Artes	lino I Naloto lino			My search profiles		
Search	Reset			1000	and a second				Supplyon Def. Sear	rch 👻	Manage
OTD Collabor	ation	OTD KPI R	esults	OTD All Lines							
DTD Guide	~	Sorted by KP	'i Horizon	Manage						Rese	t all Filters
PO		P0 Line	P0 Sch	Goods Arrival Date	Initial Grading	Grading acc. Collab	Early to	Last Agreed Requested date	Late from	Overall Collab State	us Ve
TNA-AirbDE	F-G-2025	00050	0001	10.07.2025 15:46:23	VERY LATE	VERY LATE	10.08.2025 23:	17.06.2025 23:59:59	24.06.2025 2	CLOSED	01
TNA-AirbDE	F-G-2025	00000	0001	16.04.2025 15:46:23	VERY EARLY	ON TIME	06.06.2025 23	13.06.2025 23:59:59	22.06.2025 2	CLOSED	29
TNA-AirbDE	F-G-2025	00010	0001	21.04.2025 10:19:54	VERYEARLY	VERY EARLY	16.06.2025 23:	18.06.2025 23:59:59	24.08.2025 2	CLOSED	01
TNA-OTODE	MO-2025	00020	0001	02.07.2012:16:19	VER	ON TIME	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	CLOSED	12
TNA-OTODE	MO-2025	00020	0001	12.01.2025 12:19:05	EARLY	EARLY	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	NEW	12
TNA-DTDDE	MO-2025	00020	0001	02.07.2025 12:23:16	VERYLATE	VERY LATE	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	NEW	12
TNA-AirbDE	F-G-2025	00030	0001	24.05.2025 11:21:40	VERY LATE	VERY LATE	25.04.2025 23	01.05.2025 23:59:59	05.05.2025 2	CLOSED	12
TNA-AirbDE	F-G-2025	00040	0001	29.05.2025 11:21:40	VERY LATE	VERY LATE	28.04.2025 23	02.05.2025 23:59:59	06.05.2025 2	CLOSED	13
TNA-AirbDE	F-G-2025	00050	0001	03.06.2025 11:21:40	VERY LATE	ON TIME	28.04.2025 23	03.05.2025 23:59:59	06.05.2025 2	CLOSED	13
TNA-AirbBE	F-G-2025	00010	0001	16.04.2025 16:36:05	VERYEARLY	VERY EARLY	29.04.2025 23	05.05.2025 23:59:59	07.05.2025 2	NEW	14
TNA-AirbDE	F-G-2025	00020	0001	30.03.2025 11:02:30	VERY EARLY	VERY EARLY	15.04.2025 23:	18.04.2025 23:59:59	22.04.2025 2	CLOSED	29
TNA-AirbDE	F-G-2025	00030	0001	12.05.2025 11:02:30	VERY LATE	VERY LATE	15.04.2025 23:	19.04.2025 23:59:59	22.04.2025 2	CLOSED	29
TNA-AirbDE	F-G-2025	00040	1000	17.05.2025 11:02:30	VERYLATE	VERY LATE	15.04.2025 23:	20.04.2025 23:59:59	22.04.2025 2	CLOSED	29
TNA-AirbDE	F-G-2025	00050	0001	22.05.202511:02:30	VERY LATE	VERY LATE	16.04.2025 23:	21.04.2025 23:59:59	23.04.2025 2	REOPEN	01
TNA-AirbDE	F-G-2025	00010	0001	29.03.2025 11:02:30	VERY EARLY	VERY EARLY	14.04.2025 23:	17.04.2025 23:59:59	21.04.2025 2	CLOSED	28
Back Sen	I E-Mail	Download -	Accept	Reject			- Marcalantin America			Sec. 10	

0 Goods Arrival date on the 12.01.

2 The Initial Grading is "EARLY".



2.1.3 Publishing of OTD lines

After the determination of the OTD grading, the system publishes the OTD lines. For that it is checked whether the delivery of the goods was inside or outside the "On time delivery" window. If the delivery was outside the "On Time delivery" window, the OTD line is generated based on the PO SL information and published in OTD collaboration screen.

- Delivery is "On Time" → OTD line is not published. These OTD lines are never visible for the user within the AirSupply application.
- Delivery is <u>not</u> "On Time", delivery is either "(very) early" or "(very) late" → OTD line will be published. Only after the publication the line is visible for the user within the AirSupply application. These OTD lines are subject of the next chapters.

2.1.4 Update of OTD line

If certain fields in the PO schedule line are updated, the already published OTD line is updated accordingly or cancelled (removed).

Following situations are possible for example:

- The Goods receipt is cancelled, and then an OTD line is removed automatically.
- The customer changed the requested quantity or date, then the status of the PO changes to Customer Change Order Request (CCOR), and then an OTD line is removed automatically.
- The supplier changed the requested quantity or date, then the status of the PO changes to Supplier Change Order Request (SCOR), and then an OTD line is removed automatically.
- A Purchase Order which is not relevant for OTD, and which is sent again with the flag 'OTD relevant' so the OTD line will be generated.



2.2 OTD Collaboration Cycle and workflow

2.2.1 Collaboration periods

Collaboration on OTD lines is only possible in a defined timeframe. For the collaboration cycles, a calendar will define the time windows when supplier or customers are able to collaborate on OTD lines. This calendar defines for each month (in which the OTD line is published) the end date for supplier collaboration and the end date for customer collaboration. This calendar can be defined by each customer. If no collaboration takes place within the defined time windows, there will be an auto-accept.

Collaboration start for supplier:

 Collaboration for supplier starts with the publishing of an OTD line in AirSupply = date when the OTD line gets the overall collab status "NEW" (or REOPEN in case that OTD line has been reopened by customer).

Collaboration start for customer:

 Collaboration for customer starts if supplier rejected the OTD line before, otherwise the OTD line was closed.

In this example of calendar, the collab end dates are listed for each calendar month. Both end dates will be displayed in the OTD collab screen for each OTD line (please refer to chapter 3.5.1. for more details). Collab end is always the end of the day.

Date of status new/open (either new imported or reopened) in month:	Collab. end supplier	Collab. end customer	Collab end date customer REOPEN (60 days after Collab End Date Customer)
12.2014	09.01.2015	16.01.2015	16.01.2015 + 60 days
01.2015	13.02.2015	20.02.2015	20.02.2015 + 60 days
02.2015	13.03.2015	20.03.2015	20.03.2015 + 60 days
03.2015	10.04.2015	17.04.2015	17.04.2015 + 60 days
04.2015	08.05.2015	15.05.2015	15.05.2015 + 60 days
05.2015	12.06.2015	19.06.2015	19.06.2015 + 60 days
06.2015	10.07.2015	17.07.2015	17.07.2015 + 60 days
07.2015	11.09.2015	18.09.2015	18.09.2015 + 60 days
08.2015	11.09.2015	18.09.2015	18.09.2015 + 60 days
09.2015	09.10.2015	16.10.2015	16.10.2015 + 60 days
10.2015	13.11.2015	20.11.2015	20.11.2015 + 60 days
11.2015	11.12.2015	18.12.2015	18.12.2015 + 60 days
12.2015	15.01.2016	22.01.2016	22.01.2016 + 60 days

Table 2: Example of collaboration calendar



Example 1

An OTD line is published on the 10.12.2014

- According to the collaboration periods the supplier has time until the 09.01.2015 either to accept or reject the OTD line.
- The supplier rejects the OTD line on the 20.12.2014
- According to the collaboration periods the customer has time until the 16.01.2015 either to accept or reject the OTD line.
- The customer accepts the OTD line on the 14.01.2015
- According to the collaboration periods the customer has the possibility until 60 days after the 16.01.2015 to reopen the OTD line.

Example 2

An OTD line is published on the 30.01.2015

- According to the collaboration periods the supplier has time until the 13.02.2015 either to accept or reject the OTD line.
- The supplier rejects the OTD line on the 12.02.2015
- According to the collaboration periods the customer has time until the 20.02.2015 either to accept or reject the OTD line.
- The customer accepts the OTD line on the 19.02.2015
- According to the collaboration periods the customer has the possibility until 60 days after the 20.02.2015 to reopen the OTD line.

Example 3

An OTD line is published on the 30.01.2015

- According to the collaboration periods the supplier has time until the 13.02.2015 either to accept or reject the OTD line.
- The supplier does not react until the 13.02.2015.
- The OTD line is automatically accepted.
- According to the collaboration periods the customer has the possibility until 60 days after the 20.02.2015 to reopen the OTD line.

Example 4

An OTD line is published on the 01.02.2015

- According to the collaboration periods the supplier has time until the 13.03.2015 either to accept or reject the OTD line.
- The supplier rejects the OTD line on the 13.03.2015.
- According to the collaboration periods the customer has time until the 20.03.2015 either to accept or reject the OTD line.
- The customer accepts the OTD line on the 19.03.2015
- According to the collaboration periods the customer has the possibility until 60 days after the 20.03.2015 to reopen the OTD line.



2.2.2 Supplier Actions on Overall Collaboration Status 'NEW'

When the OTD line is published in AirSupply, it takes the Overall Collaboration status 'NEW'. In status 'NEW', no action is possible on customer side. The supplier must react:



When an OTD line has the status 'NEW', the supplier must react in the following ways:

- Accept the OTD line and grading.
- Reject the OTD line and grading.
- If the supplier does not react, there is an auto-accept.

Note: There is one possible case that an OTD line is directly published with the 'Overall Collab Status' 'CLOSED'. It is possible that the customer does not allow the supplier to collaborate on OTD lines. In this case, no supplier action is possible and the OTD line is treated automatically as if the supplier does not respond (auto-accept).



2.2.2.1 The supplier accepts



If the supplier accepts the initial grading, then he accepts the OTD line status. To perform this action, it is mandatory to enter a cause and optional to enter evidence of the acceptance. At the end the Overall Collaboration Status changes from 'NEW' to 'CLOSED' and the Supplier/Customer Collab Status to 'ACCEPTED'.

All the new statuses can be extracted from the following table (example with initial grading = late):

Overall Collab status	CLOSED
Grading	Late
Supplier Collab Status	ACCEPTED
Customer Collab Status	ACCEPTED
Supplier collaborated	Yes
Customer collaborated	No
Scored for KPI calculation	Yes
OTD Management Status	Coll. by S.

Table 3: Statuses after the supplier accepts

The Overall Collaboration Status 'CLOSED' is the final status and no more action is required.



2.2.2.2 The supplier rejects



If the supplier does not accept the initial grading, then he rejects the OTD line. To perform this action, it is mandatory to enter a cause. If this is a cause "type customer" (that means that it was the customers fault), then in addition it is mandatory to enter evidence of the rejection, otherwise this is only optional. At the end the Overall Collaboration status changes from 'NEW' to 'OPEN'. The supplier Collab Status changes to 'REJECTED' and the Customer Collab status to 'OPEN'

All the new statuses can be extracted from the following table (example with initial grading = late):

Overall Collab status	OPEN
Grading	Late
Supplier Collab Status	REJECTED
Customer Collab Status	OPEN
Supplier collaborated	yes
Customer collaborated	no
Scored for KPI calculation	yes
OTD Management Status	Coll. by S.

Table 4: Statuses after the supplier rejects



2.2.2.3 The supplier does not respond



If the supplier does not respond in a certain period (see chapter 2.2.1 for details), then he OTD line is accepted automatically. In this case no supplier cause is applied and the Overall Collaboration Status changes from 'NEW' to 'CLOSED'.

Additionally, the OTD Management Status changed to 'no collab'. All the new statuses can be extracted from the following table (example with initial grading = late):

Overall Collab Status	CLOSED
Grading	Late
Supplier Collab Status	ACCEPTED
Customer Collab Status	ACCEPTED
Supplier collaborated	no
Customer collaborated	no
Scored for KPI calculation	yes
OTD Management Status	no collab

Table 5: Statuses after the supplier does not respond (auto-accept)



2.2.3 Customer Actions on Overall Collaboration Status 'OPEN'

There is only one situation for which the Overall Collaboration Status of an OTD line is taking the status 'OPEN':

• When the OTD line is published and when in a second step the supplier does not accept and rejects the grading.

In status 'OPEN', no action is possible on supplier side; action is only possible on customer side.



When an OTD line has the status 'OPEN', the customer must react in the following ways:

- Accept the OTD line and grading.
- Reject the OTD line and grading.
- If the customer does not react, there is an auto-accept.



2.2.3.1 The customer accepts



If the customer accepts the rejected OTD line and grading, then he accepts the OTD line. To perform this action, it is mandatory to enter a customer cause if the supplier on his side entered also a supplier cause type "customer". Otherwise the customer cause is optional. The evidence is always optional information that the customer can enter. At the end the Overall Collaboration Status changes from 'NEW' to 'CLOSED' and the Customer Collab Status to 'ACCEPTED'. The grading which was "Late" before change then to "On Time" because the customer accepted the rejection of the supplier. In this case the supplier is not responsible for the late delivery.

All the statuses can be extracted from the following table (example with initial grading = late):

Overall Collab status	CLOSED
Grading	On time
Supplier Collab Status	REJECTED
Customer Collab Status	ACCEPTED
Supplier collaborated	yes
Customer collaborated	yes
Scored for KPI calculation	yes
OTD Management Status	Coll. by C.

Table 6: Statuses after the customer accepts

The Overall Collaboration Status 'CLOSED' is the final status and no more action is required except the customer reopens the OTD line (see chapter 2.2.4.1. for details).



2.2.3.2 The customer rejects



The customer rejects OTD line and grading, which was already rejected before from the supplier. To perform this action, it is mandatory to enter a customer cause if the supplier on his side entered also a supplier cause type "customer". Otherwise, the customer cause is optional. The evidence is always optional information that the customer can enter. At the end the Overall Collaboration Status changes from 'NEW' to 'CLOSED' and this OTD line will not be scored for KPI calculation because customer and supplier could not agree on the cause of the fault ("Scored for KPI calculation" = "No")

All the statuses can be extracted from the following table (example with initial grading = late):

Overall Collab status	CLOSED
Grading	Late
Supplier Collab Status	REJECTED
Customer Collab Status	REJECTED
Supplier collaborated	yes
Customer collaborated	yes
Scored for KPI calculation	no
OTD Management Status	Coll. by C.

Table 7: Statuses after the customer rejects

The Overall Collaboration Status 'CLOSED' is the final status and no more action is required except the customer reopens the OTD line (see chapter 2.2.4.1. for details).



2.2.3.3 The customer does not respond



If the customer does not respond in a certain period (see chapter 2.2.1 for details), then the OTD line is accepted automatically. In this case no customer cause is applied and the Overall Collaboration Status changes from 'OPEN' to 'CLOSED' and the Customer Collab Status to 'ACCEPTED'. The grading which was "Late" before change then to "On Time" because the customer auto accepted the rejection of the supplier. In this case the supplier is not responsible for the late delivery.

All the statuses can be extracted from the following table (example with initial grading = late):

Overall Collab status	CLOSED	
Grading	On time	
Supplier Collab Status	REJECTED	
Customer Collab Status	ACCEPTED	
Supplier collaborated	yes	
Customer collaborated	no	
Scored for KPI calculation	yes	
OTD Management Status	Coll. by S.	

Table 8: Statuses after the customer does not respond (auto-accept)

The Overall Collaboration Status 'CLOSED' is the final status and no more action is required except the customer reopens the OTD line (see chapter 2.2.4.1. for details).



2.2.4 Actions on Overall Collaboration Status 'CLOSED'

There are five situations for which an OTD line is taking the status 'CLOSED' as follows:

- When the OTD line in status 'OPEN' is accepted by the customer.
- When the OTD line in status 'OPEN' is rejected by the customer
- When the customer does not respond on an OTD line in status 'OPEN' (auto-accept).
- When the OTD line in status 'NEW' is accepted by the supplier.
- When the supplier does not respond on an OTD line in status 'NEW' (auto-accept).

In status 'CLOSED', no action is possible on supplier side. Only the customer can react if necessary.



When an OTD line has the status 'CLOSED', the customer can react only in the following ways:

• Reopen the OTD line.

The action is only possible within the next 60 days after closing the OTD line.



2.2.4.1 The customer reopens



The condition for the customer to have the possibility to reopen an already closed OTD line is that he has to perform this action within 60 calendar days after collaboration end customer date. After these 60 days, this action is not possible. If the action is performed successfully, the Overall Collaboration Status changes from 'CLOSED' to 'REOPEN'.

2.2.5 Actions on Overall Collaboration Status 'REOPEN'

When the OTD line is reopened in AirSupply, it takes the Overall Collaboration status 'REOPEN'. In status 'REOPEN', the same actions are possible as in status 'NEW' that means that no action is possible on customer side. First, the supplier must react:



When an OTD line has the status 'REOPEN', the supplier must react in the following ways:

- Accept the OTD line and grading.
- Reject the OTD line and grading.
- If the supplier does not react, there is an auto-accept.

Note: For a detailed description for these actions, please refer to the chapter 2.2.2.1, 2.2.2.2 and 2.2.2.3.



2.3 Overview of the KPI

The KPIs are calculated in AirSupply always once a night. For that reason, the collaboration between supplier and customer do not have direct impact on the KPI but only after the new calculation. In the following, the different KPIs are described with an example. Most of the KPIs cannot be recalculated by the supplier or customer because some data for example the 'total number of relevant PO SL' is not visible in the AirSupply application, this data is stored in background in an internal database.

2.3.1 OTD before collaboration

This KPI value indicates the percentage of deliveries in the regarded horizon which were determined with initial grading "On Time" during OTD line publication.

 $KPI_{OTi} = \frac{\text{number of PO SL lines initially graded as "On time" in horizon H}}{\text{total number of relevant PO SL in horizon H} - "not scored" in horizon H}$

"Not scored" means that the OTD line has flag "scored for KPI calculation" = false". That is the case if the customer rejects an OTD line (see chapter 2.2.3.2 for details).

Example:		
Number of PO SL lines initially graded as "On time" " in H	15	
Total number of relevant PO SL in H	24	
"Not scored" in H	2	

$$\text{KPI}_{OTi} = \frac{15}{24 - 2} = 68\%$$

2.3.2 OTD after collaboration

This KPI value indicates the percentage of deliveries in the regarded horizon which have the (collaborated) grading "On Time".

$$KPI_{OTc} = \frac{(No of PO SL lines initially graded as On time" + No of OTD lines graded On time" after collab) in horizonH}{total number of relevant PO SL in H - "not scored" in horizon H}$$

The calculation for this KPI could be performed even if collaboration cycle of the month is not yet finished. But as the collaborated grading is pre-filled with the initial grading on OTD line generation, the result will just be identical to KPI "OTD before calculation" (no error will occur). "Not scored" means that the OTD line has flag "scored for KPI calculation" = false". That is the case if the customer rejects an OTD line (see chapter 2.2.3.2 for details).

Example.	
Number of PO SL lines initially graded as "On time" in H	13
Number of PO SL lines initially graded as "On Time" after Collab in H	5
Total number of relevant PO SL in H	35
"Not scored" in H	5

$$\text{KPI}_{OTC} = \frac{13+5}{35-5} = 60\%$$



2.3.3 Collaborated by supplier

This KPI describes the percentage of OTD lines which were collaborated by supplier (will not consider OTD lines agreed via "auto-accept").

 $KPI_{CS} = \frac{number \text{ of OTD lines in horizon H with flag "Supplier collaborated"} = true}{total number of OTD lines in horizon H with flag "allow OTD collab"} = true}$

Example:		
Number of OTD lines in H with flag "Supplier collaborated" = true	28	
Total numbers of OTD lines in H with flag "allow OTD collab" = true	33	

$$KPI_{CS} = \frac{28}{33} = 85 \%$$

2.3.4 Rejected by supplier

This KPI describes the percentage of OTD lines which were rejected by supplier

$KPI_{RS} =$	number of OTD lines in horizon H with supplier collab status = REJECTED
	total number of OTD lines in horizon H with flag allow OTD collab = "true"

Example:		
Number of OTD lines in H with supplier collab status=REJECTED	8	
Total number of OTD lines in H with flag "allow OTD collab = "true"	33	

$$KPI_{RS} = \frac{8}{33} = 24\%$$

2.3.5 Collaborated by customer

This KPI describes the percentage of OTD lines which were collaborated by customer (does not consider the OTD lines which were "auto accepted")

 $KPI_{CC} = \frac{number \text{ of OTD lines in horizon H with flag "Customer collaborated"} = true}{total number of OTD lines in horizon H with flag "allow OTD collab"} = true}$

Example:		
Number of OTD lines in H with flag "Customer collaborated"=true	21	
Total number of OTD lines in H with flag "allow OTD collab " =true	24	

$$\text{KPI}_{CC} = \frac{21}{24} = 87 \%$$


2.3.6 Early and very early after collaboration

This KPI value indicates the percentage of deliveries in the regarded horizon which have the (collaborated) grading "Early" and (if applicable) "very early".

 $KPI_{EC} = \frac{(No \text{ of OTD lines graded "early" and scored + No of OTD lines graded "very early" and scored) in horizon H}{total number of relevant PO SL in horizon H - "not scored" in horizon H}$

The calculation for this KPI could be performed even if collaboration is not yet finished. This may lead to the result that the KPI result changes if it calculated again later because the grading of an OTD line could change to "On Time". "Not scored" means that the OTD line has flag "scored for KPI calculation" = false". That is the case if the customer rejects an OTD line (see chapter 2.2.3.2 for details).

Example:	
Number of OTD lines graded "early" in H	12
Number of OTD lines graded "very early" in H	7
Total number of relevant PO SL in H	67
"not scored" in H	4

$$\mathrm{KPI}_{Ec} = \frac{12+7}{67-4} = 30 \%$$

2.3.7 Six months rolling OTD

This KPI value indicates the percentage of deliveries in the regarded horizon plus the 5 months before which have the (collaborated) grading "On Time".

KPIOT6

(No of PO SL lines initially graded as "On time" + No of OTD lines graded "On time" after collab) in (horizon H + 5) (named horizon plus the 5 months before)

total number of relevant PO SL in (horizon H + 5) – "not scored" in (horizon H + 5) (named horizon plus the 5 months before)

"Not scored" means that the OTD line has flag "scored for KPI calculation" = false". That is the case if the customer rejects an OTD line (see chapter 2.2.3.2 for details).

Example:	
Number of PO SL lines initially graded as "On time" in (H + 5)	87
Number of OTD lines graded "On time" after collab in (H + 5)	65
Total number of relevant PO SL in (H+5)	197
"not scored" in (H + 5)	11

$$\text{KPI}_{OT6} = \frac{87+65}{197-11} = 82\%$$

2.3.8 Percentage of collaborated OTD lines not scored

This KPI describes the percentage of OTD lines which are "not scored" after collaboration. Basis is the number of OTD lines which are/were available for collaboration.

 $KPI_{nS} = \frac{\text{number of OTD lines in horizon H with flag "scored for KPI calculation" = false}{\text{total Number of OTD lines in horizon H with flag "allow OTD collab" = "true"}}$



Example:	
Number of OTD lines in H with flag "scored for KPI calculation" =	11
"false"	
Total Number of OTD lines in H with flag "allow OTD collab"="true"	87

$$KPI_{nS} = \frac{11}{87} = 13\%$$

2.3.9 Overall percentage of collaborated OTD lines not scored

This KPI describes the percentage of OTD lines which are not scored after collaboration. Basis is the total number of PO SL

 $KPI_{OnS} = \frac{\text{number of OTD lines in horizon H with flag "scored for KPI calculation" = false}{\text{Total number of relevant PO SL in horizon H}}$

Example:		
Number of OTD lines in H with flag "scored for KPI calculation" =	11	
"false"		
Total number of relevant PO SL in H	95	

$$KPI_{OnS} = \frac{11}{95} = 11\%$$

2.3.10 Additional KPIs

Beside the described percentage KPIs in the chapters 2.3.1 - 2.3.9, there are some other KPIs available with absolute values. These values are only available for the 1-month horizon:

- NoT Number of OTD/PO SL lines with grading "On time" Number of OTD lines with grading "On Time" plus number of PO SL with goods delivery inside "On Time" window.
- N_{VE} Number of OTD lines with grading "Very Early" All OTD lines with this grading without further restrictions If grading is not used by a customer, the value is not given ("n.a." or empty)
- **N**_E Number of OTD lines with grading "Early" All OTD lines with this grading without further restrictions
- **N**_L Number of OTD lines with grading "Late" All OTD lines with this grading without further restrictions
- N_{vL} Number of OTD lines with grading "Very Late" All OTD lines with this grading without further restrictions If grading is not used by a customer, the value is not given ("n.a." or empty)



- N_{PD} Number of logistic past due lines Number of the PO schedule lines with last agreed requested date in the regarded horizon and which are not fully delivered (no final delivery flag, last agreed requested quantity > received quantity, status not RECEIVED and not CANCELLED).
- N_{LRC} Number of logistically received lines which are still under PO collaboration Number of the PO schedule lines with last agreed requested date in the regarded horizon and which are fully delivered (final delivery flag and/or last agreed requested quantity <= received quantity), but status is not RECEIVED and not CANCELLED.
- **N**_{OTD} Total number of (published) OTD lines All OTD lines for the regarded horizon without further restrictions
- N_{RSL} Total number of relevant PO SL
 - The PO SL is relevant for OTD (flag "OTD relevant" = true) and
 - The status is not CANCELLED or REJECTED
- NnRSL Total number of PO SL not relevant for OTD
 - \circ The PO SL is not relevant for OTD (flag "OTD relevant" = false) or
 - The lines is in status CANCELLED or
 - The line is in status REJECTED
- N_{NS} Number of OTD lines which are "not scored"



3 Managing OTD within AirSupply

3.1 Roles and permissions

Each user has one or several roles in AirSupply and a supplier or customer needs to have the relevant role to display and/or collaborate on OTD lines within AirSupply and to see the KPIs, as follows:

- **'OTD-View'** role: Read access to 'OTD collaboration' screen. With this right, both the link to OTD Collaboration and the link on the counter "OTD lines to collaborate" are visible. This right does not contain the right to perform the download function or the "Send E-Mail" function on this screen.
- **'OTD-View-Download'** role: Contains the right for the download function and the "Send E-Mail" function on the OTD collaboration screen.
- **'OTD-Collaborate'** role: Write access to OTD lines: with this right, user can collaborate on OTD lines. For customer users, this right includes the action "reopen" on OTD lines. This right must be accompanied by right "OTD-View" in a role.
- **'OTP-KPI-View'** role: Read access to OTD KPI screen including download. With this right only, the link to "OTD KPI Results" is visible. This right can be restricted for example to certain Control Point or Legal Entities by your administrator.

Note: For more information regarding user roles please refer to module Master Data [RD2] or contact your administrator.



3.2 OTD screens description

3.2.1 OTD Collaboration screen

From the Dashboard, you can access the" OTD Collaboration" page by clicking the arrow in the "On-time delivery (OTD)" card.

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	SupplyOn > ArBuppy Legistics > Gast	nboant		🐺 Finter 🋕 Allerta 🗿 64	ICK to My Workspace	C Last refresh 2 minutes ago	4 Edit Deshboard
AirSupply Logistics	Orders	÷	38 -	Stock on hands (VMI)	÷	Customer to review	.
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 Settings and master data Help on this page 	Reporter E Partialy Stopper	28	On-time delivery (OTD) -)	Briton signal I Above meximum	6		
Footback	C Stappint	1142		Material alerts	÷	Late despatch advice	<u>ب</u>
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	Order alerts	÷	Claimed UE -)	Abert type	65	Priority 😧	0
¢	Somen anter lo chect Late despelat advice	29	Control of Children and	Updated MU material	12	Medium Low	0

It shows the following screen:

Active Search Reset	equa	to		YES	Mdd I	e Delete line			My search Supplyor	h profiles n Def. Search	✓ Manage
OTD Collaboration	OTD K	Pi Results	OTD AILLI	nes							
)TD Guide view 🛛 👻	2 Sorted	by KPI Horizon	M <mark>ili</mark> je		4	6	0	0			Reset a 9 ters
PO	PO Line	PO Sch	KPI Horizon	ERP Plant	Supp. Mat. No.	Last Agreed	Goods Arrival	Grading acc. Collab	Early to	Late from	Overall Collab !
TNA-AirbDEF-G	00050	0001	2025-06	TOF	07012025	17.06.2025 23	10.07.2025 15:	ON TIME	10.06.2025 23:59:59	24.06.2025 23:59:59	CLOSED
TNA-AirbDEF-G	00010	0001	2025-06	TOF	BB.10502241	13.06.2025 23	16.04.2025 15:	ON TIME	06.06.2025 23:59:	22.08.2025 23:59:59	CLOSED
TNA-AirbOEF-G	00010	0001	2025-06	FAL	BB.10502245	18.06.2025 23	21.04.2025 10:	VERY EARLY	16.06.2025 23:59:59	24.06.2025 23:59:59	OPEN
TNA-OTODEMO	00020	0001	2025-06	FAL	110502241 EA	03.06.2025 11	02.07.2025 12:	ON TIME	29.05.2025 23:59:	05.06.2025 23:59:59	CLOSED
TNA-OTODEMO	00020	0001	2025-08	FAL	110502241 EA	03.06.2025 11	02.07.2025 12:	VERY LATE	29.05.2025 23:59:	05.06.2025 23:59:59	NEW
TNA-OTODEMO	00020	0001	2025-06	FAL	110502241 EA	03.06.2025 11	02.07.2025 12:	VERY LATE	29.05.2025 23:59:	05.06.2025 23:59:59	NEW
TNA-AirbOEF-G	00030	0001	2025-05	TOF	84911190 RLF	01.05.2025 23	24.05.2025 11:	VERY LATE	25.04.2025 23:59:	05.05.2025 23:59:59	CLOSED
TNA-AirbOEF-G	00040	0001	2025-05	TOF	15112024	02.05.2025 2	29.05.2025 11:	VERY LATE	28.04.2025 23:59:	06.05.2025 23:59:59	CLOSED
TNA-AirbOEF-G	00050	0001	2025-05	TOF	07012025	03.05.2025 2	03.08.2025 11:	ON TIME	28.04.2025 23:59:	06.05.2025 23:59:59	CLOSED
TNA-AirbOEF-G	00020	0001	2025-04	TOF	84911190 RLF	18.04.2025 23	30.03.2025 11:	VERY EARLY	15.04.2025 23:59:59	22.04.2025 23:59:59	CLOSED
TNA-AirbOEF-G	00030	0001	2025-04	TOF	84911190 RLF	19.04.2025 23	12.05.2025 11:0	VERY LATE	15.04.2025 23:59:59	22.04.2025 23:59:59	CLOSED
TNA-AirbOEF-G	00040	0001	2025-04	TOF	15112024	20.04.20252	17.05.2025 11:0	VERYLATE	15.04.2025 23:59:59	22.04.2025 23:59:59	CLOSED
TNA-AirbOEF-G	00050	0001	2025-04	TOF	07012025	21.04.2025 23	22.05.2025 11:	VERY LATE	16.04.2025 23:59:59	23.04.2025 23:59:59	REDPEN
TNA-AirbOEF-G	00016	0001	2025-04	TOF	BB.10502241	17.04.2025 23	29.03.2025 11:	VERY EARLY	14.04.2025 23:59:59	21.04.2025 23:59:59	CLOSED
TNA-AirbOEF-G	00020	0001	2025-04	TOF	84911190 RLF	18.04.2025 23	30.03.2025 15:	VERY EARLY	15.04.2025 23:59:59	22.04.2025 23:59:59	CLOSED

Notes: The description of each column in this table is available in chapter [5_Appendix] at the end of the module.

In this screen, there is always the filter automatically set "Active equal to YES": "ACTIVE". That means that only following OTD lines are **NOT** shown if this filter is active:



- OTD lines which can<u>not</u> be reopen any more by customer. 60 days after closing the OTD line, no action is possible anymore and if the user wants to see these OTD lines, the filter must be removed.
- OTD lines for which collaboration is <u>not</u> allowed. It is possible that the customer does not allow the supplier to collaborate on the OTD line, then the line is published directly in OTD Overall Collab Status "CLOSED". If the user wants to see these OTD lines, the filter must be removed.

The 'OTD Collaboration' tab shows the list of all published OTD lines depending on the currently set filter.

OTD Collaboration', 'OTD KPI Results', and 'OTD All Lines' tab	The 'OTD Collaboration' and 'OTD KPI Results' tab are used to collaborate on OTD lines / access KPI data. The 'OTD All Lines' tab displays the OTD-relevant PO lines.
2 PO, PO Line, PO Schedule Line	Information about the Purchase Order from which the OTD line was created. If you click the PO number, PO Line number or PO Schedule Line number link you go to the 'Purchase Order' screen where you can see detailed information data about the PO.
8 KPI Horizon	Calendar month, indicates the month of "last agreed requested date".
4 Supp. Mat. No.	Supplier Material Number (SMN). If you click the SMN number link you go to the 'Material Details' screen from which you can display all information about the selected SMN and modify some data if you are a supplier user.
Last agreed requested date	The last agreed requested date, coming from the PO Schedule Line is the delivery date which was agreed between customer and supplier in the PO Collaboration process.
Goods Arrival date	The date for "Goods arrival" is the real effective date where the goods arrived at the customers place. It is taken from the last received message, for example the Goods Receipt message.
Collab Grading	Indicates the delivery performance of the supplier, calculated by AirSupply based on defined settings for the gradings. Starts with initial grading.
8 Early to and Late from	Please refer to chapter [2.1.2] for details.
9 Overall Collaboration Status	Indicates the total status of the line. NEW: OTD line has been published, but not yet collaborated OPEN: collaboration ongoing CLOSED: collaboration cycle is closed both for supplier and customer. Customer can reopen. REOPEN: OTD line has been reopened



On the 'OTB Collaboration'	tab, there	are several	buttons available:
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Active	2	equal to		YES	🗙 Add I	ne Delete line			My search profiles		
Search	Reset								Supplyon Def. Sear	ch 🞽 M	lanage -
OTD Collabor	ation	OTO KPI Re	isults (OTD All Lines							
OTD Guide	~	Sorted by KP	Horizon	Manage •						Reset	all Filters
PO		P0 Line	P0 Sch	Goods Arrival Date	Initial Grading	Grading acc. Collab	Early to	Last Agreed Requested date	Late from	Overall Collab Status	Ver
TNA-AirbDE	-6-2025	00050	0001	10.07.2025 15:46:23	VERY LATE	ON TIME	10.06.2025 23:	17.06.2025 23:59:59	24.06.2025 2	CLOSED	01.0
TNA-AirbDE	-6-2025	00010	0001	16.04.2025 15:46:23	VERY EARLY	ON TIME	06.06.2025 23	13.06.2025 23:59:59	22.06.2025 2	CLOSED	29.
TNA-AirbOE	-0-2025	01000	0001	21.04.2025 10:19:54	VERY EARLY	VERY EARLY	16.06.2025 23:	18.06.2025 23:59:59	24.06.2025 2	OPEN	01.0
TNA-OTODE	40-2025	00020	0001	02.07.2025 12:16:19	VERY LATE	ON TIME	28.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	CLOSED	12.0
TNA-OTODE	40-2025	00020	0001	02.07.2025 12:19:05	VERY LATE	VERY LATE	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	NEW	12.0
TNA-OTODE	40-2025	00020	0001	02.07.2025 12:23:16	VERY LATE	VERYLATE	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	NEW	12.0
TNA-AirbOE	-G-2025	00030	0001	24.05.2025 11:21:40	VERY LATE	VERYLATE	25.04.2025 23	01.05.2025 23:59:59	05.05.2025 2	CLOSED	12.0
TNA-AirbOE	-G-2025	00040	0001	29.05.2025 11:21:40	VERY LATE	VERY LATE	28.04.2025 23	02.05.2025 23:59:59	06.05.2025 2	CLOSED	13.0
TNA-AirbOE	-G-2025	00050	0001	03.06.2025 11:21:40	VERY LATE	ON TIME	28.04.2025 23	03.05.2025 23:59:59	06.05.2025 2	CLOSED	13.0
TNA-AirbOE	-G-2025	00020	0001	30.03.202511:02:30	VERY EARLY	VERY EARLY	15.04.2025 23:	18.04.2025 23:59:59	22.04.2025 2	CLOSED	29.
TNA-AirbOE	-G-2025	00030	0001	12.05.2025 11:02:30	VERY LATE	VERY LATE	15.04.2025 23:	19.04.2025 23:59:59	22.04.2025 2	CLOSED	29.
TNA-AirbOE	-G-2025	00040	0001	17.05.2025 11:02:30	VERY LATE	VERY LATE	15.04.2025 23:	20.04.2025 23:59:59	22.04.2025 2	CLOSED	29.
TNA-AirbDE	-0-2025	00050	0001	22.05.202511:02:30	VERY LATE	VERY LATE	16.04.2025 23:	21.04.2025 23:59:59	23.04.2025 2	REOPEN	01.0
TNA-AlcbOE	-0-2025	00010	1000	29.03.2025 11:02:30	VERY EARLY	VERY EARLY	14.04.2025 23:	17.04.2025 23:59:59	21.04.2025 2	CLOSED	28.
TNA-AirbDE	2025	30020	₩,	30.03.2025 15:11:55	VERY EARLY	VERY EARLY	15.04.2025 23;	18.04.2025 23:59:59	22.04.20252	CLOSED	29.

Back	Return to the last screen.
2 Send E-Mail	Send an e-mail with a link to the OTD screen from your local e-mail client. See chapter [3.8] for more details.
Oownload	Download only the selected/displayed OTD line in CSV or XLS format file. See chapter [3.7, 3.10] for more details.
4 Accept	Supplier can accept the grading if the Overall Collab Status is 'NEW'. Customer can accept the already rejected OTD line if the Overall Collab Status is 'OPEN'.
5 Reject	Supplier can reject the grading if the Overall Collab Status is 'NEW'. Customer can reject the already rejected OTD line if the Overall Collab Status is 'OPEN'

Note: A customer user has also the 'REOPEN' Button in this screen. For details, please refer to chapter [3.5.3.3].



3.2.2 'OTD KPI Results' screen

On the 'On-time delivery' page, click the 'OTD KPI results' tab.

	ictive.	ar leaus)		W YES	× 4dd	line Delete line			My searc	h profiles		
	Search Rese	t							Supplyo	n Def. Search	~	Manage •
0)TD Collaboration	OTD KP	Results	OTD All Lines								
S	upplyOn Def. View 💙	Sorted by	KPI Horizon	Manage •							Resi	et all Filters
	Customer Grou	Cust. Org.	ERP Plant	Supplier Site_City	Supplier, Org.	Supplier Group Name	KPI Horizon 👻 % OTI	befor 🛛 % OTD afte	F C	% OTD 6M	% Collab /	% Rejecte
	AIRB	ASP			GOODRI	PD_Goodrich Actuati	2025-05					
8	AIRB	AFR		PD_Goodrich V_Saint	GOODRI	PD. Goodrich Actuati	2025-05		2,38	6,74	33,32	5
8	AIRB	AFR	TOF	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05		2,50	6,90	33,33	5
0	AIRB	AFR	FAL	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05					
Ē.	AIRB	AFR	FAL		GOODRI	PD_Goodrich Actuati	2025-05					
21	AIRB	AFR			GOODRI	PD_Goodrich Actuati	2025-05		2,38	6,74	33,37	5
2	AIRB	AFR	TOF		GOODRI	PD_Goodrich Actuati	2025-05		2,50	6,90	33,32	5
	AIRB	ASP	GET	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05					
21	AIRB	ASP	GET		GOODRI	PD_Goodrich Actuati	2025-05					
63	AIRB	ASP		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05					
	AIRB	AFR			GOODRI	PD_Goodrich Actuati	2025-04			10.64	25.00	j.
8	AIRB	AFR	TOF		GOODRI	PD_Goodrich Actuati	2025-04			10.64	25.00	ð
٦	AIRB	AFR	TOF	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-04			10.64	25.00	J
	AIRB	AFR		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-04			10.64	25.00	j
0	AIRB	AFR	FAL		GOODRI	PD_Goodrich Actuati	2025-03					
•	4 @	V - 11										•

It shows the following screen:

Active Search Reset		equal to VES.			✓ Add	line Delete line	My searc Supplyo	My search profiles Supplyon Def. Search			
0	TD Collaboration	OTD KPI	Results	OTD All Lines							
SL	upplyOn Def. View 👻	2 ed by	KPI Horizon	Manage •		3	4	5		Res	et all Filters
	Customer Grou	Cust. Org.	ERP Plant	Supplier Site_City	Supplier. Org.	Supplier Group Name	KPI Horizon 🔹 🖌 OTD befor	r % OTD after c	% OTD 6M	% Collab /	% Rejec
3	AIRB	ASP			GOODRI	PD_Goodrich Actuati	2025-05				
1	AIRB	AFR		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05	2,38	6,74	33,33	3
1	AIRB	AFR	TOF	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05	2,50	6,90	33,33	3
1	AIRB	AFR	FAL	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05				
1	AIRB	AFR	FAL		GOODRI	PD_Goodrich Actuati	2025-05				
1	AIRB	AFR			GOODRI	PD_Good <mark>rich</mark> Actuati	2025-05	2,38	6.74	33,33	3
1	AIRB	AFR	TOF		GOODRI	PD_Good <mark>rich</mark> Actuati	2025-05	2,50	6,90	33.33	3
1	AIRB	ASP	GET	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05				
1	AIRB	ASP	GET		GOODRI	PD_Goodrich Actuati	2025-05				
1	AIRB	ASP		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05				
1	AIRB	AFR			GOODRI	PD_Goodrich Actuati	2025-04		10,54	25,00	a
1	AIRB	AFR	TOF		GOODRI	PD_Goodrich Actuati	2025-04		10,64	25,00	Э
1	AIRB	AFR	TOF	PD_Goodrich V_Saint	GOODRI	PD_Good <mark>rich</mark> Actuati	2025-04		10,64	25,00	5
1	AIRB	AFR		PD_Goodr <mark>ic</mark> h V_Saint	GOODRI	PD_Good <mark>rich</mark> Actuati	2025-04		10,64	25,00	5
]	AIRB	AFR	FAL		GOODRI	PD_Goodrich Actuati	2025-03				
P 10	A Contriler	Send E-Ma	a]				4a 100	alter de toto a	1800	a 1941 1	

Note: The description of each column in this table is available in chapter [5_Appendix] at the end of the module.



The 'OTD KPI Results' tab shows all the Key Performance Indicators per period.

OTD Collaboration', 'OTD KPI Results', and 'OTD All Lines' tab	The 'OTD Collaboration' and 'OTD KPI Results' tab are used to collaborate on OTD lines / access KPI data. The 'OTD All Lines' tab displays the OTD-relevant PO lines.
Customer Group, Cust. Organization, ERP Plant	Information about the Customer Corporate Group, Legal Entity and Control Point (Plant/Site).
Supplier Site_City, Supplier Org., Supplier Group Name	Information about the Supplier Control Point (Plant/Site), Legal Entity and Corporate Group.
4 KPI horizon	Calendar month, indicates the month of "last agreed requested date".
5 Different KPIs	Please refer to chapter [2.3] for details.

The 'OTD KPI Results' are displayed and aggregated in the following way:

- Supplier Control Point Customer Control Point
- Supplier Legal Entity Customer Legal Entity
- Supplier Control Point Customer Legal Entity
- Supplier Legal Entity Customer Control Point

Note: The KPIs are calculated in AirSupply always once a night. For that reason, the collaboration between supplier and customer do not have direct impact on the KPI results screen.

There are several buttons available:

	ctive	M equal	to:	× YES		Add line Delete line			My sear	ch profiles		
	Search Reset	E							Supply	on Def. Search	~	Manage +
0	TD Collaboration	OTD KP	I Results	OTD All Lines								
S	ipplyOn Def. View 👻	Sorted b	y KPI Horizon	Manage +							Rese	t all Filters
	Customer Grou	Cust. Org.	ERP Plant	Supplier Site_City	Supplier. Org	g. Supplier Group Name	KPI Horizon *	% OTD befor	% OTD after c	% OTD 6M	% Collab /	% Rejecte
	AIRB	ASP			GOODRI	PD_Goodrich Actuati	2025-05					
	AIRB	AFR		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05		2,38	6.74	33,33	j.
EI.	AIRB	AFR	TOF	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05		2,50	6.90	33,33)
	AIRB	AFR	FAL	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05					
	AIRB	AFR	FAL		GOODRI	PD_Goodrich Actuati	2025-05					
	AIRB	AFR			GOODRI	PD_Goodrich Actuati	2025-05		2,38	6,74	33,33	
	AIRB	AFR	TOF		GOODRI	PD_Goodrich Actuati	2025-05		2,50	6,90	33,33	i
	AIRB	ASP	GET	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05					
-1	AIRB	ASP	GET		GOODRI	PD_Goodrich Actuati	2025-05					
	AIRB	ASP		PD_Goodrich V_Saint	GCODRI	PD_Goodrich Actuati	2025-05					
2	AIRB	AFR			GOODRI	PO_Goodrich Actuati	2025-04			10,64	25,00	
	AIRB	AFR	TOF		GOODRI	PD_Goodrich Actuati	2025-04			10,64	25.00	1
	AIRB	AFR	TOF	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-04			10,64	25.00	1
	AIRB	AFR		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-04			10.64	25.00	1
	AIRB	AFR	FAL		GOODRI	PD_Goodrich Actuati	2025-03					
1												

Back	Return to the last screen.
2 Download	Download only the selected/displayed KPI line in CSV or XLS format file. See chapter [3.10] for more details.
Send E-Mail	Send an e-mail with a link to the OTD screen from your local e-mail client. See chapter [3.8] for more details.



3.2.3 'OTD All Lines' screen

On the 'On-time delivery' page, click the 'OTD All Lines' tab. It shows the following screen:

Active	- equal	to	✓ YE	S	Y Add line	al Delete line			My search	profiles	
Search Reset	0								Supplyon	Def. Search	Manage
OTD Collaboration	OTDKP	I Results	OTD All Lines								
All Lines view	Sorted by	KPI Horizon	Manage •								Reset all Filters
PO	P0 Line	P0 Schedu	KPI Horizon -	P0 Sub-T	Very Early to	Early to	Last Agreed Regu	Goods Arrival Date	Late from	Very Late from	Grading acc. Coll
TNA-AirbDEF-G-2	00020	0001	2025-06	(44)	28.05.2025	06.06.202523	14.06.2025 23:59:59	16.06.2025 15:23:51	22.06.2025 2	29.06.2025 23:59	ONTIME
TNA-AirbEEF-G-2	00010	1000	2025-06	624	28.05.2025	06.06.2025 23	13.06.2025 23:59:59	15.06.2025 15:23:51	22.06.2025 2	29.06.2025 23:59	ON TIME
TNA-AlrbDEF-G-2	00020	0001	2025-06	0.52	28.05.2025	06.06.2025 23	14.06.2025 23:59:59	18.06.2025 15:42:14	22.06.2025 2	29.06.2025 23:59	ONTIME
TNA-AirbDEF-G-2	00030	0001	2025-06	(i n)	28.05.2025	06.06.2025 23	15.06.2025 23:59:59	17.06.2025 15:42:14	22.06.2025 2	29.06.2025 23:59	ONTIME
TNA-AirbDEF-G-2	00040	0001	2025-06	94	29.05.2025	09.06.2025 23	16.06.2025 23:59:59	18.06.2025 15:42:14	23.06.2025 2	30.06.2025 23:59	ONTIME
TNA-AirbOEF-G-2	00050	0001	2025-06	825	30.05.2025	10.06.2025 23:	17.06.2025 23:59:59	19.06.2025 15:42:14	24.06.2025 2	01.07.2025 23:59:	ONTIME
TNA-AirbEIEF-G-2	00010	0001	2025-08	0.75	28.05.2025	06.06.2025 23	13.06.2025 23:59:59	15.06.2025 15:42:14	22.06.2025 2	29.06.2025 23:59	ON TIME
TNA-AirbDEF-G-2	00050	0001	2025-06		30.05.2025	10.06.2025 231	17.06.2025 23:59:59	10.07.2025 15:46:23	24.06.2025 2	01.07.2025 23:59:	VERY LATE
TNA-AirbOEF-G-2	00010	0001	2025-06	(e)	28.05.2025	06.06.2025 23	13.06.2025 23:59:59	16.04.2025 15:46:23	22.06.2025 2	29.06.2025 23:59	ON TIME
TNA-AirbDEF-G-2	00010	0001	2025-06	12	05.06.2025	16.06.2025 23:	18.08.2025 23:59:59	21.04.2025 10:19:54	24.06.2025 2	01.07.2025 23:59:	VERY EARLY
TNA-OTDDEMO-2	00010	0001	2025-06	SPARES	19.05.2025	28.05.2025 23	02.06.2025 10:00:00	04.06.2025 10:20:00	04.06.2025 2	11.06.2025 23:59:59	ONTIME
TNA-DTODEMO-2	00020	0001	2025-06	SPARES	20.05.2025	29.05.2025 23	03.06.2025 11:30:00	02.07.2025 12:16:19	05.06.2025 2	12.06.2025 23:59:	ON TIME
TNA-OTDDEMO-2	00010	0001	2025-06	SPARES	19.05.2025	28.05.2025 23	02.06.2025 10:00:00	04.06.2025 10:20:00	04.06.2025 2	11.06.2025 23:59:59	ONTIME
TNA-OTODEMO-2	00620	0001	2025-06	SPARES	20.05.2025	29.05.2025 23	03.06.2025 11:30:00	02.07.2025 12:19:05	05.06.2025 2	12.06.2025 23:59:	VERY LATE
TNA-OTDDEMO-2	00010	0001	2025-06	SPARES	19. 0 5.2025	28.05.2025 23	02.06.2025 10:00:00	04.06,202510:20:00	04.08.2025 2	11.06.2025 23:59:59	ON TIME
Back Send E-Mail	Download	-									

The 'OTD All Lines' tab contains the same fields as the 'OTD Collaboration' tab as well as *all* OTD-relevant PO lines (even if no collaboration is necessary) with any (initial) grading ("Very early", "Early", "OnTime", "Late" and "Very Late").

Note: The description of each column in this table is available in chapter [5_Appendix] at the end of the module.

There are several buttons available:

Active	equal to YES Add line I Delate line									profiles			
Search Reset			is diffe						Supplyon	Def. Search	 Manage 		
OTD Collaboration	OTD KP	I Results	OTD All Lines	1									
All Lines view	Sorted b	y KPI Horizon	Manage •								Reset all Filter		
PO	P0 Line	P0 Schedu	KPI Horizon -	PO Sub-T	Very Early to	Early to	Last Agreed Requ	Goods Arrival Date	Late from	Very Late from	Grading acc. Col		
TNA-AirbDEF-G-2	00020	0001	2025-06	624	28.05.2025	06.06.2025 23	14.08.2025 23:59:59	16.08.2025 15:23:51	22.06.2025 2	29.06.2025 23:59	ON TIME		
TNA-AirbDEF-G-2	00010	0001	2025-08	1.00	28.05.2025	06.06.2025 23	13.06.2025 23:59:59	15.08.2025 15:23:51	22.06.2025 2	29.06.2025 23:59	ON TIME		
TNA-AirbDEF-G-2	00020	0001	2025-06	(m)	28.05.2025	06.06.2025 23	14.08.2025 23:59:59	16.06.2025 15:42:14	22.06.2025 2	29.08.2025 23:59	ON TIME		
TNA-AirbDEF-G-2	00030	0001	2025-06	12	28.05.2025	06.06.2025 23	15.06.2025 23:59:59	17.06.2025 15:42:14	22.06.2025 2	29.06.2025 23:59	ON TIME		
TNA-AirbDEF-G-2	00040	0001	2025-06	0.54	29.05.2025	09.06.2025 23	18.06.2025 23:59:59	18.06.2025 15:42:14	23.06.2025 2	30.06.2025 23:59	ON TIME		
TNA-AirbDEF-G-2	00050	0001	2025-06	(15)	30.05.2025	10.06.2025 23:	17.06.2025 23:59:59	19.08.2025 15:42:14	24.06.2025 2	01.07.2025 23:59:	ON TIME		
TNA-AirbDEF-G-2	00010	0001	2025-06)(4)	28.05.2025	06.06.2025 23	13.06.2025 23:59:59	15.06.2025 15:42:14	22,06.2025 2	29.06.2025 23:59	ON TIME		
TNA-AirbDEF-G-2	00050	0001	2025-06	121	30.05.2025	10.06.2025 23:	17.06.2025 23:59:59	10.07.2025 15:46:23	24.06.2025 2	01.07.2025 23:59:	VERY LATE		
TNA-AirbDEF-G-2	00010	0001	2025-06	100	28.05.2025	06.06.2025 23	13.06.2025 23:59:59	16.04.2025 15:46:23	22.06.2025 2	29.06.2025 23:59	ON TIME		
TNA-AirbDEF-G-2	00010	0001	2025-06	100 C	05.08.2025	18.06.2025 23:	18.06.2025 23:59:59	21.04.2025 10:19:54	24.06.2025 2	01.07.2025 23:59:	VERY EARLY		
TNA-OTDDEMO-2	00010	0001	2025-06	SPARES	19.05.2025	28.05.2025 23	02.06.202510:00:00	04.06.2025 10:20:00	04.06.2025 2	11.06.2025 23:59:59	ON TIME		
TNA-OTDDEMO-2	00020	0001	2025-06	SPARES	20.05,2025	29.05.2025 23	03.06.2025 11:30:00	02.07.2025 12:16:19	05.06.2025 2	12.06.2025 23:59:	ON TIME		
TNA-OTDDEMO-2	00010	0001	2025-06	SPARES	19.05.2025	28.05.2025 23	02.06.2025 10:00:00	04.06.2025 10:20:00	04.06.2025 2	11.06.2025 23:59:59	ON TIME		
TNA-OTDDEMO-2	00020	0001	2025-06	SPARES	20.05. <mark>2</mark> 025	29.05.2025 23	03.06.2025 11:30:00	02.07.2025 12:19:05	05.06.2025 2	12.06.2025 23:59:	VERY LATE		
1 TNA-OTDDEMO-2	00010	0001	2025-06	SPARES	19.05.2025	28,05.2025 23	02.06.2025 10:00:00	04.06.2025 10:20:00	04.06.2025 2	11.06.2025 23:59:59	ON TIME		



 Back 	Return to the last screen.
2 Download	Download only the selected/displayed OTD line in CSV or XLS format file. See chapter [3.7, 3.10] for more details.
Send E-Mail	Send an e-mail with a link to the KPI screen from your local e-mail client. See chapter [3.8] for more details.

3.3 OTD line generation and publishing

An OTD line is only generated and published if the PO Scheduling line is fully received and if the grading is outside the "On-time delivery" window. For details see chapter [2.1].

From the Dashboard, you can access the" OTD Collaboration" page by clicking the arrow in the "On-time delivery (OTD)" card.

SUPPLY SupplyOn Services	Administration Views				PU_Goodisch Actuation System LE - Miller Mich LDLC
	SuppyOn > ArSuppyLegistics > Dash	iboarit		👳 Filter 🏚 Alerts 😰 Back to My Workspa	zo 🕐 Last refresh 2 minutes ago 🔌 Edit Diseñboard
AirSupply Logistics	Orders	÷	35 →	Stock on hands (VMI) ->	Customer to review
## Dealthcord	Status		16 0 35 aurohasa ostera Gaen claras	373 Dist. on hands.	1 Foresail Jords
 Ordering Delivery 	New Onley Published	9267		viti setx Status	Customer to review
Version Managed Investory (VMI) 👻	Open	18079	Create claim / goode recetot		Critical liens 1
Motification of escape	Carceloton Resear	651	On-time delivery (OTD) →	Delow returner 19	Non-citical lens
Settings and master data	inspected	28	0	Above maximum 5	
Fieldback	Paritalij Shipped	563	Open OTO collebization	Materiai alerta →	Late despatch advice
	l Parially Received	320	Check OTD	77	0
	Order alerts	÷	Claimed UE \rightarrow	Talal mataniai dianta Alters type	Order Alers. Late decodeh efinan Priority @
	Alert type	Í	18	kaw materia on ates 65	mya O
	Somes white to obect	29	Contract and Presidanty and a	Updated VUI material 12	Metaut 0
к.	Late despetch advice	0			LINN O

In the 'OTD Collaboration` tab, you can click a relevant Purchase Order.



It shows the following screen with OTD lines that are published:

Active Search Rese	equa	il to	2	YES	🗙 Add line	a Delete line			My searc Supplyo	h profiles n Def. Search	✓ Manage •
OTD Collaboration	ото к	PI Results	OTD All Lin	es							
OTD Guide view 👻	Sorted	by KPI Horizon	Manage	-							Reset all Filters
PO	P0 Line	PO Sch	KPI Horizon *	ERP Plant	Supp. Mat. No.	Last Agreed	Goods Arrival	Grading acc. Collab	Early to	Late from	Overall Collab S
TNA-AirbDEF-G	00050	0001	2025-06	TOF	07012025	17.06.2025 23	10.07.2025 15:	ON TIME	10.06.2025 23:59:59	24.06.2025 23:59:59	CLOSED
TNA-AirbDEF-G	00010	0001	2025-06	TOF	BB.10502241	13.06.2025 23	16.04.2025 15:	ON TIME	06.06.2025 23:59:	22.06.2025 23:59:59	CLOSED
TNA-AirbDEF-G	00010	0001	2025-08	FAL	BB.10502245	18.06.2025 23	21.04.2025 10:	VERY EARLY	16.06.2025 23:59:59	24.06.2025 23:59:59	OPEN
TNA-OTODEMO	00020	0001	2025-06	FAL	110502241 EA	03.06.2025 11	02.07.2025 12:	ON TIME	29.05.2025 23:59:	05.06.2025 23:59:59	CLOSED
TNA-OTODEMO	00020	0001	2025-06	FAL	110502241 EA	03.06.2025 11	02.07.2025 12:	VERY LATE	29.05.2025 23:59:	05.06.2025 23:59:59	NEW
TNA-OTODEMO	00020	0001	2025-06	FAL	110502241 EA	03.06.2025 11	02.07.2025 12:	VERY LATE	29.05.2025 23:59:	05.06.2025 23:59:59	NEW
TNA-AirbDEF-G	00030	0001	2025-05	TOF	84911190 RLF	01.05.2025 23	24.05.2025 11:	VERY LATE	25.04.2025 23:59:	05.05.2025 23:59:59	CLOSED
TNA-AirbDEF-G	00040	0001	2025-05	TOF	15112024	02.05.2025 2	29.05.2025 11:	VERY LATE	28.04.2025 23:59:	06.05.2025 23:59:59	CLOSED
TNA-AirbDEF-G	00050	0001	2025-05	TOF	07012025	03.05.2025 2	03.06.2025 11:	ON TIME	28.04.2025 23:59:	06.05.2025 23:59:59	CLOSED
TNA-AirbDEF-6	00020	0001	2025-04	TOF	84911190 RLF	18.04.2025 23	30.03.2025 11:	VERY EARLY	15.04.2025 23:59:59	22.04.2025 23:59:59	CLOSED
TNA-AirbDEF-6	00030	0001	2025-04	TOF	84811190 RLF	19.04.2025 23	12.05.2025 11:0	VERY LATE	15.04.2025 23:59:59	22.04.2025 23:59:59	CLOSED
TNA-AirbDEF-G	00040	0001	2025-04	TOF	15112024	20.04.2025 2	17.05.2025 11:0	VERY LATE	15.04.2025 23:59:59	22.04.2025 23:59:59	CLOSED
TNA-AirbDEF-G	00050	0001	2025-04	TOF	07012025	21.04.2025 23	22.05.202511:	VERY LATE	16.04.2025 23:59:59	23.04.2025 23:59:59	REOPEN
TNA-AirbDEF-G	00010	0001	2025-04	TOF	BB.10502241	17.04.2025 23	29.03.2025 11:	VERY EARLY	14.04.2025 23:59:59	21.04.2025 23:59:59	CLOSED
TNA-AirbDEF-G	00020	0001	2025-04	TOF	84911190 RLF	18.04.2025 23	30.03.2025 15:	VERY EARLY	15.04.2025 23:59:59	22.04.2025 23:59:59	CLOSED

After clicking the PO, the system displays the following screen from the PO process:

Search Reset	✓ equal to	0		▼ TNA-01	DDEMO-202505: Add line D	elete line		My search profiles	Manage +
Purchase orders									
ollab View 👻	Sorted by	y 2 columns	Manage	n				Re	set all Filters
P0 •		P0 Line	P0 SL	ERP Plant	Supp. Mat. No.	Supplier Material Description	Status	Earliest DA Date	Requested
TNA-OTDDEM0-2025	1528-2	00050	0001	FAL	TRA.04158181	Actuation (Thrust Rev.)	RECEIVED		06.06.2025
TNA-OTDDEMO-2025	1528-2	00040	0001	FAL	SRH.11050609	Composite SRH	RECEIVED		05.06.2025
TNA-OTDDEMO-2025	528-2	00030	0001	FAL	110502241 PU-T	Tape (PU) transparent	RECEIVED		04.06.202
TNA-OTDDEMO-2025	1528-2	00020	0001	FAL	110502241 EA	Epoxy Adhesive Kit 1	RECEIVED		03.06.2025
TNA-OTDDEMO-2025	1528-2	00010	0001	FAL	BB.10502245	Bolt (blind)	RECEIVED		02.08.202

Here the user can see that the Purchase Order has the status 'RECEIVED'.



If all Purchase Orders are displayed with all different Statuses (remove the filter for that), for example OPEN, SHIPPED, CANCELLATION REQUEST, no OTD line is generated from these Purchase Orders.

Quick Search Advanced Searc	h							
×				Add line Delete lin	<u>e</u>	My sear	ch profiles	
Search Reset							×	Manage •
Purchase Orders								
SupplyOn Def. View	 Manage. 							Reset all Filters
PO 🔺	PO Line	PO SL	РО Туре	Status	PO Sub-Type	PO Document	Cust. Group	Customer Organization
AME EDI 000001	<u>10</u>	1	OTHER	OPEN	-	Manual	PD_AIRBUS	PD_Airbus España 🛛 🔺
AME EDI 000001	<u>10</u>	2	OTHER	SHIPPED	-	Manual	PD_AIRBUS	PD_Airbus España
AME1 EDI 000002	<u>10</u>	2	OTHER	SHIPPED	-	Manual	PD_AIRBUS	PD_Airbus España 🛛 😑
AME10 EDI 000001	<u>10</u>	<u>1</u>	OTHER	SHIPPED	-	Manual	PD_AIRBUS	PD_Airbus España
AME10 EDI 000001	<u>10</u>	2	OTHER	PARTIALLY SHIPPED	-	Manual	PD_AIRBUS	PD_Airbus España
AMI BC2012 3S 100	010	001	OTHER	PARTIALLY SHIPPED	OrderSubTy-1	DocumentTyp	PD_AIRBUS	PD_Airbus France
AMI BC2012 3S 100	020	001	OTHER	CANCELLATION REQUEST	OrderSubTy-1	DocumentTyp	PD_AIRBUS	PD_Airbus France
AMI BC2012 3S 100	030	001	OTHER	SHIPPED	OrderSubTy-1	DocumentTyp	PD_AIRBUS	PD_Airbus France
ami BC2012 3S-13.02	<u>010</u>	001	OTHER	OPEN	OrderSubTy-1	DocumentTyp	PD_AIRBUS	PD_Airbus France
ami BC2012 3S-13.02	020	001	OTHER	OPEN	OrderSubTy-1	DocumentTyp	PD_AIRBUS	PD_Airbus France
ami BC2012 3S-13.02	030	001	OTHER	OPEN	OrderSubTy-1	DocumentTyp	PD_AIRBUS	PD_Airbus France
AMI CR66	<u>10</u>	<u>1</u>	OTHER	SHIPPED	-	Manual	PD_AIRBUS	PD_Airbus France
AMI INTEST999	<u>10</u>	<u>1</u>	OTHER	PARTIALLY SHIPPED	-	Manual	PD_AIRBUS	PD_Airbus España
AMI INTEST999	<u>20</u>	<u>1</u>	OTHER	PARTIALLY SHIPPED	-	Manual	PD_AIRBUS	PD_Airbus España
AMI INTEST999	<u>30</u>	<u>1</u>	OTHER	PARTIALLY SHIPPED	-	Manual	PD_AIRBUS	PD_Airbus España 🛛 👻
AMI-PO_MSG-1220-C	1	1	<					+
Back Details History Uplo	ad - Down	Iload - Pi	rint Related Doc	uments - Actions - Send E-Mail	Split			
more than 5000 entries:	Select all N	latches o	n Page Sele	ct all Matches	Entries per pag	ge 50 💌	First Previous	Page 1 of 100 >>



3.4 OTD collaboration

This chapter explains how the supplier and customer must collaborate on OTD lines.

3.4.1 Display of the Collaboration End Date

From the Dashboard, you can access the" OTD Collaboration" page by clicking the arrow in the "On-time delivery (OTD)" card.

SUPPLY SupplyOn Services	Administration v News						P0_Goods	ch Actualitien System LE - Miller
	SupplyOn > ArBuppy Legistics > Gas	nboant			🐺 Fitter 💧 Alerta 🕥 I	јаск 16 My Workspace	C Last refresh 2 minutes ago	4 Edit Dashboard
AirSupply Logistics	Orders	÷	35	÷	Stock on hands (VMI)	÷	Customer to review	÷
## Desklasert	Status		16 0		373		1	
Ordering Y	Contraction Desidence	9257	35 purchase orders Open claims		Blosit on hands: With starts		Foresaal alerts Customer to review	
Definer					Status		Alerton	
Denery	Open	18079						
Vendor Managed Investory (VMI) 👻			The second second second second second		Stock cult	349	Critical items	1
Concession	Customer Change Onter Request	723	Litette Galin / gooda receipt			40		
Notification of excape				_	Delow maximum	19	Non-critical (terms	e
	Cardenator Hegisee	0.01	On-time delivery (OTD)	÷	Below signed	0		
Settings and master data	Rejected	28	L	_	1			
- The state and set	1		0		Above maximum	5		
a suthan me balls	Penalty Stopped	563	Oper OTO tolabication					
Feedback					Metadal slasts		Take description (address)	
	Mappet	1142			Material alerts	7	Late despatch advice	7
	Partialh Received	320						
			Check OTD		77		0	
					Total enderini niceto		Lafe despatch wit/ca	
	Order alerts	+	Claimed UE	÷	Азеп туре		Priority 😰	
							10.00	
	Alert type	- Î	19		kasu material oneatest	65	man	0
			Claimed elementary units			42		
	Sources antize to check	29			Abreater and around the	- 14	Medium	0
	Late despetch advice	0					12009	0

To display the 'Collab End Date Customer' and 'Collab End Date Supplier', you must add the column the following way.

A	ctive	1	✓ equal	il to	~	YES	✓ Add line	Delete	1	Costumer User Name			My search	h profiles		
										Cust. Group			Supplyon	n Def. Search	~	Manage •
	Search R	eset						_		Cust. Mat. Desc.						
0			OTDW		OTD ANUL			- 1	V	Cust. Mat. No.						
0	I D Collaboratio	n	OIDK	PI Results	UTU All Lin	es		_		Cust. Org.						
01	TD Guide view	*	Sorted	by KPI Horizon	Manage	-				Cust. Site					Res	set al <mark>l Filte</mark> rs
	PO	PC) Line	P0 Sch	KPI Horizon 🔻	Customer Collab	ERP Plant	Sup		Customer Cause	Goods Arrival	Grading	acc. Collab	Early to	Late	e from
3	TNA-AirbDEF-G.	. 00	050	0001	2025-06	20.06.2025	Columns	Þ	1	Customer Collab End Date	0.07.2025 15:	ON TIME		10.06.2025 23:59:59	24.0	06.2025 23:59
127	TNA-AirbDEF-G.	. 00	0010	0001	2025-06	20.06.2025	O Halash Cale			Customer Collab Status	16.0 <mark>4.2</mark> 025 15:	ON TIME		06.06.2025 23:59:	22.0	16.2025 23:59
	TNA-AirbDEF-G.	. 00	0010	0001	2025-06	20.06.2025	- Unibek Colur	nn.	V	Customer Collab Timestamp	21.04.2025 10:	VERY EA	RLY	16.06.2025 23:59:59	24.0	06.2025 23:59
	TNA-OTDDEMO.	. 00	020	0001	2025-06	20.06.2025	M Lock Column	1		Customer Collaborated)2.07.2025 12:	ON TIME		29.05.2025 23:59:	05.0	16.2025 23:59
-	TNA-OTDDEMO.	. 00	0020	0001	2025-06	20.06.2025	Filters	•	V	Customer Evidence)2.07.2025 12:	VERY LA	TE	29.05.2025 23:59:	05.0	16.2025 23:59
	TNA-OTDDEMO.	. 00	020	0001	2025-06	20.06.2025	FAL	1105		Customer Group Code)2.07.2025 12:	VERY LA	TE	29.05.2025 23:59:	05.0	16.2025 23:59
	TNA-AirbDEF-G.	. 00	030	0001	2025-05	20.05.2025	TOF	8491	m	Customer Organization	24.05.2025 11:	VERY LA	TE	25.04.2025 23:59:	05.0	15.2025 23:59
1	TNA-AirbDEF-G.	. 00	040	0001	2025-05	20.05.2025	TOF	15112		Customer User ID	29.05.2025 11:	VERY LA	TE	28.04.2025 23:59:	06.0	15.2025 <mark>23:5</mark> 9
	TNA-AirbDEF-G.	. 00	050	0001	2025-05	20.06.2025	TOF	0701		Death of date)3.06 <mark>.202</mark> 5 11:	ON TIME		28.04.2025 23:59:	06.0	15.2025 23:59
	TNA-AirbDEF-G.	00	0020	0001	2025-04	20.04.2025	TOF	8491	V	Depth of delay	30.03.2025 11:	VERY EA	RLY	15.04.2025 23:59:59	22.0	14.2025 23:59
171	TNA-AirbDEF-G.	. 00	0030	0001	2025-04	20.04.2025	TOF	8491	1	Document type	12.05.2025 11:0	VERY LA	TE	15.04.2025 23:59:59	22.0	14.2025 23:59
	TNA-AirbDEF-G.	00	0040	0001	2025-04	20.04.2025	TOF	15112	V	Early to	17.05.2025 11:0	VERY LA	TE	15.04.2025 23:59:59	22.0	14.2025 23:59
	TNA-AirbDEF-G.	. 00	0050	0001	2025-04	20.06.2025	TOF	0701	V	ERP Plant	22.05.2025 11:	VERY LA	TE	16.04.2025 23:59:59	23.0	14.2025 23:59
12	TNA-AirbDEF-G.	. 00	0010	0001	2025-04	20.04.2025	TOF	BB.1		Final Delivery Flag	29.03.2025 11:	VERY EA	RLY	14.04.2025 23:59:59	21.0	4.2025 23:59
	TNA-AirbDEF-G.	00	0020	0001	2025-04	20.05.2025	TOF	8491		Fitting Customer Material	30.03.2025 15:	VERY EA	RLY	15.04.2025 23:59:59	22.0	14.2025 23:58
				}						Flexible Field 1	-					
B	lack Send E-M	ail	Downloa	ad 🔹 🖌 Accep	Reject				-	PLA REPORTATION AND ADDRESS						



Active	*	equal to	1	YES	✓ Add line Delete line			My sea	arch profiles Ivon Def. Search	Mana	qe •
Search R	eset							LACK CONTRACTOR			
OTD Collaborati	n (TD KPI Results	OTD All Lin	ies							
OTD Guide view	* :	Sorted by KPI Horizon	Manage	• (1)						Réset all Fi	lters
PO	POL	ine PO Sch	KPI Horizon 🔻	Supplier Collab End Da	te Customer Collab End Date	ERP Plant	Supp. Mat. No.	Last Agreed	Goods Arrival	Grading acc. Colla	b Ea
TNA-AirbDEF-G	0005	0001	2025-06	12.06.2025	20.06.2025	TOF	07012025	17.06.2025 23	10.07.2025 15:	ON TIME	10.
TNA-AirbDEF-G		0 0001	2025-06	12.08.2025	20.06.2025	TOF	BB.10502241	13.06.2025 23	16.04.2025 15:	ON TIME	06
TNA-AirbDEF-G	0001	0001	2025-06	12.06.2025	20.06.2025	FAL	BB.10502245	18.06.2025 23	21.04.2025 10:	VERY EARLY	16.
TNA-OTODEMO.	. 0002	10 0001	2025-06	12.06.2025	20.06.2025	FAL	110502241 EA	03.06.2025 11	02.07.2025 12:	ON TIME	29
TNA-OTODEMO.	. 0002	0 0001	2025-06	12.06.2025	20.06.2025	FAL	110502241 EA	03.06.2025 11	02.07.2025 12:	VERY LATE	29
TNA-OTEDEMO.	. 0082	0001	2025-06	12.06.2025	20.06.2025	FAL	110502241 EA	03.06.2025 11	02.07.2025 12:	VERY LATE	29
TNA-AirbDEF-G	0003	10 0001	2025-05	12.05.2025	20.05.2025	TOF	84911190 RLF	01.05.2025 23	24.05.2025 11:	VERY LATE	25
TNA-AirbDEF-G	0004	1000 01	2025-05	12.05.2025	20.05.2025	TOF	15112024	02.05.2025 2	29.05.2025 11:	VERY LATE	28
TNA-AirbDEF-G	0006	1000	2025-05	12.06.2025	20.06.2025	TOF	07012025	03.05.2025 2	03.06.2025 11:	ON TIME	28
TNA-AirbDEF-G	. 0002	0 0001	2025-04	12.04.2025	20.04.2025	TOF	84911190 RLF	18.04.2025 23	30.03.2025 11:	VERY EARLY	15.
TNA-AirbDEF-G	0003	0 0001	2025-04	12.04.2025	20.04.2025	TOF	84911190 RLF	19.04.2 <mark>0</mark> 25 23	12.05.2025 11:0	VERY LATE	15.
TNA-AirbDEF-G	0004	0 0001	2025-04	12.04.2025	20.04.2025	TOF	15112024	20.04.2025 2	17.05.2025 11:0	VERY LATE	15.
TNA-AirbDEF-G		1000 00	2025-04	12.08.2025	20.06.2025	TOF	07012025	21.04.2025 23	22.05.2025 11:	VERY LATE	16.
TNA-AIrbDEF-G	0001	0 0001	2025-04	12.04.2025	20.04.2025	TOF	BB:10502241	17.04.2025 23	29.03.2025 11:	VERY EARLY	14.
TNA-AirbDEF-G	0002	10 0001	2025-04	12.05.2025	20.05.2025	TOF	84911190 RLF	18.04.2025 23	30.03.2025 15:	VERY EARLY	15. ≱

• **Supplier Collab End Date:** Automatically defined collaboration end date for supplier based on the collaboration calendar (for details see chapter [2.1]). Until this date, the supplier must collaborate, otherwise there will be an "auto-accept".

Customer Collab End Date: Automatically defined collaboration end date for customer based on the collaboration calendar (for details see chapter [2.1]). Until this date, the customer must collaborate, otherwise there will be an "auto-accept".



3.4.2 Collaboration by supplier

In the 'OTD Collaboration' screen, the supplier has different possibilities to act, either to "Accept" or to "Reject" an OTD line with status 'NEW' (or 'REOPEN').

ntive	× emu	alto	~	YES	 Add line Delete line 			My sea	irch profiles	, man courte	0.0328
Search Reset								Supp	yon Def. Search	Man	age +
TD Collaboration	OTD #	PI Results	OTD All Lin	es							
D Guide view 👻	Sorted	by KPI Horizon	Manage •	•]						Reset all F	Tilters
PO	PDLine	P0 Sch	KPI Horizon 🔻	Supplier Collab End Date	Customer Collab End Date	ERP Plant	Supp. Mat. No.	Last Agreed	Goods Arrival	Grading acc. Coll	ab Ea
TNA-AirbOEF-G	00060	0001	2025-06	12.06.2025	20.06.2025	TOF	07012025	17.06.2025 23	10.07.2025 15:	ON TIME	10
TNA-AirbEEF-G	00010	0001	2025-06	12.06.2025	20.06.2025	TOF	BB.10502241	13.06.2025 23	16.04.2025 15:	ON TIME	06
TNA-AirbDEF-G	00010	0001	2025-06	12.06.2025	20.06.2025	FAL	BB.10502245	18.06.2025 23	21.04.2025 10:	VERY EARLY	16
TNA-OTODEMO	00020	0001	2025-06	12.06.2025	20.06.2025	FAL	110502241 EA	03.06.2025 11	02.07.2025 12:	ON TIME	29
TNA-OTODEMO	00020	0001	2025-06	12.08.2025	20.06.2025	FAL	110502241 EA	03.06.2025 11	02.07.2025 12:	VERY LATE	29
TNA-OTODEMO	00020	0001	2025-06	12.06.2025	20.06.2025	FAL	110502241 EA	03.06.2025 11	02.07.2025 12:	VERY LATE	29
TNA-AirbDEF-0	00030	0001	2025-05	12.05.2025	20.05.2025	TOF	84911190 RLF	01.05.2025 23	24.05.2025 11:	VERY LATE	25
TNA-AirbOEF-G	00040	0001	2025-05	12.05.2025	20.05.2025	TOF	15112024	02.05.2025.2	29.05.2025 11:	VERY LATE	28
TNA-AirbDEF-G	00050	0001	2025-05	12.06.2025	20.06.2025	TOF	07012025	03.05.2025 2	03.06.2025 11:	ON TIME	28
TNA-AirbOEF-G	00020	0001	2025-04	12.04.2025	20.04.2025	TOF	84911190 RLF	18.04.2025 23	30.03.2025 11:	VERY EARLY	15.
TNA-AirbOEF-G	00030	0001	2025-04	12.04.2025	20.04.2025	TOF	84911190 RLF	19.04.2025 23	12.05.2025 11:0	VERY LATE	15.
TNA-AirbOEF-G	00040	0001	2025-04	12.04.2025	20.04.2025	TOF	15112024	20.04.2025 2	17.05.2025 11:0	VERY LATE	15.
TNA-AirbOEF-G	00050	0001	2025-04	12.06.2025	20.06.2025	TOF	07012025	21.04.2025 23	22.05.2025 11:	VERY LATE	16.
TNA-AirbEEF-B	00010	0001	2025-04	12.04.2025	20.04.2025	TOF	BB.10502241	17.04.2025 23	29.03.2025 11:	VERY EARLY	14;
TNA-AirbOEF-G	00020	0001	2025-04	12.05.2025	20.05.2025	TOF	84911190 RLF	18.04.2025 23	30.03.2025 15:	VERY EARLY	15.

• Select one OTD line at a time. You can also select several lines at one time.

2 To accept the initial grading: Click the 'Accept' button. The system will open a new dialog box with the supplier causes and evidence.

E To reject the initial grading: Click the 'Reject' button. The system will open a new dialog box with the supplier causes and evidence.

3.4.2.1 1st scenario: The supplier accepts

Active	👻 equ	ial to	2	YES	Add line Delete line			My sei	arch profiles Ivon Def. Search	Mar	nage +
Search Res	ł										
OTD Collaboration	OTD	KPI Results	OTD All Lin	es							
TD Guide view	Sorte	d by KPI Horizon	Manage	-						Reset all	Filters
PO	PD Line	P0 Sch	KPI Horizon 🔻	Supplier Collab End Date	Customer Collab End Date	ERP Plant	Supp. Mat. No.	Last Agreed	Goods Arrival	Grading acc. Co	llab Ea
TNA-AirbOEF-G	00060	0001	2025-06	12.06.2025	20.06.2025	TOF	07012025	17.06.2025 23	10.07.2025 15:	ON TIME	10
TNA-AirbBEF-G	00010	0001	2025-06	12.06.2025	20.06.2025	TOF	88.10502241	13.06.2025 23	16.04.2025 15:	ON TIME	06
TNA-AirbDEF-G	00010	0001	2025-06	12.06.2025	20.06.2025	FAL	BB.10502245	18.06.2025 23	21.04.2025 10:	VERY EARLY	16
TNA-OTODEMO	00020	0001	2025-06	12.06.2025	20.06.2025	FAL	110502241 EA	03.06.2025 11	02.07.2025 12:	ON TIME	29
TNA-OTODEMO	00020	0001	2025-06	12.08.2025	20.06.2025	FAL	110502241 EA	03.06.2025 11	02.07.2025 12:	VERY LATE	29
TNA-OTODEMO	00020	0001	2025-06	12.06.2025	20.06.2025	FAL	110502241 EA	03.06.2025 11	02.07.2025 12:	VERY LATE	29
TNA-AirbDEF-0	00030	0001	2025-05	12.05.2025	20.05.2025	TOF	84911190 RLF	01.05.2025 23	24.05.2025 11:	VERY LATE	25
TNA-AirbOEF-G	00040	0001	2025-05	12.05.2025	20.05.2025	TOF	15112024	02.05.2025 2	29.05.2025 11:	VERY LATE	28
TNA-AirbDEF-G	00050	0001	2025-05	12.06.2025	20.06.2025	TOF	07012025	03.05.2025 2	03.06.2025 11:	ON TIME	28
TNA-AirbDEF-G	00020	0001	2025-04	12.04.2025	20.04.2025	TOF	84911190 RLF	18.04.2025 23	30.03.2025 11:	VERY EARLY	15
TNA-AirbDEF-G	00030	0001	2025-04	12.04.2025	20.04.2025	TOF	84911190 RLF	19.04.2025 23	12.05.2025 11:0	VERY LATE	15
TNA-AirbOEF-G	00040	0001	2025-04	12.04.2025	20.04.2025	TOF	15112024	20.04.2025 2	17.05.2025 11:0	VERY LATE	15
TNA-AirbDEF-G	00050	0001	2025-04	12.06.2025	20.06.2025	TOF	07012025	21.04.2025 23	22.05.2025 11:	VERY LATE	16
TNA-AirbDEF-G	00010	0001	2025-04	12.04.2025	20.04.2025	TOF	BB.10502241	17.04.2025 23	29.03.2025 11:	VERY EARLY	14
TNA-AlrbDEF-G	00020	0001	2025-04	12.05.2025	20.05.2025	TOF	84911190 RLF	18.04.2025 23	30.03.2025 15:	VERY EARLY	15



• Select one OTD line at a time. You can also select several lines at one time. The OTD line must have the Overall Collab status 'NEW' or 'REOPEN', otherwise there will be an error message.

2 Click the 'Accept' button. The system will open a new dialog box with the supplier causes and evidence.

Search Reset OTD Collaboration OTD D DTD Guide view M PO PO Line TNA-AirbDEF-G 0000 TNA-AirbDEF-G 0000 TNA-AirbDEF-G 0000 TNA-AirbDEF-G 0000 TNA-AirbDEF-G 0000 TNA-OTDDEMO 00020	KPI Results d by KPI Horizon PO Sch DCD1 CCD1 CCD1 CCD1 CCD1 CCD1 CCD1	010 All Lin Manage • KPI Horizon • 2025-05 2025-05 2025-06 2025-06	ES Supplier Collab End Date 12.05.2025 Action ACCEPT on OTD line	Customer Collab End Bate 20.08.2025	ERP Plant TOF	Supp. Mat. No. 07012025	Last Agreed 17.06.2025 23	Goods Arrival	Reset Grading acc.	all Filtera Collab E
OTD Guide view Softe PO PO Line TNA-AirbDEF-G 00050 TNA-AirbDEF-G 00010 TNA-AirbDEF-G 00010 TNA-AirbDEF-G 00010 TNA-AirbDEF-G 00010 TNA-AirbDEF-G 00010 TNA-OTDDEMO 00020	d by KPI Horizon PO Sch CCCI CCCI CCCI CCCI CCCI CCCI CCCI	Manage • KPt Horizon • 2025-08 2025-08 2025-08 2025-08	Supplier Collab End Date 12.06.2025 Action ACCEPT on 0TD line	Customer Collab End Date 20.06.2025	ERP Plant	Supp. Mat. No.	Last Agreed	Goods Arrival	Result Grading acc.	all Filters Collab E
P0 P0 Line TNA-AirbDEF-G 00050 TNA-AirbDEF-G 0000 TNA-AirbDEF-G 0000 TNA-OTDDEMO 00020 TNA-OTDDEMO 00020	PO Sch 0001 0001 0001 0001	KPt Horizon * 2025-05 2025-08 2025-05 2025-05	Supplier Collab End Date 12.05.2025 Action ACCEPT on OTD line	Customer Collab End Date 20.06.2025	ERP Plant	Supp. Mat. No. 07012025	Last Agreed 17.06.2025 23	Goods Arrival	Grading acc.	Collab E
TNA-AirbDEF-G 00050 TNA-AirbDEF-G 00000 TNA-AirbDEF-G 00010 TNA-AirbDEF-G 00010 TNA-AirbDEF-G 00020 TNA-OTDDEMO 00020	0001 0001 0001 0001	2025-05 2025-08 2025-05 2025-05	12.06.2025 Action ACCEPT on OTD line	20.06.2025 (s)	10F	07012025	17.06.2025 23	10.07.2025 16:	ONTIME	
TNA-AirbDEF-G 0000 TNA-AirbDEF-G 00010 TNA-OTDDEMO 00020 TNA-OTDDEMO 00020	0001 0001 0001	2025-08 2025-06 2025-08	Action ACCEPT on OTD line	(s)	The second se				Second Contraction	1
TNA-AV6DEF-G 00010 TNA-OTDDEMO 00020 TNA-OTDDEMO 00020	000)	2025-05	ACTIONACCENTENT	(a)			13.08.2025.23	15.04.2025 15:	ON TIME	0
TNA-0100EM0 00020 TNA-0100EM0 00020	0001	2025-06					18.06.2025 23	21,04,202510:	VERY EARLY	- 11
TNA-OTODEMO 00020			Attention this action an	nlies to all selected OTD lines		0	03.06.2025 11	02.07.2025 12:	ON TIME	2
		2025-06	Supplier Caugo	onea to an acceled of D inica.			03.06.2025 11	02.07.2025 12:	VERY LATE	2
I TNA-DIDBEMO. 00820		2025-08	Supplier Gause.				03.08.2025 11	02.07.2025 12:	VERYLATE	:2
TNA-AirbDEF-G 00030		2025-05	Supplier Evidence:				01.05.2025.23	24.05.2025 11:	VERY LATE	2
TNA-AirbDEF-G 00040	0001	2025-05		Cancel Sav			02.05.2025 2	29.05,2025 11:	VERYLATE	2
TNA-AirbDEF-G 00050	0001	2025-05					03.05.2025 2	03.06.2025 11:	ON TIME	2
TNA-AirbDEF-G 00020	0001	2025-04	12.04.2025	20.04.2025	TOF	84911190 RLF	18.04.2025 23	30,03.2025 11:	VERY EARLY	1
TNA-AirbDEF-G 00030		2025-04	12.04.2025	20.04.2025	TOF	84011190 RLF	19.04.2025 23	12.05.2025 11:0	VERY LATE	-1
TNA-AIrbDEF-G 00040	0001	2025-04	12.04.2025	20.04.2025	TOF	15112024	20.04.2025 2	17.05.2025 11:0	VERY LATE	R
TNA-AirbDEF-G 00050	0001	2025-04	12.06.2025	20.06.2025	TOF	07012025	21.04.2025 23	22.05.202511:	VERY LATE	-16
TNA-AirbDEF-G 00010	0001	2025-04	12.04.2025	20.04.2025	TOF	BB.10502241	17.04,2025 23	29.03.2025 11:	VERY EARLY	14
TNA-AirbDEF-G 00020	0001. F	2025-04	12.05.2025	20.05.2025	TOF	84911100 RLF	18.04.2025 23	30.03.2025 15:	VERY EARLY	15

Olick the dropdown menu bar. It is mandatory to choose a cause.

Action ACCEPT on OTD	line(s)	×	
e Attention: this action	applies to all selected OTD lines		1
Supplier cause:		¥	4
Supplier ovidence:	Capacity		4
Supplier evidence.	Documentation		4
-	Forwarder		i
	Quality		
	Sub-tiers		4
<u>00001</u>	Supplier ERP/MRP		4
<u>00001</u>	Suppplier design		4
00001	EARLY 22.05.2014	02.06.201	4

A prefilled list with some root-causes is shown. This list is customer specific.

	Action ACCEPT on OTD	line(s)	×
2	Attention: this action	applies to all selected OTD lines	
	Supplier cause:	Forwarder	v
	Supplier evidence:	Forwarder had a delay on the transport	
		Cancel Save 2	

1 It is optional to enter evidence (60 characters maximum).

Click 'Save'.



Active		Y equ	ual to	~	YES 💌	Add line Delete line			My search profiles		
Search	Rese	t							Supplyon Def. Search	*	Manage •
OTD Collabo	ration	OTD	KPI Results	OTD All Lin	es						
OTD Guide vie	v 🗸	Sorte	d by KPI Horizon	Manage	•		0	2	8	Res	et all Filters
PO		P0 Line	P0 Sch	KPI Horizon *	Supplier Collab End Date	Customer Collab End	Supplier Collab Status	Customer Collab St	Overall Collab Status	Supp. Mat. No	o. Last
TNA-AirbOi	EF-6	00050	0001	2025-06	12.06.2025	20.06,2025	REJECTED	ACCEPTED	CLOSED	07012025	17.00
TNA-AirbDi	F-6."	00010	0001	2025-06	12.06.2025	20.06.2025	REJECTED	ACCEPTED	CLOSED	BB.10502241	13.0
TNA-AirbDi	F-0	00010	0001	2025-06	12.06.2025	20.06.2025	REJECTED	OPEN	OPEN	BB.10502245	18.0
TNA-OTOD	EMO	00020	0001	2025-06	12.06.2025	20.06.2025	REJECTED	ACCEPTED	CLOSED	110502241 EA	03.0
TNA-OTDD	EMD	00020	0001	2025-06	12.06.2025	20.06.2025	OPEN	NEW	NEW	110502241 EA	03.0
TNA-OTDD	EMD	00020	0001	2025-06	12.06.2025	20.06.2025	OPEN	NEW	NEW	110502241 EA	03.0
TNA-AirbDi	F-G	00030	0001	2025-05	12.05.2025	20.05.2025	ACCEPTED	ACCEPTED	CLOSED	84911190 RLF	01.0
TNA-AirbD	F-G	00040	0001	2025-05	12.05.2025	20.05.2025	ACCEPTED	ACCEPTED	CLOSED	15112024	02.0
TNA-AirbO	EF-G	00050	0001	2025-05	12.06.2025	20.06.2025	REJECTED	ACCEPTED	CLOSED	07012025	03.0
TNA-AirbO	F-6	00020	0001	2025-04	12.04.2025	20.04.2025	ACCEPTED	ACCEPTED	CLOSED	84911190 RLF	18.0
TNA-AirbO	EF-6,	00030	0001	2025-04	12.04.2025	20.04.2025	ACCEPTED	ACCEPTED	CLOSED	84911190 RLF	19.0
TNA-AirbDi	EF-0	00040	0001	2025-04	12.04.2025	20.04.2025	ACCEPTED	ACCEPTED	CLOSED	15112024	20.0
TNA-AirbO	F-G	00050	0001	2025-04	12.06.2025	20.06.2025	OPEN	NEW	REOPEN	07012025	21.0
TNA-AirbO	F-G	00010	0001	2025-04	12.04.2025	20.04.2025	ACCEPTED	ACCEPTED	CLOSED	BB.10502241	17.04
TNA-AirbDi	EF-G	00020	0001	2025-D4	12.05.2025	20.05.2025	ACCEPTED	ACCEPTED	CLOSED	84911190 RLF	18,0)•
Back Sen	d E-Mail	Downl	oad - Accep	Reject							

The Overall Collab Status changes to 'CLOSED'

2 S The supplier and customer Collab Status changes to 'ACCEPTED'

Note: After the supplier has accepted the OTD lines, there is no possibility for him to cancel this action again and then to reject the OTD line.

3.4.2.2 2 nd scenario:	The supplier rejects
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Act	ive	equal to		YES	🛩 Add I	ine Delete line			My search profiles		
s	earch Reset								Supplyon Def. Sear	rch 💙	Manage •
от	D Collaboration	OTD KPI R	esults	OTD All Lines							
OTE	Guide 💌	Sorted by KF	Pl Horizon	Manage •						Res	et all Filters
1	20	PO Line	PO Sch.	Goods Arrival Date	Initial Grading	Grading acc. Collab	Early to	Last Agreed Requested date	Late from	Overall Collab Stat	tus Ver
5	INA-AirbDEF-G-2025	80050	0001	10.07.2025 15:46:23	VERY LATE	ON TIME	10.06.2025 23:	17.06.2025 23:59:59	24.06.2025 2	CLOSED	01.0
	INA-AirbDEF-G-2025	00010	0001	16.04.2025 15:46:23	VERY EARLY	ON TIME	06.06.2025 23	13.06.2025 23:59:59	22.06.2025 2	CLOSED	29.
	NA-AirbDEF-G-2025	00010	0001	21.04.2025 10:19:54	VERY EARLY	VERY EARLY	16.06.2025 23:	18.06.2025 23:59:59	24.06.2025 2	OPEN	01,
1)	NA-OTDDEMO-2025	00020	0001	02.07.2025 12:16:19	VERY LATE	ON TIME	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	CLOSED	12.
7	INA-OTDDEMO-2025	00020	0001	02.07.2025 12:19:05	VERY LATE	VERY LATE	29.05.2025 23	03.06.2025 11:30:00	05.06.2025 2	NEW	12.
	NA-OTDDEMD-2025	00020	0001	02.07.2025 12:23:16	VERY LATE	VERY LATE	29.05.2025 23	03.06.2025 11:30:00	05.08.2025 2	NEW	12.
3	INA-AirbDEF-G-2025	00030	0001	24.05.2025 11:21:40	VERY LATE	VERY LATE	25.04.20 <mark>2</mark> 5 23	01.05.2025 23:59:59	05.05.2025 2	CLOSED	12.
	INA-AirbDEF-G-2025	00040	0001	28.05.2025 11:21:40	VERY LATE	VERY LATE	28.04.2025 23	02.05.2025 23:59:59	06.05.2025 2	CLOSED	13.
3	INA-AirbDEF-G-2025	00050	0001	03.06.2025 11:21:40	VERY LATE	ON TIME	28.04.2025 23	03.05.2025 23:59:59	06.05.2025 2	CLOSED	13,
3	NA-AirbDEF-G-2025	00020	0001	30.03.2025 11:02:30	VERY EARLY	VERY EARLY	15.04.2025 23:	18.04.2025 23:59:59	22.04.2025 2	CLOSED	29,
3	INA-AirbDEF-G-2025	00030	0001	12.05.2025 11:02:30	VERY LATE	VERY LATE	15.04.2025 23:	19.04.2025 23:59:59	22.04.2025 2	CLOSED	29.
	TNA-AirbDEF-G-2025	00040	0001	17.05.2025 11:02:30	VERY LATE	VERY LATE	15.04.2025 23:	20.04.2025 23:59:59	22.04.2025 2	CLOSED	29.
3	INA-AirbDEF-G-2025	00050	0001	22.05.2025 11:02:30	VERY LATE	VERY LATE	16.04.2025 23:	21.04.2025 23:59:59	23.04.2025 2	REOPEN	01.0
1	INA-AirbDEF-G-2025	00010	0001	29.03.202511:02:30	VERY EARLY	VERY EARLY	14.04.2025 23:	17.04.2025 23:59:59	21.04.2025 2	CLOSED	28.
(INA-AirbDEF-G-2025	00020	0001	203.2025 15:11:55	VERY EARLY	VERY EARLY	15.04.2025 23:	18.04.2025 23:59:59	22.04.2025 2	CLOSED	29.
Ba	ck Send E-Mail	Download +	Accept	Reject							

• Select one OTD line at a time. You can also select several lines at one time. The OTD line must have the status 'NEW' or 'REOPEN', otherwise there will be an error message.

2 Click the 'Reject' button. The system will open a new dialog box with the supplier causes and evidences.



Search Reset OTD Collaboration OTD XPI Results OTD All Lines DTD Guide Sorted by KPI Horizon Hanaga PR0 PO Line PO Sch Goods Arrival Date Initial Grading acc. Collab Early to Last Agreed Requested date Late from Overall Collab Status TNA-ArrobEF-G-2025 00010 10.07.2025 15:46:23 VERY LATE ON TIME 10.06.2025 23: 17.06.2025 23::69:59 24.06.20252 CloSED TNA-ArrobEF-G-2025 00010 10.07.2025 15:46:23 VERY LATE ON TIME 10.06.2025 23: 17.06.2025 23:59:59 24.06.20252 CloSED TNA-ArrobEF-G-2025 00010 0001 21.04.20 Action RE-JECT on OTD line(s) XI 24.06.20252 CloSED TNA-ArrobEF-G-2025 00010 0001 22.06.2012 Attention: this action applies to all selected OTD lines. 95.06.20252 05.08.20252 CloSED TNA-ArrobEF-G-2025 00020 0001 22.05.201 Datest UEW 05.08.20252 CloSED TNA-ArrobEF-G-2025 0	Active	1.	equal to		YES	≁ Add I	ine l Delete line			My search profiles Supplyon Def. Sear	rch 💌	Manage
OTD Guide Serted by KPI Harizon Manage+ Tesset all Film P0 P0 Line P0 Sch Goods Arrival Date Initial Grading Grading acc. Collab Early to Last Agreed Requested date Late from Overall Collab Status TNA-AirobEF-0-2025. 00010 0001 10.07.2025 15:46:23 VERY LATE ON THE 10.06:2025 23:58:59 24.06:2025 2 CLOSED TNA-AirobEF-0-2025 00010 0001 21.04:20 Atlent Resident of this action applies to all selected OTD lines. 24.06:2025 2 CLOSED TNA-AirobEF-0-2025 00020 0001 02.0720 Atlention: this action applies to all selected OTD lines. 05.06:2025 2 05.06:2025 2 NEW 0 0 0.02.0720 Atlention: this action applies to all selected OTD lines. 05.06:2025 2 NEW 05.06:2025 2 NEW 0 0 0.02.0720 VERY LATE Cancel Save 05.06:2025 2 NEW 0 0.05.2025 2 0.0040 0001 24.05:2025 1 CLOSED 06.05:2025 2 NEW	OTD Collaborat	on	OTD KPI Re	isults (TD All Lines							
P0 P0 Line P0 Sch Boods Arrival Date Initial Brading Grading acc. Collab Early to Last Agreed Requested date Last form Overall Collab Status TNA-ArrbEF-6-2025 00050 0001 10.07.2025 I5:46:23 VERY LATE 0N TIME 10.05:2025 23: 17.06.2025 23:56:59 24.06.2025 2 CLOSED TNA-ArrbEF-6-2025 00010 0001 18.04.202 Action REJECT on OTD line(s) 24.06.2025 2 CLOSED TNA-ArrbDEF-6-2025 00010 0001 21.04.201 Action applies to all selected OTD line(s) 24.06.2025 2 CLOSED TNA-ArrbDEF-6-2025 00020 0001 02.07.201 Attention: this action applies to all selected OTD line(s) 05.06.2025 2 CLOSED TNA-ArrbDEF-6-2025 00020 0001 02.07.201 Save 05.06.2025 2 CLOSED TNA-ArrbDEF-6-2025 00030 0001 24.05.20 CLOSED 06.05.2025 2 CLOSED TNA-ArrbDEF-6-2025 00030 0001 24.05.20 CLOSED 06.05.2025 2 CLOSED <td< th=""><th>OTD Guide</th><th>~</th><th>Sorted by KPI</th><th>Horizon</th><th>Manage +</th><th></th><th></th><th></th><th></th><th></th><th>Res</th><th>et all Filtern</th></td<>	OTD Guide	~	Sorted by KPI	Horizon	Manage +						Res	et all Filtern
TNA-Arb0EF-G-2025 00050 0001 10.07.2025 I5:46:23 VERY LATE ON TIME 10.06.2025 23: 17.06.2025 23:58:59 24.06.2025 2 CLOSED TNA-Arb0EF-G-2025 00010 0001 15.04.202 Action REJECT on OTD line(s) 22.06.2025 2 CLOSED 24.06.2025 2 CLOSED TNA-Arb0EF-G-2025 00010 0001 21.04.20 Action REJECT on OTD line(s) 24.06.2025 2 CLOSED TNA-Arb0EF-G-2025 00020 0001 02.07.20 Action REJECT on OTD line(s) 05.06.2025 2 CLOSED TNA-OTDDEMO-2025 00020 0001 02.07.20 Supplier Cause: Supplier Cause: 05.06.2025 2 NEW TNA-Arb0EF-G-2025 00020 0001 24.05.20 NEW 06.05.2025 2 CLOSED TNA-Arb0EF-G-2025 00030 0001 24.05.20 NEW 06.05.2025 2 CLOSED TNA-Arb0EF-G-2025 00050 0001 23.05.20 CLOSED 06.05.2025 2 CLOSED TNA-Arb0EF-G-2025 00050 0001 0	PO		POLine	P0 Sch	Goods Arrival Date	Initial Grading	Grading acc. Collab	Early to	Last Agreed Requested date	Late from	Overall Collab Stat	tus Ver
TNA-ArbDEF-G-2025 00010 0001 15.04.202 Action REJECT on OTD line(s) 22.05.2025 2 CLOSED TNA-ArbDEF-G-2025 00010 0001 21.04.20 Action REJECT on OTD line(s) 24.05.2025 2 0FN TNA-ArbDEF-G-2025 00020 0001 02.07.20 Attention: this action applies to all selected OTD lines. 05.06.2025 2 NEW TNA-ArbDEF-G-2025 00020 0001 02.07.20 Supplier Cause: 05.06.2025 2 NEW TNA-ArbDEF-G-2025 00030 0001 24.05.20 Usplier Evidence: 05.06.2025 2 NEW TNA-ArbDEF-G-2025 00040 0001 24.05.20 Usplier Evidence: 06.05.2025 2 NEW TNA-ArbDEF-G-2025 00040 0001 24.05.20 Usplier Evidence: 06.05.2025 2 NEW TNA-ArbDEF-G-2025 00050 0001 03.06.20 VERY EARLY VERY EARLY 15.04.2025 23: 16.04.2025 23:.59:59 22.04.2025 2 CLOSED TNA-ArbDEF-G-2025 00050 0001 12.05.2025 11:02:30 VERY LATE VERY LATE 15.04.2025 23: 19.04.2025 23:.59:59 22.04	TNA-AirbDEF-	-2025	00050	0001	10.07.2025 15:46:23	VERY LATE	ON TIME	10.06.2025 23	17.06.2025 23:59:59	24.06.2025 2	CLOSED	01.0
TNA-Airb0EF-G-202500010 0001 21.04.207 TNA-OTDDEMO-202500020 0001 02.07.20 MA-OTDDEMO-202500020 0001 02.07.20 TNA-Airb0EF-G-202500020 0001 02.07.20 TNA-Airb0EF-G-202500020 0001 02.07.20 TNA-Airb0EF-G-202500020 0001 02.07.20 TNA-Airb0EF-G-202500020 0001 24.05.20 TNA-Airb0EF-G-202500050 0001 24.05.20 TNA-Airb0EF-G-202500050 0001 28.05.20 TNA-Airb0EF-G-202500050 0001 28.05.20 TNA-Airb0EF-G-202500050 0001 28.05.20 TNA-Airb0EF-G-202500050 0001 28.05.20 TNA-Airb0EF-G-202500050 0001 28.05.20 Cancel Save TNA-Airb0EF-G-202500050 0001 28.05.20 CloseD 06.05.20252 CloseD TNA-Airb0EF-G-202500050 0001 12.05.202511.02.30 VERY LATE VERY LATE 15.04.202523.59.59 22.04.20252 CloseD TNA-Airb0EF-G-202500050 0001 12.05.202511.02.30 VERY LATE VERY LATE 15.04.202523.59.59 22	TNA-AirbDEF-	-2025	00010	0001	16.04.207 Action RE I	CT on OTD line(a)				22.06.2025 2	CLOSED	29.0
1 TNA-0TDDEMO-2025 00020 0001 02.07.20 1 TNA-ArbDEF-G-2025 00030 0001 24.05.20 1 TNA-ArbDEF-G-2025 00040 0001 28.05.20 1 TNA-ArbDEF-G-2025 00050 0001 23.05.20 1 TNA-ArbDEF-G-2025 00020 0001 30.03.2025 11/02:30 VERY EARLY VERY EARLY 15.04.2025 23 16.04.2025 23.59.59 22.04.2025 2 CLOSED 1 TNA-ArbDEF-G-2025 00040 0001 12.05.2025 11/02:30 VERY EARLY VERY EARLY 15.04.2025 23 16.04.2025 23.59.59 22.04.2025 2 CLOSED 1 TNA-ArbDEF-G-2025 00040 0001 12.05.2025 11/02:30 VERY LATE VERY LATE 15.04.2025 23.59.59 22.04.2025 2 CLOSED <	TNA-AirbDEF-	-2025	00010	0001	21.04.207	or on or brinding af				24.06.20252	OPEN	01.0
TNA-OTDDEMO-2025 00020 0001 02.07.20 Supplier Cause: Supplier Cause: 05.06.2025 2 NEW TNA-ArbDEF-G-2025 00000 02.07.20 Upplier Cause: 05.05.2025 2 NEW TNA-ArbDEF-G-2025 00040 0001 24.05.20 Cancel Save 05.05.2025 2 NEW TNA-ArbDEF-G-2025 00040 0001 29.05.20 Cancel Save 06.05.2025 2 CLOSED TNA-ArbDEF-G-2025 00040 0001 29.05.20 Cancel Save 06.05.2025 2 CLOSED TNA-ArbDEF-G-2025 00020 0001 30.03.2025 11.02.30 VERY EARLY VERY EARLY 15.04.2025 23 16.04.2025 23.59.59 22.04.2025 2 CLOSED TNA-ArbDEF-G-2025 00040 0001 12.05.2025 11.02.30 VERY LATE VERY LATE 15.04.2025 23 19.04.2025 23.59.59 22.04.2025 2 CLOSED TNA-ArbDEF-G-2025 00040 0001 17.05.2025 11.02.30 VERY LATE VERY LATE 15.04.2025 23 19.04.2025 23.59.59 22.04.2025 2 CLOSED TNA-ArbDEF-G-2025 0	TNA-OTODEMO	-2025	00020	0001	02.07.20 Attention	this action applies t	a all celected OTD lines		0	05.06.20252	CLOSED	12.0
TNA-OTDDERIO-2025 00020 0001 02.07.20 Supplier Voldse. 06.08,2025 2 NEW TNA-AlrbDEF-G-2025 00001 24.05.20 Supplier Evidence: 05.05,2025 2 CLOSED TNA-AlrbDEF-G-2025 00040 0001 29.05.20 Cancel Save 06.05,2025 2 CLOSED TNA-AlrbDEF-G-2025 00000 030.3,2025 11.02.30 VERY EARLY VERY EARLY 15.04.2025 23 16.04,2025 23.59.59 22.04,2025 2 CLOSED TNA-AlrbDEF-G-2025 00040 0001 12.05.2025 11.02.30 VERY EARLY VERY EARLY 15.04.2025 23 19.04.2025 23.59.59 22.04.2025 2 CLOSED TNA-AlrbDEF-G-2025 00040 0001 12.05.2025 11.02.30 VERY LATE VERY LATE 15.04.2025 23 19.04.2025 23.59.59 22.04.2025 2 CLOSED TNA-AlrbDEF-G-2025 00040 0001 17.05.2025 11.02.30 VERY LATE 15.04.2025 23 19.04.2025 23.59.59 22.04.2025 2 CLOSED TNA-AlrbDEF-G-2025 00040 0001 17.05.2025 11.02.30 VERY LATE </td <td>TNA-OTDDEMO</td> <td>-2025</td> <td></td> <td></td> <td>02.07.20 Supplier C</td> <td>ura</td> <td>o an selected of Dimes.</td> <td></td> <td></td> <td>05.06.2025 2</td> <td>NEW</td> <td>12.0</td>	TNA-OTDDEMO	-2025			02.07.20 Supplier C	ura	o an selected of Dimes.			05.06.2025 2	NEW	12.0
TNA-Airb0EF-G-2025 00000 24.05.20 Supplier Evidence: 05.05.2025 2 CLOSED TNA-Airb0EF-G-2025 00040 0001 29.05.20 Cancel Save 06.05.2025 2 CLOSED TNA-Airb0EF-G-2025 00000 0001 29.05.20 Cancel Save 06.05.2025 2 CLOSED TNA-Airb0EF-G-2025 00000 0001 30.03.2025 11:02:30 VERY EARLY VERY EARLY 15.04.2025 23::0:95 22.04.2025 2 CLOSED TNA-Airb0EF-G-2025 00000 0001 12.05.2025 11:02:30 VERY LATE VERY LATE 15.04.2025 23::0:95 22.04.2025 2 CLOSED TNA-Airb0EF-G-2025 00040 0001 12.05.2025 11:02:30 VERY LATE VERY LATE 15.04.2025 23::0:95 22.04.2025 2 CLOSED TNA-Airb0EF-G-2025 00040 0001 17.05.2025 11:02:30 VERY LATE VERY LATE 15.04.2025 23::09:59 22.04.2025 2 CLOSED TNA-Airb0EF-G-2025 00040 0001 17.05.2025 11:02:30 VERY LATE VERY LATE 16.04.2025 23::09:59	TNA-OTDDEMO	-2025	00020	0001	02.07.20:	5056.				05.06.2025.2	NEW	12.0
TNA-ArbDEF-G-2025 000/0 D001 29.05.20 Cancel Save 06.05.2025 2 CLOSED TNA-ArbDEF-G-2025 00000 03.06.20 Cancel Save 06.05.2025 2 CLOSED TNA-ArbDEF-G-2025 00000 03.03.2025 11.02.30 VERY EARLY VERY EARLY 15.04.2025 23 18.04.2025 23.59.59 22.04.2025 2 CLOSED TNA-ArbDEF-G-2025 00001 12.05.2025 11.02.30 VERY LATE VERY LATE 15.04.2025 23 19.04.2025 23.59.59 22.04.2025 2 CLOSED TNA-ArbDEF-G-2025 00001 17.05.2025 11.02.30 VERY LATE VERY LATE 15.04.2025 23 19.04.2025 23.59.59 22.04.2025 2 CLOSED TNA-ArbDEF-G-2025 00004 0001 17.05.2025 11.02.30 VERY LATE 15.04.2025 23 20.04.2025 2 CLOSED TNA-ArbDEF-G-2025 00040 0001 17.05.2025 11.02.30 VERY LATE 16.04.2025 23 20.04.2025 2 CLOSED TNA-ArbDEF-G-2025 00050 0001 22.05.2025 11.02.30 VERY LATE VERY LATE	TNA-AirbDEF-	3-2025	00030	0001	24.05.20 Supplier Et	vidence:				05.05.2025 2	CLOSED	12.0
I TNA-AirbDEF-G-2025 00050 0001 03.06.201 CLOSED I TNA-AirbDEF-G-2025 00002 0001 30.03.2025 11:02:30 VERY EARLY VERY EARLY 15.04.2025 23: 16.04.2025 23:59:59 22.04.2025 2 CLOSED I TNA-AirbDEF-G-2025 00040 0001 12.05.2025 11:02:30 VERY LATE VERY LATE 15.04.2025 23: 19.04.2025 23:59:59 22.04.2025 2 CLOSED I TNA-AirbDEF-G-2025 00040 0001 17.05.2025 11:02:30 VERY LATE VERY LATE 15.04.2025 23: 20.04.2025 2 CLOSED I TNA-AirbDEF-G-2025 00040 0001 17.05.2025 11:02:30 VERY LATE VERY LATE 15.04.2025 23: 20.04.2025 2 CLOSED I TNA-AirbDEF-G-2025 00040 0001 17.05.2025 11:02:30 VERY LATE VERY LATE 16.04.2025 23: 20.04.2025 2 CLOSED I TNA-AirbDEF-G-2025 00040 0001 22.05.2025 11:02:30 VERY LATE VERY LATE 16.04.2025 23: 10.04.2025 23: 10.04.2025 23: 10.04.2025 23: 10.04.2025 23:	TNA-AIrbDEF-	-2025	00040	0001	29.05.20		Cancel Sa	ve l	9	06.05.2025 2	CLOSED	13.0
I TNA-AR/bDEF-G-2025 00020 0001 30.03.2025 11:02:30 VERY EARLY VERY EARLY 15.04.2025 23: 16.04.2025 23::59 22.04.2025 2 CLOSED I TNA-AR/bDEF-G-2025 0000 12.05.2025 11:02:30 VERY LATE VERY LATE 15.04.2025 23: 19.04.2025 23:59:59 22.04.2025 2 CLOSED I TNA-AR/bDEF-G-2025 0000 17.05.2025 11:02:30 VERY LATE VERY LATE 15.04.2025 23: 20.04.2025 23:59:59 22.04.2025 2 CLOSED I TNA-AR/bDEF-G-2025 0000 0001 17.05.2025 11:02:30 VERY LATE VERY LATE 15.04.2025 23: 20.04.2025 23:59:59 22.04.2025 2 CLOSED I TNA-AR/bDEF-G-2025 00000 0001 22.05.2025 11:02:30 VERY LATE VERY LATE 16.04.2025 23: 21.04.2025 23:59:59 23.04.2025 2 REOPEN I TNA-AR/bDEF-G-2025 00000 0001 22.05.2025 11:02:30 VERY LATE VERY LATE 16.04.2025 23: 21.04.2025 23:59:59 23.04.2025 2 REOPEN I TNA-AR/bDEF-G-2025 00000 0001 29.3.2025 11:02:30 <	TNA-AH6DEF	-2025	00050	:0001	03.06.20	TOTTOTTO -				08.05.2025 2	CLOSED	13.0
TNA-AI/bDEF-G-2025 00030 0001 12.05.2025 11:02:30 VERY LATE VERY LATE 15.04.2025 23: 19.04.2025 23::59:59 22.04.2025 2 CLOSED TNA-AI/bDEF-G-2025 00040 0001 17.05.2025 11:02:30 VERY LATE VERY LATE 15.04.2025 23: 20.04.2025 23::59:59 22.04.2025 2 CLOSED TNA-AI/bDEF-G-2025 00050 0001 22.05.2025 11:02:30 VERY LATE VERY LATE 16.04.2025 23: 21.04.2025 23: 23.04.2025 2 CLOSED TNA-AI/bDEF-G-2025 0000 0001 22.05.2025 11:02:30 VERY LATE VERY LATE 16.04.2025 23: 21.04.2025 23: 23.04.2025 2 REOPEN TNA-AI/bDEF-G-2025 0000 0001 28.03.2025 11:02:30 VERY LATE VERY EARLY 14.04.2025 23: 17.04.2025 23::59 23.04.2025 2 CLOSED	TNA-AIrbDEF	-2025	00020	0001	30.03.2025 11:02:30	VERY EARLY	VERY EARLY	15.04.2025 23:	18.04.2025 23:59:59	22.04.2025 2	CLOSED	29.0
TNA-ARADEF-G-202500040 0001 17.05.2025 11:02:30 VERY LATE VERY LATE 15.04.2025 23: 20.04.2025 23: 20.04.2025 23: 20.04.2025 23: CLOSED 1 TNA-ARADEF-G-2025 00000 0001 22.05.2025 11:02:30 VERY LATE VERY LATE 16.04.2025 23: 21.04.2025 23: 23.04.2025 23: REOPEN 1 TNA-ARADEF-G-2025 0000 0001 22.05.2025 11:02:30 VERY LATE VERY LATE 16.04.2025 23: 21.04.2025 23: 23.04.2025 2 REOPEN 1 TNA-ARADEF-G-2025 0000 0001 29.03.2025 11:02:30 VERY EARLY VERY EARLY 14.04.2025 23: 17.04.2025 23::59 23.04.2025 2 CLOSED	TNA-AIrbDEF-	3-2025	00030	0001	12.05.2025 11:02:30	VERY LATE	VERY LATE	15.04.2025 23:	19.04.2025 23:59:59	22.04.2025 2	CLOSED	29.0
TNA-AkbDEF-G-2025 0000 0001 22.05.2025 1I:02:30 VERY LATE VERY LATE 16.04.2025 23: 21.04.2025 23:59:59 23.04.2025 2 REOPEN TNA-AkbDEF-G-2025 0000 0001 29.03.2025 1I:02:30 VERY EARLY VERY EARLY 14.04.2025 23: 17.04.2025 23:59:59 23.04.2025 2 CLOSED	TNA-AIrbDEF	-2025	00040	0001	17.05.2025 11:02:30	VERY LATE	VERYLATE	15.04.2025 23:	20.04.2025 23:59:59	22.04.2025 2	CLOSED	29.0
TNA-AirbDEF-G-2025. 0000 0001 28.03.2025 11:02:30 VERY EARLY VERY EARLY 14.04.2025 23:-17.04.2025 23:58:59 21.04.2025 2. CLOSED	TNA-AIrbDEF-	2025	00050	0001	22.05.2025 11:02:30	VERY LATE	VERY LATE	16.04.2025 23:	21.04.2025 23:59:59	23.04.2025 2	REOPEN	01.0
	TNA-AIrbDEF-	-2025	00010	0001	29.03.2025 11:02:30	VERY EARLY	VERY EARLY	14.04.2025 23:	17.04.2025 23:59:59	21.04.2025 2	CLOSED	28.0
INA-Arbber-G-2025 00020 0001 30.03.2025 15:11:55 VERY EARLY VERY EARLY 15.04.2025 23: 18.04.2025 23:59:59 22.04.2025 2 CLOSED	TNA-AIrbDEF	3-2025	00020	0001	30.03.2025 15:11:55	VERY EARLY	VERY EARLY	15.04.2025 23:	18.04.2025 23:59:59	22.04.2025 2	CLOSED	29.0

0 Click the dropdown menu bar. It is mandatory to choose a cause from the list.

Action REJECT on OTD	line(s)	×	
Attention: this action	applies to all selected OTD lines		
Supplier cause:	Cust. PO placement		
Supplier ovidence:	Cust. PO placement		I
Supplier evidence.	Customer Design 🔋		l
	Customer ERP/MRP		I
	Customer supplied part		I
00004	Force majeure		1
00001	Integration design 🛛 😕		I
00001	Transport airline		
		_	

1 List of Supplier causes "type customer"

2 List of Supplier causes which are **not** "type customer"

This list is customer specific.

- 1st case: Supplier chooses a cause "type customer"

Action REJECT on OTD	line(s)	×	
Attention: this action	applies to all selected OTD lines		า 1
Supplier cause:	Customer ERP/MRP	*	1
Supplier evidence:	Customer sent the Purchase Order too late 1		1
			1
			1
	Cancel Save		1

• If the supplier chooses a cause "type customer", then it is mandatory to enter evidence (60 characters maximum).

2 Click 'Save'.



- 2nd case: Supplier chooses a cause which is not "type customer"

_									
1	Action REJECT on OTD	line(s)	×						
	Attention: this action	applies to all selected OTD lines.							
	Supplier Cause:	Force majeure	*						
	Supplier Evidence: Strike of forwarder company 1								
		Cancel Save							

1 If the supplier chooses a cause which is not "type customer", then it is optional to enter evidence.

2 Click 'Save'.

In both cases, the statuses change in the following way:

A	Sector Rec		👻 equa	l to	*	YES	Add line I Delete line			My search profiles Supplyon Def. Search	~	Manage +
0	TD Collaboration	er		PI Results	OTD All Lin	es						
0	TD Guide view	~	Sorted t	by KPI Horizon	Manage •			0	0	3	Res	et all Filters
1	PO	PC	Line	P0 Sch	KPI Horizon 🔻	Supplier Collab End Date	Customer Collab End	Supplier Collab Status	Customer Collab St	Overall Collab Status	Supp. Mat. No	o. Las
E)	TNA-AirbDEF-G.	00	050	0001	2025-06	12.06.2025	20.06.2025	REJECTED	ACCEPTED	CLOSED	07012025	17.0
1	TNA-AirbDEF-G	00	010	0001	2025-06	12.06,2025	20.06.2025	REJECTED	ACCEPTED	CLOSED	BB.10502241	13.0
1	TNA-AirbDEF-G	00	010	0001	2025-06	12.06.2025	20.06.2025	REJECTED	OPEN	OPEN	BB.10502245	18.0
ĽĬ.	TNA-OTDDEMO	00	020	0001	2025-06	12.06.2025	20.06.2025	REJECTED	ACCEPTED	CLOSED	110502241 EA	03.
	TNA-OTDDEMO,	00	020	0001	2025-06	12.06.2025	20.06.2025	OPEN	NEW	NEW	110502241 EA	03.
1	TNA-OTDDEMO	00	020	0001	2025-06	12.06,2025	20.06.2025	OPEN	NEW	NEW	110502241 EA	03.
1	TNA-AirbDEF-G	00	030	0001	2025-05	12.05.2025	20.05.2025	ACCEPTED	ACCEPTED	CLOSED	84911190 RLF	01.
	TNA-AirbDEF-G	00	0040	0001	2025-05	12.05.2025	20.05.2025	ACCEPTED	ACCEPTED	CLOSED	15112024	02
5	TNA-AirbDEF-G	00	050	0001	2025-05	12.06.2025	20.06.2025	REJECTED	ACCEPTED	CLOSED	07012025	03
1	TNA-AirbDEF-G	00	020	0001	2025-04	12.04.2025	20.04.2025	ACCEPTED	ACCEPTED	CLOSED	84911190 RLF	18.
	TNA-AirbDEF-G	00	0030	0001	2025-04	12.04.2025	20.04.2025	ACCEPTED	ACCEPTED	CLOSED	84911190 RLF	. 19.
1	TNA-AirbDEF-G	00	040	0001	2025-04	12.04.2025	20.04.2025	ACCEPTED	ACCEPTED	CLOSED	15112024	20.
5	TNA-AirbDEF-G	00	050	0001	2025-04	12.06.2025	20.06.2025	OPEN	NEW	REOPEN	07012025	21.
1	TNA-AirbDEF-G	00	010	1000	2025-04	12.04.2025	20.04.2025	ACCEPTED	ACCEPTED	CLOSED	BB,10502241	17,0
1	TNA-AirbDEF-G	00	020	0001	2025-04	12.05.2025	20.05.2025	ACCEPTED	ACCEPTED	CLOSED	84911190 RLF	18.

- 1 The Overall Collab Status changes to 'OPEN'
- 2 The supplier Collab Status changes to 'REJECTED'
- 5 The customer Collab Status remains 'OPEN'



3.4.3 Collaboration by customer

The customer can only collaborate on OTD lines with the Overall Collab Status 'OPEN' or Overall Collab Status 'CLOSED' to reopen.

	Active 🛩 equal to 🛩 YES					Add line Delete line				My search profiles			
Search Reset				man 1.			Supplyon Def. Search	*	Manage •				
TD Collabora	tion		esults	OTD All Lines									
TD Guide view	~	Sorted by KF	1 Horizon	Manage •						Res	iet all Filters		
PO		PO Line	P0 Sch.	KPI Horizon 🔻	Overall Collab Status	Supplier Collab Status	Customer Collab	ERP Plant	Cust. Mat. No.	Supp. No.	Supplie		
TNA-AirbDEF	G-2025	00050	0001	2025-06	CLOSED	REJECTED	ACCEPTED	TOF	04158179-TRA	600251	PD_Goc		
TNA-AirbDEF	G-2025	00010	0001	2025-06	CLOSED	REJECTED	ACCEPTED	TOF	14220501-BB	600251	PD_Goo		
TNA-AirbDEF	G-2025	00010	0001	2025-06	OPEN	REJECTED	OPEN	FAL	14220501-88	800251	PD_Goo		
TNA-OTDDEM	0-2025	00020	0001	2025-06	CLOSED	REJECTED	ACCEPTED	FAL	EA-142205011-2	600251	PD_Goo		
TNA-OTDDEM	0-2025	00020	0001	2025-06	NEW	OPEN	NEW	FAL	EA-142205011-2	600251	PD_Goo		
TNA-OTODEM	0-2025	00020	0001	2025-06	NEW	OPEN	NEW	FAL	EA-142205011-2	600251	PD_God		
TNA-AirbDEF-	6-2025	00030	0001	2025-05	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_God		
TNA-AirbDEF-	6-2025	00040	0001	2025-05	CLOSED	ACCEPTED	ACCEPTED	TOF	11050610-SRH	600251	PD_God		
TNA-AirbDEF-	G-2025	00050	10001	2025-05	CLOSED	REJECTED	ACCEPTED	TOF	04158179-TRA	600251	PD_God		
TNA-AirbDEF	G-2025	00020	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_Goo		
TNA-AirbDEF-	G-2025	00030	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_God		
TNA-AirbDEF-	G-2025	00040	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	11050610-SRH	600251	PD_Goo		
TNA-AirbDEF	G-2025	00050	0001	2025-04	REOPEN	OPEN	NEW	TOF	04158179-TRA	600251	PD_Goo		
TNA-AirbDEF	G-2025	00010	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	14220501-BB	600251	PD_Goo		
TNA-AirbDEF	G-2025	00020	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_Goo		
1.1			-0								*		

• Select one OTD line at a time with appropriate status (Overall Collab Status 'OPEN' to reject or accept an OTD line and Overall Collab Status 'CLOSED' to reopen a line). You can also select several lines at one time.

2 To accept the rejected line by supplier: Click 'Accept'. The system opens a new dialog box with the customer causes and evidence.

E To reject the already rejected line by supplier: Click 'Reject'. The system opens a new dialog box with the customer causes and evidence.

G To reopen an already closed OTD line: Only possible within 60 days after closure.

Note: As customer you need the according rights and the Ordering Officer Code to be able to collaborate on the OTD line, otherwise there is the error code "not allowed to collaborate on the OTD line".



3.4.3.1	1 st scenario:	The customer	accepts
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Active	Y equal to		YES	Y Add line	Delete line			My search profiles		
Search Reset			inter (Supplyon Def. Search	~	Manage, +
)TD Collaboration		esults I	OTD All Lines							
TD Guide view 💙	Sorted by KP	9 Horizon	Manage •						Res	iet all Filters
PO	P0 Line	PO Sch	KPI Horizon 🔻	Overall Collab Status	Supplier Collab Status	Customer Collab	ERP Plant	Cust. Mat. No.	Supp. No.	Supplie
TNA-AirbDEF-G-2025.	00050	0001	2025-06	CLOSED	REJECTED	ACCEPTED	TOF	04158179-TRA	600251	PD_Go
TNA-AirbDEF-G-2025.	. 00010	0001	2025-06	CLOSED	REJECTED	ACCEPTED	TOF	14220501-BB	800251	PD_God
TNA-AirbDEF-G-2025.	. 00010	0001	2025-06	OPEN	REJECTED	OPEN	FAL	14220501-88	800251	PD_God
TNA-OTDDEMO-2025	00020	0001	2025-06	CLOSED	REJECTED	ACCEPTED	FAL	EA-142205011-2	600251	PD_God
TNA-OTDDEMO-2025	00020	0001	2025-06	NEW	OPEN	NEW	FAL	EA-142205011-2	600251	PD_God
TNA-OTDDEMO-2025	00020	0001	2025-06	NEW	OPEN	NEW	FAL	EA-142205011-2	600251	PD_God
TNA-AirbDEF-G-2025.	. 00030	0001	2025-05	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_God
TNA-AirbDEF-G-2025.	. 00040	0001	2025-05	CLOSED	ACCEPTED	ACCEPTED	TOF	11050610-SRH	600251	PD_God
TNA-AirbDEF-G-2025.	. 00050	0001	2025-05	CLOSED	REJECTED	ACCEPTED	TOF	04158179-TRA	600251	PD_Go
TNA-AirbDEF-G-2025.	. 00020	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_God
TNA-AirbDEF-G-2025.	. 00030	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_God
TNA-AirbDEF-G-2025.	00040	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	11050610-SRH	600251	PD_Goo
TNA-AirbDEF-G-2025.	. 00050	0001	2025-04	REOPEN	OPEN	NEW	TOF	04158179-TRA	600251	PD_God
TNA-AirbDEF-G-2025.	. 00010	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	14220501-BB	600251	PD_God
TNA-AirbDEF-G-2025.	. 00020	2	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_Go

• Select one OTD line at a time. You can also select several lines at one time. The OTD line must have the status 'OPEN', otherwise there will be an error message.

2 Click 'Accept'. The system opens a new dialog box with the customer causes and evidence.

- 1st case: If the supplier chose a cause "type customer" in the step before, then the customer cause is also mandatory and the evidence optional:

Active	😁 equal to		✓ YES	Madd line	Delete line			My search profiles		
Search Reset								Supplyon Def. Search	~	Manage *
OTD Collaboration	OTD KPI R	esults	OTD All Lines							
)TD Guide view 🛛 🛩	Sorted by KP	9 Horlzon	Manage *						Res	et all Filters
PO	P0 Line	PO Sch.,	KPI Harizon *	Overall Collab Status	Supplier Collab Status	Customer Collab	ERP Plant	Cust. Mat. No.	Supp. No.	Supplie
TNA-AirbDEF-0-2025		0001	2025-06	CLOSED	REJECTED	ACCEPTED	TOF	04/56/79-TRA	600251	PD_Go
TNA-AirbDEF-0-2025.		0001	2025-06 Actio	ACCEPT on OTD line(s)			×	14220501-88	600251	PD_60
TNA-AirbDEF-G-2026.	00000	0001	2025-08					14220501-88	600251	PD_Go
TNA-OTDDEMO-2025.	. 00020	1000	2025-06 Atte	ntion: this action applies to	all selected OTD lines.		0	EA-142205011-2	800251	PD_Go
TNA-OTDDEMO-2025.	00020	0001	2025-06 Cust	omer Cause:				EA-142205011-2	600251	PD_Go
TNA-OTDDEMO-2025.	. 00020	0001	2025-06					EA-142205011-2	600251	PD_Go
TNA-AIrbDEF-G-2025		0001	2025-05 Cust	omer Evidence:			_	RLF-09111048.RLF	600251	PD_Go
TNA-AnbUEF-G-2025	00040	0001	2025-05	1	Cancel Save			11050610-SRH	600257	PD_Go
TNA-AirbDEF-G-2025	00050	0001	2025-05				_	0415ET79-THA	800251	PD_Go
TNA-AirbDEF-G-2028	00020	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_Go
TNA-AirbDEF-G-2025.	00030	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-0911948.RLF	800251	PD_Go
TNA-AirbDEF-G-2025	00040	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TØF	11050610-98H	800251	PD_Go
TNA-AirbDEF-G-2025.	00050	1000	2025-04	REDPEN	OPEN	NEW	TOF	04158170-TRA	600251	PD_Go
TNA-AirbDEF-9-2026	00010	10001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	14220501-88	600251	PD_Go
TNA-AiroDEF-G-2025.	00020	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_Go

0 Click the dropdown menu bar and it is mandatory to choose a cause.



	Action ACCEPT on OTD line(s)	
	Attention: this action applies to all selected OTD lines	t. 1)-F
<u>)</u>	Customer cause: Cust Accept LE 1)-F
	Customer evidence: test 1	P-F
2		
	Cancel Save 2)-F

1 It is optional to enter evidence (60 characters maximum).

Click 'Save'.

- 2nd case: If the supplier chose a cause which is not "type customer" in the step before, then the customer cause end evidence is optional:

Action ACCEPT on OTD line(s)	×
Attention: this action applies to all selected OTD lines	
Customer cause:	1 🗸
Customer evidence:	
Cancel Save 3	
A	Action ACCEPT on OTD line(s) Attention: this action applies to all selected OTD lines Customer cause: Customer evidence: Cancel Save G

1 It is optional to enter a cause and evidence.

Click 'Save'.

Active	2	equal to		× Y	FS.	Add line Delete line			My search profiles		
Search	Reset								Supplyon Def. Search	*	Manage +
OTD Collabor	ation	OTD KPI Re	esults	OTD All Lines							
OTD Guide view	~	Sorted by KP	Horizon	Manage +	0		0			Re	set all Filters
PO		P0 Line	P0 Sch.	. KPI Horizon	Overall Collab S	tatus Supplier Collab Status	Customer Collab	ERP Plant	Cust. Mat. No.	Supp. No.	Supplie
TNA-AirbDE	F-G-2025	00050	0001	2025-06	CLOSED	REJECTED	ACCEPTED	TOF	04158179-TRA	600251	PD_Gor
TNA-AirbDE	F-G-2025	00010	0001	2025-06	CLOSED	REJECTED	ACCEPTED	TOF	14220501-BB	600251	PD_Go
TNA-AirbDE	F-G-2025	00010	0001	2025-06	OPEN	REJECTED	OPEN	FAL	14220501-BB	600251	PD_Go
TNA-OTODE	MO-2025	00020	0001	2025-06	CLOSED	REJECTED	ACCEPTED	FAL	EA-142205011-2	600251	PD_Go
TNA-OTODE	MO-2025	00020	1000	2025-06	NEW	OPEN	NEW	FAL	EA-142205011-2	600251	PD_Go
TNA-OTDDE	MO-2025	00020	0001	2025-06	NEW	OPEN	NEW	FAL	EA-142205011-2	600251	PD_Go
TNA-AirbDE	F-G-2025	00030	0001	2025-05	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_Go
TNA-AirbDE	F-G-2025	00040	0001	2025-05	CLOSED	ACCEPTED	ACCEPTED	TOF	11050610-SRH	600251	PDGo
TNA-AirbDE	F-G-2025	00050	0001	2025-05	CLOSED	REJECTED	ACCEPTED	TOF	04158179-TRA	600251	PD_Go
TNA-AirbDE	F-G-2025	00020	0003	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-08111948.RLF	600251	PD_Go
TNA-AirbDE	F-G-2025	00030	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	800251	PD_Go
TNA-AirbDE	F-G-2025	00040	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	11050610-SRH	600251	PD_Go
TNA-AirbDE	F-G-2025	00050	0001	2025-04	REOPEN	OPEN	NEW	TOF	04158179-TRA	600251	PD_God
TNA-AirbDE	F-G-2025	01000	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	14220501-BB	600251	PD_Go
TNA-AirbDE	F-G-2025	00020	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_Go
Back Send	E-Mail	Download +	Accept	Reject Re	open						

- 1 The Overall Collab Status changes to 'CLOSED'.
- 2 The Supplier Collab Status remains to 'REJECTED'.
- S The Customer Collab Status changes to 'ACCEPTED'.



Active	· equal to		V YES	× Add line	I Delate line			My search profiles		
Search Reset	- dearco		120	and a line	Jerece me			Supplyon Def. Search	~	Manage •
OTD Collaboration		esults	OTD All Lines							
OTD Guide view 💌	Sorted by KF	Horizon	Manage •					Cust. Mat. No. 04150179-TRA 14220501-BB 14220501-BB EA-142205011-2 EA-142205011-2 EA-142205011-2 EA-142205011-2 RLF-09111946.RLF 11050610-SRH 94158179-TRA RLF-09111946.RLF	Res	iet all Filters
PO	PO Line	P0 Sch	KPI Horizon 💌	Overall Collab Status	Supplier Collab Status	Customer Collab	ERP Plant	Cust. Mat. No.	Supp. No.	Supplier
TNA-AirbDEF-G-2025.	. 00050	0001	2025-06	CLOSED	REJECTED	ACCEPTED	TOF	04158179-TRA	600251	PD_Goo
TNA-AirbDEF-G-2025.	. 00010	0001	2025-06	CLOSED	REJECTED	ACCEPTED	TOF	14220501-BB	600251	PD_Goo
TNA-AirbDEF-G-2025.	. 00010	0001	2025-06	OPEN	REJECTED	OPEN	FAL	14220501-88	800251	PD_Goo
TNA-OTDDEMO-2025.	. 00020	0001	2025-06	CLOSED	REJECTED	ACCEPTED	FAL	EA-142205011-2	600251	PD_Goo
TNA-0TDDEM0-2025.	. 00020	0001	2025-06	NEW	OPEN	NEW	FAL	EA-142205011-2	600251	PD_Goo
TNA-OTODEMO-2025.	. 00020	0001	2025-06	NEW	OPEN	NEW	FAL	EA-142205011-2	600251	PD_6oo
TNA-AirbDEF-G-2025.	. 00030	0001	2025-05	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_Goo
TNA-AirbDEF-G-2025.	. 00040	0001	2025-05	CLOSED	ACCEPTED	ACCEPTED	TOF	11050610-SRH	600251	PD_Goo
TNA-AirbDEF-G-2025.	00050	0001	2025-05	CLOSED	REJECTED	ACCEPTED	TOF	04158179-TRA	600251	PD_Goo
TNA-AirbDEF-G-2025.	. 00020	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_Goo
TNA-AirbDEF-G-2025.	. 00030	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_Goo
TNA-AirbDEF-G-2025.	00040	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	11050610-SRH	600251	PD_Goo
TNA-AirbDEF-G-2025.	. 00050	0001	2025-04	REOPEN	OPEN	NEW	TOF	04158179-TRA	600251	PD_Goo
TNA-AirbDEF-G-2025.	00010	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	14220501-BB	600251	PD_Goo
TNA-AirbDEF-G-2025.	. 00020	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_Goo

3.4.3.2 2nd scenario: The customer rejects

• Select one OTD line at a time. You can also select several lines at one time. The OTD line must have the status 'OPEN', otherwise there will be an error message.

2 Click 'Reject'. The system opens a new dialog box with the customer causes and evidence.

- 1st case: If the supplier chose a cause type customer, then the cause is also mandatory for the customer and the evidence is optional:

Active	equal to		YE	S Add line	1 Delete line			Supplyon Def, Search		Manage *
Search Reset										
OTD Collaboration		esults (OTD All Lines							
OTD Guide view 👻	Sorted by KP	1 Horlzon	Manage *							et all Filters
PO	P0 Line	P0 Sch	KPI Horizon *	Overall Collab Status	Supplier Collab Status	Customer Collab	ERP Plant	Cust. Mat. No.	Supp. No.	Supplie
TNA-AirbDEF-G-2025	00050	0001	2025-06	CLOSED	REJECTED	ACCEPTED	TOF	04158178-TRA	600251	PD_Gor
TNA-AirbDEF-0-2025	00010	1000	2025-06 Ac	tion REJECT on OTD line(s)			x	14220501-88	600251	PD_Gor
TNA-AirbDEF-G-2025	00010		2025-05					14220503-88	600261	PDGo
TNA-0100EM0-2025	00020	0001	2025-06 At	tention: this action applies to	all selected OTD lines.		0	EA-142205011-2	600251	PD_Go
TNA-0100EM0-2026.3	000020	0001	2025-08	istomer Cause				EA-142205011-2	600251	PD_Go
TNA-0100EM0-2025	00020	10001	2025-06				-	EA-142205011-2	600251	PD_Go
TNA-AIrbDET-G-2025	00030	0001	2025-05	stomer Evidence:			_	RLF-09111948.RLF	600251	PD_Go
TNA-AIrbDEF-G-2025	00040	0001	2025-05	[Cancel Save			11050810-SRH	600251	PD_Go
TNA-AltoDEF-G-2025	00050	0001	2025-05		HANKY LY			04158179-TRA	600251	PD_Go
TNA-AirbDEF-G-2025,	00020	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_Go
TNA-AirbDEF-G-2025	00030	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_6o
TNA-AirbDEF-G-2025	00049	1000	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	11050610-SRH	600251	PD_0o
TNA-AirbDEF-G-2025	00050	0001	2025-04	REOPEN	OPEN	NEW	TOF	04158778-TRA	600251	PD_6o
TNA-AirbDEF-G-2025	00010	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	14220501-88	600251	PD_Go
TNA-AirbDEF-G-2025.	00020	1000	2025-04	GLOSED	ACCEPTED	ACCEPTED	TOF	RLF-00111048.RLF	600251	PD_Go

0 Click the dropdown menu bar and it is mandatory to choose a cause.



Action REJECT on OTD line(s)	×
Attention: this action applies to all selected OTD lines.	
Customer Cause:	¥
Customer Evidence:	
Cancel Save	

1 It is optional to enter evidence (60 characters maximum).

Click 'Save'.

- 2nd case: If the supplier chose a cause which is not type customer, then customer cause and evidence are optional:

Action REJECT on OTD line(s)	×
Attention: this action appli	ies to all selected OTD lines.	
Customer Cause:	0	¥
Customer Evidence:	2	
	6	
	Cancel Save	

1 2 It is optional to choose a cause and enter evidence

Click 'Save'.

Active	 equal to 		YES	🛩 Add line	I Delete line		My search	profiles	
Search Reset			- Internet				Supplyon	Def. Search	Manage
TD Collaboration	OTD KPI R	esults (OTD All Lines						
TD Guide view 👻	Sorted by KP	1 Horizon	Manage +	0	2	8	- 4		Reset all Filter
PO	P0 Line	P0 Sch	KPI Horizon *	Overall Collab Status	Supplier Collab Status	Customer Collab	Scored For KPI Calculation	ERP Plant	Cust. Mat. No.
TNA-AirbDEF-G-2025	00010	0001	2025-06	CLOSED	REJECTED	REJECTED	No	FAL	14220501-68
TNA-0TDDEM0-2025	00020	0.001	2025-06	CLOSED	REJECTED	ACCEPTED	Yes	FAL	EA-142205011-2
TNA-0TDDEM0-2025	00020	0001	2025-06	NEW	OPEN	NEW	Yes	FAL	EA-142205011-2
TNA-0TDDEM0-2025	00020	0001	2025-06	NEW	OPEN	NEW	Yes	FAL	EA-142205011-2
TNA-AirbDEF-G-2025	00030	10001	2025-05	CLOSED	ACCEPTED	ACCEPTED	Yes	TOF	RLF-09111948.RL
TNA-AirbDEF-G-2025	00040	0001	2025-05	CLOSED	ACCEPTED	ACCEPTED	Yes	TOF	11050610-SRH
TNA-AirbDEF-G-2025	00050	0001	2025-05	CLOSED	REJECTED	ACCEPTED	Yes	TOF	04158179-TRA
TNA-AirbDEF-G-2025	00020	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	Yes	TOF	RLF-09111948.RL
TNA-AirbDEF-G-2025	00030	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	Yes	TOF	RLF-09111948.RL
TNA-AirbDEF-G-2025	00040	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	Yes	TOF	11050610-SRH
TNA-AirbDEF-G-2025,	00050	0001	2025-04	REOPEN	OPEN	NEW	Yes	TOF	04158179-TRA
TNA-AirbDEF-0-2025	00010	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	Yes	TOF	14220501-88
TNA-AirbDEF-G-2025	00020	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	Yes	TOF	RLF-09111948.RL
TNA-AirbDEF-G-2025	00010	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	Yes	TOF	14220501-BB
TNA-AirbDEF-G-2025	00030	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	Yes	TOF	RLF-09111948.RL

- 1 The Overall Collab Status changes to 'CLOSED'
- 2 The supplier Collab Status changes to 'REJECTED'
- S The Customer Collab Status changes to 'REJECTED'
- 4 'Scored for KPI calculation' changes to 'NO', that means that this OTD is not relevant for OTD calculation.



3.4.3.3 3rd scenario: The customer reopens

Active	2	equal to		YES	👻 Add line	a I Delete line			My search profiles		
Search	Reset				and the second				Supplyon Def. Search	~	Manage •
OTD Collabora	tion	OTD KPI Re	esults	OTD All Lines							
OTD Guide view	~	Sorted by KP	Horizon	Manage •						Res	et all Filters
PO		P0 Line	PO Sch.	KPI Horizon 🔻	Overall Collab Status	Supplier Collab Status	Customer Collab	ERP Plant	Cust. Mat. No.	Supp. No.	Suppl
TNA-AirbOEF	G-2025,,	00010	0001	2025-06	CLOSED	REJECTED	ACCEPTED	TOF	14220501-BB	600251	PD_Ge
TNA-AirbDEF	6-2025	00010	0001	2025-06	OPEN	REJECTED	OPEN	FAL	14220501-BB	600251	PDGo
TNA-OTODEM	0-2025	00020	0001	2025-06	CLOSED	REJECTED	ACCEPTED	FAL	EA-142205011-2	800251	PD_G
TNA-OTDDEM	0-2025	00020	0001	2025-06	NEW	OPEN	NEW	FAL	EA-142205011-2	600251	PD_6
TNA-OTODEM	0-2025	00020	0001	2025-06	NEW	OPEN	NEW	FAL	EA-142205011-2	600251	PD_60
TNA-AirbDEF	G-2025	00030	0001	2025-05	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_G
TNA-AirbOEF	G-2025	00040	0001	2025-05	CLOSED	ACCEPTED	ACCEPTED	TOF	11050810-SRH	600251	PD_G
TNA-AirbOEF	6-2025,	00050	0001	2025-05	CLOSED	REJECTED	ACCEPTED	TOF	04158179-TRA	600251	PD_6
TNA-AirbDEF	6-2025	00020	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_60
TNA-AirbOEF	G-2025	00030	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_G
TNA-AirbOEF	G-2025	00040	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	11050610-SRH	600251	PD_Ge
TNA-AirbOEF	6-2025	00050	0001	2025-04	REOPEN	OPEN	NEW	TOF	04158179-TRA	600251	PD_60
TNA-AirbOEF	6-2025	00010	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	14220501-BB	600251	PD_6
TNA-AirbOEF	G-2025	00020	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_G
TNA-AirbDEF	G-2025	00010	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	14220501-BB	600251	PD_G
			-								

1 Select one OTD line at a time.

You can also select several lines at one time. The OTD line must have the status 'CLOSED' otherwise an error message is displayed.

Click 'Reopen'.

Note: When the Reopen action is performed, all supplier/customer causes and evidence which were entered in the collaboration before are deleted automatically.

Action C	onfirmation
2	This action will reopen the selected OTD line(s). Do you want to proceed?
	Yes No

Click 'Yes'.



ctive	v equ	ual to	✓ YES	Y Add line	a l Delete line			My search profiles		
Search Reset								Supplyon Def. Search	*	Manage +
TD Collaboration	OTD	KPI Results	OTD All Lines							
TD Guide view 💌	Sorte	d by KPI Horizon	Manage •	0	2	8			Res	set all Filters
PO	POI	Line PO Sch	KPI Horizon 🔻	Overall Collab Status	Supplier Collab Status	Customer Collab	ERP Plant	Cust. Mat. No.	Supp. No.	Supplie
TNA-AirbOEF-G-202	5.4 000	0001	2025-06	REOPEN	OPEN	NEW	TOF	04158179-TRA	600251	PD_Goo
TNA-AirbDEF-G-202	5 000	0001	2025-06	CLOSED	REJECTED	ACCEPTED	TOF	14220501-BB	600251	PD_Goo
TNA-AirbDEF-G-202	5 000	0001	2025-06	OPEN	REJECTED	OPEN	FAL	14220501-BB	600251	PD_God
TNA-OTDDEMO-202		0001	2025-06	CLOSED	REJECTED	ACCEPTED	FAL	EA-142205011-2	600251	PD_Goo
TNA-OTDDEMO-202	000	020 0001	2025-06	NEW	OPEN	NEW	FAL	EA-142205011-2	600251	PD_God
TNA-OTDDEM0-202	000	020 0001	2025-06	NEW	OPEN	NEW	FAL	EA-142205011-2	600251	PD_Goo
TNA-AirbDEF-0-202	5 000	030 0001	2025-05	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_God
TNA-AirbOEF-G-202	5 000	040 0001	2025-05	CLOSED	ACCEPTED	ACCEPTED	TOF	11050610-SRH	600251	PD_God
TNA-AirbDEF-G-202	5 000	050 0001	2025-05	CLOSED	REJECTED	ACCEPTED	TOF	04158179-TRA	600251	PD_Goc
TNA-AirbEEF-G-202	5 000	020 0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_God
TNA-AirbDEF-0-202	5 000	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_Goc
TNA-AirbDEF-G-202	5 000	040 0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	11050610-SRH	600251	PD_Goc
TNA-AirbEIEF-G-202	5 000	050 0001	2025-04	REOPEN	OPEN	NEW	TOF	04158179-TRA	600251	PD_Goo
TNA-AirbDEF-G-202	5 000	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	14220501-BB	600251	PD_God
TNA-AirbOEF-G-202	5 000	020 0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	TOF	RLF-09111948.RLF	600251	PD_Goo

- 1 The Overall Collab Status changes to 'REOPEN'
- 2 The supplier Collab Status changes to 'OPEN'
- S The Customer Collab Status changes to 'NEW'



3.5 Access and search data

In the "On-time delivery (OTD)" card, click "Check OTD".

SUPPLY Supply On Services	s • Administration • News						P0_Goods	ch Actuation System LE - Miller Mich Loc (
	SuppyOn > ArBuppyLegistic > Gas	nboant			🐺 Finter 💧 Alarta 💽 G	ack to My Workspace	C Last refresh 2 minutes ago	🔩 Ellit Dashboard
AirSupply Logistics	Orders	÷	35	ž	Stock on hands (VMI)	÷	Customer to review	÷.
章章 Destition	Status		16 0		373		1	
Ordering V	New Order Published	9267	- 22 JA HILF MALL		Witi siens Status		Customer to review	
Version Managed Investory (VMI) 🛩	Орен	18079			Brock cut	349	Griteat News	1
Motification of escape	Customer Change Onter Request	723	Litelie Calmi goode recelle		Delow relations	19	Non-critical ferma	0
	Cancel alton Request	28	On-time delivery (OTD)	+	Below stand	0		
 Help on this page 	l Perhaty Stepped	563	Ciper OTD collaboration		Above maximum	6		
Feedback	Mapped	1142			Material alerts	÷	Late despatch advice	÷
	Partially Received	320	Check (JTD)		77 Talal evelosial electo		0 Order Alems	
	Order alerts	÷	Claimed UE	÷	Азеп туре		Priority @	
	Alert type	Ĩ	18		kanur matantari orkattatt	65	High	o
	Somes under to check	29	Claimed elementary with		Upicative VUI material	12	Medium	0
¢	Laie despatch advice	0					Law	0

The following page is displayed.

Active	0	equal to		YES		Y Add line Delete lin	18		My	search profiles		
Search	Reset						-		Su	pplyon Def. Search	~	Manage.
OTD Collabora	ation	OTD KPI Re	sults	OTD All Lines								
TNA OTD DEMO	~	Sorted by KP	Horizon	Manage •							Re	set all Filter
PO		PO Line	PO Sch.	KPI Horizon 🔻	ERP Plant	Cust. Mat. No.	Supp. No.	Last Agreed Requested d	Goods Arrival Date	Initial Grading	Gradin	g acc. Colla
TNA-AirbDE	-G-2025	00050	0001	2025-06	TOF	04158179-TRA	600251	17.06.2025 23:59:59	10.07.2025 15:46:2	3 VERY LATE	ON TIM	1E
TNA-AirbDER	-G-2025	00010	0001	2025-06	TOF	14220501-8B	600251	13.06.2025 23:59:59	16.04.2025 15:46:2	3 VERY EARLY	ON TIM	1E
TNA-AirbDE	-6-2025	00010	0001	2025-06	FAL	14220501-BB	600251	18.06.2025 23:59:59	21.04.2025 10:19:5	4 VERY EARLY	VERYE	EARLY
TNA-OTDDE	10-2025	00020	0001	2025-06	FAL	EA-142205011-2	600251	03.06.2025 11:30:00	02.07.2025 12:16:1	9 VERY LATE	ON TIM	Æ
TNA-OTDDE	10-2025	00020	0001	2025-06	FAL	EA-142205011-2	600251	03.06.2025 11:30:00	02.07.2025 12:19:0	95 VERY LATE	VERYL	ATE
TNA-DTDDE	10-2025	00020	0001	2025-06	FAL	EA-142205011-2	600251	03.06.2025 11:30:00	02.07.2025 12:23:	6 VERY LATE	VERYL	ATE
TNA-AirbDER	-6-2025	00030	0001	2025-05	TOF	RLF-09111948	600251	01.05.2025 23:59:59	24.05.2025 11:21:4	0 VERY LATE	VERYL	ATE
TNA-AirbDE	-G-2025	00040	0001	2025-05	TOF	11050610-SRH	600251	02.05.2025 23:59:59	29.05.2025 11:21:4	0 VERY LATE	VERYL	ATE
TNA-AirbDER	-G-2025	00050	0001	2025-05	TOF	04158179-TRA	600251	03.05.2025 23:59:59	03.06.2025 11:21:4	0 VERY LATE	ON TIM	IE .
TNA-AirbDE8	-G-2025	00020	0001	2025-04	TOF	RLF-09111948	600251	18.04.2025 23:59:59	30.03.2025 11:02:3	O VERY EARLY	VERYE	SARLY
TNA-AirbDE	-6-2025	00030	0001	2025-04	TOF	RLF-09111948	600251	19.04.2025 23:59:59	12.05.2025 11:02:3	0 VERY LATE	VERYL	ATE
TNA-AirbDEI	-G-2025	00040	0001	2025-04	TOF	11050610-SRH	600251	20.04.2025 23:59:59	17.05.2025 11:02:3	0 VERY LATE	VERY L	LATE
TNA-AirbDE	-G-2025	00050	0001	2025-04	TOF	04158179-TRA	600251	21.04.2025 23:59:59	22.05.2025 11:02:3	0 VERY LATE	VERY L	LATE
TNA-AirbDE	-G-2025	00010	0001	2025-04	TOF	14220501-BB	600251	17.04.2025 23:59:59	29.03.2025 11:02:3	0 VERY EARLY	VERYE	EARLY
TNA-AirbDER	-0-2025	00020	0001	2025-04	TOF	RLF-09111948	600251	18.04.2025 23:59:59	30.03.2025 15:11:5	5 VERY EARLY	VERY E	EARLY
		-	Procession in the	1 0								



In this screen, there is always the filter automatically set "Active equal to YES": "ACTIVE". That means that only following OTD lines are **NOT** shown if this filter is active:

- OTD lines which can<u>not</u> be reopen any more by customer. 60 days after closing the OTD line, no action is possible anymore and if the user wants to see these OTD lines, the filter has to be removed.
- OTD lines for which collaboration is <u>not</u> allowed. It is possible that the customer does not allow the supplier to collaborate on the OTD line, then the line is published directly in OTD Overall Collab Status "CLOSED". If the user wants to see these OTD lines, the filter has to be removed.

Note: If you want to see data which were closed earlier than 60 days before or data where no collaboration was possible, you have to delete this automatically set filter.

Generally, you can use the 'OTD Collaboration' and the 'OTD KPI results' screen to search for data with specific status(es) or other criteria proposed in the AirSupply search functionality.

Example 1

As a supplier, you want to find OTD lines with the Overall Collab Status 'NEW' and 'REOPEN'.

You can go at the top of the screen and use the search functionality by making an 'Advanced Search'. After pressed the button 'Search', you have a list of all OTD lines relating to the status you entered:

Overall Collab Status	 equal to 		Y NEW	~	Delete line		My search p	orofiles		
Overall Collab Status	 equal to 		✓ REOF	EN 💌 Add line	Delete line		Supplyon I	lef. Search	*	Manage
Search Reset										
OTD Collaboration	OTD KPI Re	sults	OTD All Lines							
OTD Guide view 💌	Sorted by KPI	Horizon	Manage •						Res	et all Filters
PO	P0 Line	PO Sch	KPI Horizon 🔻	Overall Collab Status	Supplier Collab Status	Customer Collab	Scored For KPI Calculation	ERP Plant	Cust. 1	1at. No.
TNA-OTDDEMO-2025	00020	0001	2025-06	NEW	OPEN	NEW	Yes	FAL	EA-144	2205011-2
TNA-0T00EM0-2025	00020	0001	2025-06	NEW	OPEN	NEW	Yes	FAL	EA-140	205011-2
TNA-AirbDEF-G-2025	00050	0001	2025-04	REOPEN	OPEN	NEW	Yes	TOF	041581	79-TRA
TNA-AirbDEF-G-2025	00050	0001	2025-04	REOPEN	OPEN	NEW	Yes	TOF	0415BI	79-TRA



Example 2

As customer, you want to find OTD lines with the Overall Collab Status 'NEW'.

You can go at the top of the screen and use the search functionality by making an 'Advanced Search'. After pressed the button 'Search', you have a list of all OTD lines relating to the status you entered:

Overall Collab Status	equal to		Y NEW	💌 dd ine	I Delete line			My search pr	rofiles		
Search Reset			1000					Supplyon De	ef. Search	*	Manage
TD Collaboration	OTD KPI Re	sults (OTD All Lines								
TD Guide view 👻	Sorted by KPI	Horizon	Manage •							Res	set all Filter
PO	PO Line	P0 Sch	KPI Horizon 🔻	Overall Collab Status	Supplier Collab Status	Customer Collab	Scored For KPI Ca	lculation	ERP Plant	Cust.	Mat. No.
TNA-OTDDEMO-2025	00020	0001	2025-06	NEW	OPEN	NEW	Yes		FAL	EA-14	2205011-2
TNA-OTDDEMO-2025	00020	0001	2025-06	NEW	OPEN	NEW	Yes		FAL	EA-14	2205011-2
		,									

You can save your search criteria by using 'My search profiles' function.

The screen below shows you the way to manage and save your search criteria:

Overall Collab Status	< equal to		Y OPEN	Add line	Delete line			My search pr	rofiles		
Search Reset								Supplyon D	ef. Search	4 ~	lanage •
										Crea	ste new
OTD Collaboration	OTD KPI Results Sorted by KPI Horizon	sults	OTD All Lines							Upd	ate
OTD Guide view 💌	Sorted by KP	I Horizon	Manage +							Set	as/reset to de
PO	P0 Line	P0 Sch	KFI Horizon *	Overall Collab Status	Supplier Collab Status	Customer Collab	Scored For KPI	alculation	ERP Plant	Cust. Mar	t. No.
TNA-AirbDEF-G-2025	00050	0001	2025-06	CLOSED	ACCEPTED	ACCEPTED	Yes		TOF	04158179	-TRA
TNA-AirbDEF-G-2025	00010	0001	2025-06	CLOSED	REJECTED	ACCEPTED	Yes		TOF	14220507	(-BB
TNA-AirbDEF-G-2025	00010	0001	2025-06	CLOSED	REJECTED	REJECTED	No		FAL	14220501	i-88
TNA-0T00EM0-2025	00020	0001	2025-06	CLOSED	REJECTED	ACCEPTED	Yes		FAL	EA-14220	35011-2
TNA-OTDDEM0-2025	00020	0001	2025-06	NEW	OPEN	NEW	Yes		FAL	EA-14220	15011-2
TNA-OTODEMO-2025	00020	1000	2025-06	NEW	OPEN	NEW	Yes		FAL	EA-14220	15011-2
TNA-AirbDEF-0-2025	00030	0001	2025-05	CLOSED	ACCEPTED	ACCEPTED	Yes		TOF	RLF-0911	1948, RLF
TNA-AirbDEF-B-2025	00040	0001	2025-05	CLOSED	ACCEPTED	ACCEPTED	Yes		TOF	11050610	-SRH
TNA-AirbDEF-G-2025	00050	0001	2025-05	CLOSED	REJECTED	ACCEPTED	Yes		TOF	04158179	-TRA
TNA-AirbDEF-G-2025	00020	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	Yes		TOF	RLF-0911	1948.RLF
TNA-AirbDEF-G-2025,	00030	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	Yes		TOF	RLF-0911	1948.RLF
TNA-AirbDEF-G-2025	00040	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	Yes		TOF	11050610	-SRH
TNA-AirbDEF-B-2025	00050	0001	2025-04	REOPEN	OPEN	NEW	Yes		TOF	04158179	-TRA
TNA-AirbDEF-G-2025	D0010	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	Yes		TOF	14220501	-88
TNA-AirbDEF-G-2025	00920	0001	2025-04	CLOSED	ACCEPTED	ACCEPTED	Yes		TOF	RLF-091	1948.RLF

This screen is the default view. The columns and the order of columns displayed can be customized as described in 'Basic functions' module.



3.6 Download an OTD line

AirSupply allows you to download OTD lines from AirSupply in different formats. The screenshot below shows an example on how to download several OTD lines from the 'OTD Collaboration' tab. The same procedure also applies to the 'OTD ALL Lines' tab.

Active	 equal to 		¥ YES		Y Add line Delete li	ле		My	search profiles		
Search Reset			10000					Su	pplyon Def. Search	*	Manage
OTD Collaboration		esults	OTD All Lines								
TNA OTD DEMO	Sorted by KF	I Horizon	Manage •							Res	et all Filter
PO	P0 Line	PO Sch	KPI Horizon -	ERP Plant	Cust. Mat. No.	Supp. No.	Last Agreed Requested d	Goods Arrival Date	e Initial Grading	Grading	g acc. Collat
TNA-AirbDEF-G-2025.	. 00050	0001	2025-06	TOF	04158179-TRA	600251	17.06.2025 23:59:59	10.07.2025 15:46:	23 VERY LATE	ON TIME	E
TNA-AirbDEF-G-2025.	. 00010	0001	2025-06	TOF	14220501-BB	600251	13.06.2025 23:59:59	16.04.2025 15:46:	23 VERY EARLY	ON TIME	E
TNA-AirbDEF-G-2025.	. 00010	0001	2025-06	FAL	14220501-88	600251	18.06.2025 23:59:59	21.04.2025 10:19:5	4 VERY EARLY	VERY E	ARLY
TNA-OTDDEM0-2025	00020	0001	2025-06	FAL	EA-142205011-2	600251	03.06.2025 11:30:00	02.07.2025 12:16:	9 VERY LATE	ON TIME	E
TNA-OTDDEMO-2025	. 00020	0001	2025-06	FAL	EA-142205011-2	600251	03.06.2025 11:30:00	02.07.2025 12:19:	5 VERY LATE	VERY L	ATE
TNA-OTDDEMO-2025.	00020	0001	2025-06	FAL	EA-142205011-2	600251	03.06.2025 11:30:00	02.07.2025 12:23:	16 VERY LATE	VERYL	ATE
TNA-AirbDEF-G-2025.	. 00030	0001	2025-05	TOF	RLF-09111948	600251	01.05.2025 23:59:59	24.05.2025 11:21:4	0 VERY LATE	VERY L	ATE
TNA-AirbDEF-G-2025.	. 00040	0001	2025-05	TOF	11050810-SRH	600251	02.05.2025 23:59:59	29.05.2025 11:21:4	O VERY LATE	VERY L	ATE
TNA-AirbDEF-G-2025.	. 00050	0001	2025-05	TOF	04158179-TRA	600251	03.05.2025 23:59:59	03.06.2025 11:21:4	O VERY LATE	ON TIME	E
TNA-AirbDEF-G-2025.	00020	0001	2025-04	TOF	RLF-09111948	600251	18.04.2025 23:59:59	30.03.2025 11:02:	30 VERY EARLY	VERY E	ARLY
TNA-AirbDEF-G-2025.	. 00030	0001	2025-04	TOF	RLF-09111948	600251	19.04.2025 23:59:59	12.05.2025 11:02:3	IO VERY LATE	VERY L	ATE
TNA-AirbDEF-G-2025.	. 00040	0001	2025-04	TOF	11050610-SRH	600251	20.04.2025 23:59:59	17.05.2025 11:02:3	0 VERY LATE	VERY L	ATE
TNA-AirbDEF-G-2025.	:Foll Date	Seed (0.950)	-04	TOF	04158179-TRA	600251	21.04.2025 23:59:59	22.05.2025 11:02:	30 VERY LATE	VERY L	ATE
TNA-AirbDEF-G-2025.	T-II D-		-04	TOF	14220501-88	600251	17.04.2025 23:59:59	29.03.2025 11:02:	30 VERY EARLY	VERY E	ARLY
TNA-AirbDEF-G-2025.	Fuil Down	NOBO (ALSA)	-04	TOF	RLF-09111948	600251	18.04.2025 23:59:59	30. <mark>03.</mark> 2025 15:11:5	5 VERY EARLY	VERY E	ARLY
	Uisplaye	columns uni	VIXESX			•					

Select one or several OTD lines. The user can for example also use the function buttons 'Select all Matches on Page' or 'Select all Matches'.

- 2 Click 'Download' and a menu bar opens.
- B In the menu bar, you have following download possibilities:
 - CSV
 - Flat file with a human readable header. Each data record is one line in the csv
 - Full download (XLSX) Downloads an Excel file with all columns of the selected data records, even the columns not displayed in the current view
 - Displayed columns only (XLSX) Downloads an Excel file with only the displayed columns for the selected records



When the download starts, a message is raised in the top left of the screen as shown below:

Active		equal to		YES		Add line Delete lin	ne		My s	earch profiles		
Search	Reset	odeate		,					Sup	plyon Def. Search	 Manage. 	+
)TD Collaborat	Collaboration OTD KPI Results OT		OTD All Lines									
NA OTD DEMO	*	Sorted by KPI	Horizon	Manage *							Reset all Filte	15
PO		PO Líne	PO Sch.	KPI Horizon 🔻	ERP Plant	Cust. Mat. No.	Supp. No.	Last Agreed Requested d	Goods Arrival Date	Initial Grading	Grading acc. Colli	ab
TNA-AirbDEF-I	3-2025	00050	0001	2025-06	TOF	04158179-TRA	600251	17.06.2025 23:59:59	10.07.2025 15:46:23	VERY LATE	ON TIME	
TNA-AirbDEF-I	-2025	00010	0001	2025-06	TOF	14220501-BB	600251	13.08.2025 23:59:59	16.04.2025 15:46:2	VERY EARLY	ON TIME	
TNA-AirbDEF-I	3-2025	00010	0001	2025-06	FAL	14220501-BB	600251	18.06.2025 23:59:59	21.04.2025 10:19:54	VERY EARLY	VERY EARLY	
TNA-OTDDEMO	-2025,	00020	0001	2025-06	FAL	EA-142205011-2	600251	03.06.2025 11:30:00	02.07.2025 12:16:19	VERY LATE	ON TIME	
TNA-OTDDEMO	-2025	00020	0001	2025-06	FAL	EA-142205011-2	600251	03.06.2025 11:30:00	02.07.2025 12:19:05	VERY LATE	VERY LATE	
TNA-OTDDEMD	-2025	00020	0001	2025-06	FAL	EA-142205011-2	600251	03.06.2025 11:30:00	02.07.2025 12:23:10	VERY LATE	VERY LATE	
TNA-AirbDEF-I	-2025	00030	0001	2025-05	TOF	RLF-09111948	600251	01.05.2025 23:59:59	24.05.2025 11:21:40	VERY LATE	VERY LATE	
TNA-AirbDEF-I	3-2025	00040	8001	2025-05	TOF	11050610-SRH	600251	02.05.2025 23:59:59	29.05.202511:21:40	VERY LATE	VERY LATE	
TNA-AirbDEF-I	9-2025	00050	0001	2025-05	TOF	04159179-TRA	600251	03.05.2025 23:59:59	03.06.2025 11:21:40	VERY LATE	ON TIME	
TNA-AirbDEF-I	3-2025	00020	0001	2025-04	TOF	RLF-09111948	600251	18.04.2025 23:59:59	30.03.202511:02:3	VERY EARLY	VERY EARLY	
TNA-AirbDEF-I	3-2025	00030	0001	2025-04	TOF	RLF-09111948	600251	19.04.2025 23:59:59	12.05.2025 11:02:30	VERY LATE	VERY LATE	
TNA-AirbDEF-I	G-2025	00040	0001	2025-04	TOF	11050610-SRH	600251	20.04.2025 23:59:59	17.05.2025 11:02:30	VERY LATE	VERY LATE	
TNA-AirbDEF-I	3-2025	00050	0001	2025-04	TOF	04158179-TRA	600251	21.04.2025 23:59:59	22.05.202511:02:3	D VERY LATE	VERY LATE	
THE SUPERIOR		00000	20002	1 C	TOP	37 500001 00	endora F	12.0/ 000F 07 F0 F0	00.07.000F11.00.7/	a avenue a nu v	UPPU PAPE U	



3.7 Send an OTD line/ KPI via E-Mail

The send message functionality allows you to send an e-mail with a link to a OTD screen from your local e-mail client (e.g. MS Outlook[™] or Lotus Note).

Note: Please note that Webmail cannot be set as a default email client.

You can use this function for example during the OTD collaboration phase to ask for clarification or explain / justify the information you sent to your customer or to send KPI results. In the screenshot below, you can see how to use this function for the 'OTD Collaboration' tab. The same procedure also applies to the 'OTD ALL Lines' tab.

Active Search Reset		equal to		YES		My search pi					25		
		Codenice Participante Participante							3	Supplyon Def. Search	*	Manage	
01	TD Collaboration	OTD KPI R	esults	OTD All Lines									
TN	A OTD DEMO 💉	Sorted by KF	Pl Horizon	Manage +							Re	iset all Filten	
	PO	P0 Line	P0 Sch.	. KPI Horizon 🔻	ERP Plant	Cust. Mat. No.	Supp. No.	Last Agreed Requested d	Goods Arrival Da	ate Initial Grading	Gradir	ng acc. Collai	
	TNA-AirbDEF-G-2025	00050	0001	2025-06	TOF	04158179-TRA	600251	17.06.2025 23:59:59	10.07.2025 15:4	6:23 VERY LATE	ON TH	ME	
Τ	TNA-AirbDEF-G-2025	00010	0001	2025-06	TOF	14220501-BB	600251	13.06.2025 23:59:59	16.04.2025 15:4	6:23 VERY EARLY	ON TH	ME	
1	TNA-AirbDEF-G-2025	00010	0001	2025-06	FAL	14220501-BB	600251	18.06.2025 23:59:59	21.04.2025 10:19	9:54 VERY EARLY	VERY	EARLY	
1	TNA-OTDDEMO-2025	00020	0001	2025-06	FAL	EA-142205011-2	600251	03.06.2025 11:30:00	02.07.2025 12:1	8:19 VERY LATE	ON TH	ME	
1	TNA-0700EM0-2025	00020	0001	2025-06	FAL	EA-142205011-2	600251	03.06.2025 11:30:00	02.07.2025 12:1	9:05 VERY LATE	VERY	LATE	
1	TNA-0700EM0-2025	00020	0001	2025-06	FAL	EA-142205011-2	600251	03.06.2025 11:30:00	02.07.2025 12:2	3:16 VERY LATE	VERY	LATE	
1	TNA-AirbDEF-G-2025	00030	0001	2025-05	TOF	RLF-09111948	600251	01.05.2025 23:59:59	24.05.2025 11:2	1:40 VERY LATE	VERY	LATE	
I	TNA-AirbDEF-G-2025	00040	0001	2025-05	TOF	11050610-SRH	600251	02.05.2025 23:59:59	29.05.2025 11:2	1:40 VERY LATE	VERY	LATE	
1	TNA-AirbDEF-G-2025	00050	0001	2025-05	TOF	04158179-TRA	600251	03.05.2025 23:59:59	03.06.2025 11:2	1:40 VERY LATE	ON TH	ME	
1	TNA-AirbDEF-0-2025	00020	0001	2025-04	TOF	RLF-09111948	600251	18.04.2025 23:59:59	30.03.2025 11:0	2:30 VERY EARLY	VERY	EARLY	
1	TNA-AirbDEF-G-2025	00030	0001	2025-04	TOF	RLF-09111948	600251	19.04.2025 23:59:59	12.05.2025 11:02	2:30 VERY LATE	VERY	LATE	
1	TNA-AirbDEF-G-2025	00040	0001	2025-04	TOF	11050610-SRH	600251	20.04.2025 23:59:59	17.05.2025 11:02	2:30 VERY LATE	VERY	LATE	
1	TNA-AirbDEF-G-2025	00050	0001	2025-04	TOF	04158179-TRA	600251	21.04.2025 23:59:59	22.05.2025 11:0	2:30 VERY LATE	VERY	LATE	
1	TNA-AirbDEF-G-2025	00010	0001	2025-04	TOF	14220501-BB	6 <mark>0</mark> 0251	17.04.2025 23:59:59	29.03.2025 11:0	2:30 VERY EARLY	VERY	EARLY	
I	TNA-AirbDEE G-2025	00020	0001	2025-04	TOF	RLF-09111948	600251	18.04.2025 23:59:59	30.03.2025 15:1	1:55 VERY EARLY	VERY	EARLY	
			-).						
В	ack Send E-Mail	Download +	Accept	Reject									

Select one OTD line.

Click 'Send E-Mail'.

Notes: Only one OTD line at a time can be selected when using this functionality.



	ctive:	m equal		→ YES	M Add	line Delete line			My sea	rch profiles		
	Search Rese	t							Supply	ron Def. Search	*	Manage +
0	TD Collaboration	OTD KP	I Results	OTD All Lines								
SL	upplyOn Def. View 😪	Sorted b	y KPI Horizon	Manage							Rese	t all Filters
1	Customer Grou	Cust. Org.	ERP Plant	Supplier Site_City	Supplier, Org.	Supplier Group Name	KPI Horizon *	% OTD befor	% OTD after c	% OTD 6M	% Collab /	% Rejecte
1	AIRB	ASP			GOODRI	PD_Goodrich Actuati	2025-05					
	AIRB	AFR		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05		2,39	6,74	33,33	
	AIRB	AFR	TOF	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05		2,50	6,90	33,33	5
	AIRB	AFR	FAL	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05					
	AIRB	AFR	FAL		GOODRI	PD_Goodrich Actuati	2025-05					
8	AIRB	AFR			GOODRI	PD_Goodrich Actuati	2025-05		2,38	6.74	33,33	1
	AIRB	AFR	TOF		GOODRI	PD_Goodrich Actuati	2025-05		2.50	6,90	33,33	5
	AIRB	ASP	GET	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05					
1	AIRB	ASP	GET		GOODRI	PD_Goodrich Actuati	2025-05					
5	AIRB	ASP		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05					
D.	AIRB	AFR			GOODRI	PD_Goodrich Actuati	2025-04			10,64	25,00)
	AIRB	AFR	TOF		GOODRI	PD_Goodrich Actuati	2025-04			1D,64	25,00)
	AIRB	AFR	TOF	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-04			10,64	25.00)
	AIRB	AFR		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-04			10.64	25.00)
	AIRB	AFR	FAL		GOODRI	PD_Goodrich Actuati	2025-03					
×	4		-			3						•

In the screenshot below, you can see how to use this function for the tab 'OTD KPI Results':

Select one KPI line.

Click 'Send E-Mail'.

Notes: Only one KPI line at a time can be selected when using this functionality.

Your local e-mail account opens with a link to be sent to your contact(s) to access the relating OTD screen, as shown below:

ste Clipb	Cut Copy Format Pair card	Times Ne * 12 * A* A* IΞ * IΞ * IΞ * B I B I B I B I B Saic Text B Basic Text	
	From *	Bruno. Hartig@supplyon.com	
end	To		
	Cc		
S	Subject:	OTD remark:	
	us on OT		

Feel free to send this email to the relevant recipient within your company and/or your customer company.

Note: The recipient(s) of the e-mail should have the appropriate access rights to display OTD data within AirSupply.



3.8 Filtering OTD KPI results

There are different filter options available to select OTD KPI results. In the following example, you can filter after the supplier organization.

Active 🛩 equal to 🛩 YES		∠ YES	×	Add line Delete line				My search profiles				
Search	Reset								Supply	on Def. Search	*	Manage •
OTD Colla	boration	OTD KP	Results	OTD All Lines								
SupplyOn D	ef. View 👻	Sorted by	KPI Horizon	Manage •							Resi	et all Filters
Custom	er Grou	Cust. Org.	ERP Plant	Supplier Site_City	Supplier. Org	Supplier Group Name	KPI Horizon 🔻	% OTD befor	% OTD after c	% OTD 6M	% Collab /	% Reject
AIRB		ASP	GET		GOODRI	Telumns 1	2025-05					
AIRB		ASP	GET	PD_Goodrich V_Saint	GOODRI	1	2025-05					
AIRB		AFR	FAL		GOODRI	Dilock Column	2025-05					
AIRB		AFR	TOF	PD_Goodrich V_Saint	GOODRI	G Lock Column	2025-05		2,50	6.90	33.33	5
AIRB		AFR		PD_Goodrich V_Saint	GOODRI	Filters 🕨 🖻	Enter Filter Te	ext	2,38	6,74	33.33	5
AIRB		ASP			GOODRI	PD_Goodrich Actuati	2025-05					
AIRB		AFR	TOF		GOODRI	PD_Goodrich Actuati	2025-05		2,50	6,90	33,33	3
AIRB		ASP		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05					
AIRB		AFR	FAL	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05					
AIRB		AFR			GOODRI	PD_Goodrich Actuati	2025-05		2,38	6,74	33,33	5
AIRB		AFR	TOF		GOODRI	PD_Goodrich Actuati	2025-04			10,64	25.00	1)
AIRB		AFR		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-04			10,64	25.00	1
AIRB		AFR	TOF	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-04			10,64	25,00	1
AIRB		AFR			GOODRI	PD_Goodrich Actuati	2025-04			10,84	25,00	10
AIRB		AFR			GOODRI	PD_Goodrich Actuati	2025-03	45.45	45,45	45,45		
		-	-									•

Example

In the following example, you can filter after a certain horizon to see only KPIs of a certain month.

Letter	empal.		WER VER	~ 14	d line Palete line			My s	search profiles		
Search Reset			120					Sup	pplyon Def. Search	*	Manage
OTD Collaboration	OTD KP	Results	OTD All Lines								
upplyOn Def. View 👻	Sorted by	KPI Horizon	Manage +							Re	set all Filter
Customer Grou	Cust. Org.	ERP Plant	Supplier Site_City	Supplier, Org.	Supplier Group Name	KPI Horizon	👻 % OTD befor	% OTD after c	% OTD 6M	% Collab /	% Reje
AIRB	ASP	GET		GOODRI	PD_Goodrich Actuati	2025-05	Columns I				
AIRB	ASP	GET	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05	0.101				
AIRB	AFR	FAL		GOODRI	PD_Goodrich Actuati	2025-05	Uniock Column				
AIRB	AFR	TOF	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05	Lock Column	2.5	50 6,90	33.7	53
AIRB	AFR		PD_Goodrich V_Seint	GOODRI	PD_Goodrich Actuati	2025-05	Filters	2026-05	6.74	33.3	53
AIRB	ASP			GOODRI	PD_Goodrich Actuati	2025-05		ET 2025-04			
AIRB	AFR	TOF		GOODRI	PD_Goodrich Actuati	2025-05		2025-03	6.90	33.7	53
AIRE	ASP		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05		10 2025-02			
AIRB	AFR	FAL	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05		0025 01			
AIRB	AFR			GOODRI	PD_Goodrich Actuati	2025-05		2028-01	6,74	33.7	53
AIRB	AFR	TOF		GOODRI	PD_Goodrich Actuati	2025-04		2024-12	10,64	25.0	00
AIRE	AFR		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-04		2024-11	10,64	25,0	10
AIRB	AFR	TOF	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-04		2024-10	10,64	25,0	00
AIRB	AFR			GOODRI	PD_Goodrich Actuati	2025-04		2024-09	10,64	25,0	OL
AIRB	AFR			GOODRI	PD_Goodrich Actuati	2025-03	45,45	2024-08	45,45		
1	-	1						2024-07			



3.9 Download OTD KPI results

AirSupply allows you to download the OTD KPI results from AirSupply in different formats. The screenshot below shows an example on how to download several OTD KPI Results from the 'OTD KPI Results' screen.

Active		equal		✓ YES	- Add	i line Delete line			My sea	irch profiles		
s	earch Reset								Supp	yon Def. Search	*	Manage •
от	D Collaboration	OTD KP	I Results	OTD All Lines								
Sup	opłyOn Def. View 👻	Sorted by	KPI Horizon	Manage +							Res	et all Filters
1	Customer Grou	Cust. Org.	ERP Plant	Supplier Site_City	Supplier. Org.	Supplier Group Name	KPI Horizon •	% OTD befor	% OTD after c	% OTD 6M	% Collab /	% Rejecte
1	AIRB	ASP	BET		GOODRI	PD_Goodrich Actuati	2025-05					
1	AIRB	ASP	BET	PD_Goodrich V_Saint	GOODRI	PDGoodrich Actuati	2025-05					
	AIRB	AFR	FAL		GOODRI	PD_Goodrich Actuati	2025-05					
	AIRB	AFR	TOF	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05		2.50	6,90	33,3	3
	AIRB	AFR		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05		2,38	6,74	33,3	3
	AIRB	ASP			GOODRI	PD_Goodrich Actuati	2025-05					
1	AIRB	AFR	TOF		GOODRI	PD_Goodrich Actuati	2025-05		2,50	6,90	33,3	3
	AIRB	ASP		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05					
1	AIRB	AFR	FAL	PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-05					
3	AIRB	AFR			GOODRI	PD_Goodrich Actuati	2025-05		2,38	6,74	33,3	3
	AIRE	AFR	TOF		GOODRI	PD_Goodrich Actuati	2025-04			10,64	25,0	٥
	AIRB	AFR		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-04			10,64	25,0	0
	AIRB Full Draw	aload(CSV)		PD_Goodrich V_Saint	GOODRI	PD_Goodrich Actuati	2025-04			10,64	25,0	0
	AIRB	desalty evi	0		GOODRI	PD_Goodrich Actuati	2025-04			10,64	25,0	0
,	AIRB	d Columns Only	(XLSX)		GOOD <mark>RI</mark>	PD_Goodrich Actuati	2025-03	45,45	45,45	45,45		•
Ba	ck Download +	Send E-M	ail									

• Select one or several KPI OTD lines in the 'OTD KPI Results' tab. The user can for example also use the function buttons 'Select all Matches on Page' or 'Select all Matches'

- 2 Click 'Download'. The menu is open.
- 6 In the menu bar, you have the following download possibilities:
 - Full Download CSV
 Flat file with a human readable header. Each data record is one line in the CSV.
 - Full Download (XLSX) Downloads an Excel file with all columns of the selected data records, even the columns not displayed in the current view.
 - Displayed Columns Only (XLSX)
 Downloads an Excel file with only the displayed columns for the selected records.


4 Conclusion

The 'OTD collaboration (On Time Delivery) training module explained the way an OTD line is created, the actions that are required on customer and supplier side to react on the different statuses and the Key Performance Indicators that are a result of the collaboration.

- This module has explained:
 - » The OTD Collaboration process.
 - » The OTD collaboration cycle and OTD workflow in AirSupply.
 - » The different OTD KPIs in AirSupply.
- This module has explained how to:
 - » Collaborate as a supplier and customer
 - » Download OTD data and KPIs
 - » Send OTD data and KPIs via E-Mail
 - » Access and search data
 - » Filter OTD KPI results.



5 Appendix

5.1 Description tables

5.1.1 'OTD Collaboration' table

Also used in the 'OTD All Lines' tab.

		Displayed	Displayed
GUI Name	Description	by default	by default
		(customer)	(supplier)
Active	Default is "false".		
	Flag is set to "true" if the line could not be		
	reopenend and/or OTD line has flag		
	"AllowOTDCollaboration" is "talse"		
	indicates whether supplier shall be allowed to		
	the OTD line		
	Default value in DP for existing PO SL will be		
	"folco"		
AllowOTDCollaboration	Cap be activated / deactivated by PO update	х	х
	massage		
	If flag is "false" OTD line will be published with		
	etatus		
	"Closed" and can't be reopened by customer		
	Indicates the delivery performance of the		
	supplier calculated by AirSupply based on		
CollabGrading	defined settings for the grading. Starts with	х	х
	initial grading		
ConsigneeControlpointID	Consignee Controlpoint ID		
ConsigneeNetworklinkID	Networklink ID Customer - Consignee		
ConsigneeNumber	Consignee Number		
CustomerCause	Selected by customer from drop down list	x	x
	Derived from collab calendar	x	×
CustomerCollabEnuDate	Indicates whether customer has collaborated	^	^
CustomerCollaborated	on this line.	х	х
	Possible values:		
	NEW: customer to wait for end of supplier		
	collaboration		
CustomerCollabStatus	OPEN: customer can collaborate	x	x
	ACCEPTED: line has been accepted either by	A	^
	customer collaboration or auto-accept		
	REJECTED: line has been rejected by		
	customer		
	Timestamp of last customer user action		
CustomerCollabTimestamp	(except reopen because in this case, all fields	x	x
	on OTD line are cleared) (only filled in case of		
	user collaboration)		
CustomerControlpointID	Customer Controlpoint ID	х	Х
	Text entered by supplier; length limited to 60		
CustomerEvidence	characters. CR/line feed will be ignored in table		
	view.		



		Displayed	Displayed
GUI Name	Description	by default	by default
		(customer)	(supplier)
CustomerGroupCode	with suppliers).	x	x
CustomerGroupName	The top-level name of the customer.	х	х
CustomerMaterialDescription	PO customer material short text.	х	х
CustomerMaterialNumber	Customer Material Number	х	х
CustomerOrgCode	Short Name of the customer group	х	х
CustomerOrgName	Defines the organizational unit of the customer.	x	x
CustomerPlantCode	Defines the plant code of the customer.	x	х
CustomerPlantName	Customer Plant name	х	х
CustomerUserID	Customer user who collaborated (only filled in case of user collaboration)	x	x
CustomerUserName	Customer user who collaborated (only filled in case of user collaboration)	x	x
DocumentType	Parmonized document type label. Possible Values are: Callup Delivery schedule Dev/Test DirectShipment DirectShipment Rework Expansion Extended Workbench Kanban Kit Manual Modification Operation Subcontracting Repair Rework-Modification Shipset Standard exchange Subcontracted activity Supplier Kit Propulsion System	x	x
EarlyTo	than this date	x	x
FinalDeliveryFlag	This flag defines whether to overrule the RECEIVED/PARTIALLY RECEIVED computing. If flag is set, the system will set the status to RECEIVED even though the "Received Quantity" is not matching the "Requested Quantity".	x	x
FittingCustomerMaterial	Customer material code in the fitting ERP system for Direct Shipment order only.	x	x
FlexField1	Reserved for later usage.	х	х
FlexField10	see "Flexible Field 1"	x	х
FlexField2	see "Flexible Field 1"	х	х



	()
SUPPLY	ON)
	0

		Displayed	Displayed
GUI Name	Description	by default	by default
		(customer)	(supplier)
FlexField3	see "Flexible Field 1"	х	Х
FlexField4	see "Flexible Field 1"	х	Х
FlexField5	see "Flexible Field 1"	х	х
FlexField6	see "Flexible Field 1"	х	х
FlexField7	see "Flexible Field 1"	х	х
FlexField8	see "Flexible Field 1"	х	х
FlexField9	see "Flexible Field 1"	х	х
	The date for "Goods arrival" is taken from the		
	last received message (this can be a PO, GR		
	and even a GR cancel or return).		
GoodsArrivalDate	If status change to RECEIVED is triggered by	х	х
	admin action "Set status to RECEIVED" on UI,		
	the last GR is taken as "Goods arrival" date,		
	even if PO SL is not fully delivered.		
InitialGrading	Calculated once during OTD line generation,	x	x
	remains unchanged.		
KPIHorizon	Calendar month, indicates the month of "last	х	х
Last∆groodRoguestedDate		~	v
		^ 	^
	Crading is "Late" if goods arrival data is later	X	X
LateFrom	than this date	x	x
LineNumber	The position line number.		
NetworklinkID	Networklink ID Customer - Supplier		
OnTimeFromOffset			
OnTimeToOffset		x	х
OrderingOfficePhone	Ordering officer phone	х	х
OrderingOfficerCode	Ordering officer code (= Code of the	x	x
	responsible person)	^	^
OrderingOfficerName	Ordering officer name	х	Х
OrderSubtype	Possible values: SPARES or blank.		
OrderType	Possible values: CALL-UP or OTHER.		
OTDManagementStatus	Derived from combination "Supplier		
	collaborated" and "customer collaborated".		
	Indicates the last party which has collaborated.		
OTDRelevant	Indicates whether a PO SL shall be considered for OTD. If		
	flag is false, the PO SL will be ignored for OTD		
	(neither OTD		
	line generation nor consideration in OTD	x	x
	Default value in DR for existing PO SL will be		
	"false"		
	Can be activated / deactivated by PO update		
	message.		
	~		1





GUI Name	Description	Displayed by default (customer)	Displayed by default (supplier)
OutOfTimeFromOffset		x	X
OutOfTimeToOffset		x	x
OverallCollabStatus	Indicates the total status of the line. NEW: OTD line has been published, but not yet collaborated OPEN: collaboration ongoing CLOSED: collab cycle is closed both for supplier and customer. Customer can reopen. REOPEN: OTD line has been reopened	x	x
POLineDescription	PO line description is the "short text" from the SAP PO line	x	x
PONumber	Unique purchase order number.	х	х
PurchasingGroup	ERP Purchase group	х	х
ReceivedQuantity		х	х
ScheduleLineNumber	The (request) schedule line number.	х	х
ScoredForKPICalculation	Determines whether the OTD line shall be considered for KPI calculation.	x	x
SparesPriority	 Priority of the sales order for Spares purchase order only There are 5 types of Spares priority: AOG for « Aircraft On Ground »: the supplier has to answer within 2 hours in order to deliver in the 24/48 hours Critical CRIT: the supplier has 7 days to deliver Expedite EXP: the supplier has 21 days to deliver the company Routine RTN: the supplier has 90 days to deliver one of the 5 Airbus stores Miscellaneous MISC: it corresponds to KITS orders 	x	x
SupplierCause	Selected by supplier from drop down list	x	х
SupplierCollabEndDate	Derived from collab calendar	Х	Х
SupplierCollaborated	Indicates whether supplier has collaborated on this line.	x	x
SupplierCollabStatus	Possible values: OPEN: supplier can collaborate ACCEPTED: line has already been accepted either by supplier collaboration or auto-accept REJECTED: line has been rejected by supplier	x	x
SupplierCollabTimestamp	Timestamp of last supplier user action (only filled in case of user collaboration)	x	x
SupplierControlpointID	Supplier control point ID		
SupplierEvidence	Text entered by supplier, length limited to 60 characters. CR/line feed will be ignored in table view.	x	x
SupplierGroupName	The top-level name of the supplier.	Х	х





GUI Name	Description	Displayed by default (customer)	Displayed by default (supplier)
SupplierMaterialDescription	Supplies Material description. Retrieved during import from article master data (if not found, value is taken from the PO)	x	x
SupplierMaterialNumber	Supplier Material number. Retrieved during import from article master data (if not found, value is taken from the PO)	x	x
SupplierNumber	Defines the Supplier Airbus Resource Planning (ARP) system id.	х	x
SupplierNumberLocal	Local ERP supplier number	х	х
SupplierOrgName	Defines the organizational unit of the supplier.	х	х
SupplierPlannerCode	Supplier planner code	х	х
SupplierSite	Supplier lowest organisational level (sub-unit of "Supplier Organisation")	x	x
SupplierSite_City	Concatenation of supplier site and city.	х	х
SupplierUserID	Supplier user who collaborated (only filled in case of user collaboration)	x	x
SupplierUserName	Supplier user who collaborated (only filled in case of user collaboration)	х	x
VeryEarlyTo	Grading is "Very Early" if goods arrival date is equal to or earlier than this date	x	x
VeryLateFrom	Grading is "Very Late" if goods arrival date is equal to or later than this date	x	x



5.1.2 'OTD KPI Results' table

GUI Name	Description	Displayed by default (customer)	Displayed by default (supplier)
% Collab / Customer	Percentage of OTD lines which were	x	x
	collaborated by customer.	^	^
% Collab / Supplier	Percentage of OTD lines which were	x	x
	collaborated by supplier.		
% EARLY	horizon which have the (collaborated) grading "Early" and (if applicable) "Very Early".		
% Not Scored	Percentage of collaborated OTD lines not scored.	x	x
% OTD 6M	Percentage of deliveries in the regarded horizon plus the 5 months before which have the (collaborated) grading "On Time".	x	x
% OTD after collab	OTD after Collaboration. This KPI value indicates the percentage of deliveries in the regarded horizon which have the (collaborated) grading "On Time".	x	x
% OTD before collab	OTD before collaboration. This KPI value indicates the percentage of deliveries in the regarded horizon which were determined with initial grading "On Time" during OTD line publication.	x	x
% Overall Not Scored	Overall percentage of collaborated OTD lines not scored.	x	x
% Rejected / Supplier	Percentage of OTD lines which were rejected by supplier.	x	x
Cust. Group	Customer highest organisational level.		
Cust. Org.	Customer Organisation Short Name.	x	x
Cust. Site	Customer lowest organisational level (sub- unit od 'Customer organisation').		
Customer Group Code	Buyer Corporate Group Identifier for M2M (EDI with suppliers).	x	x
Customer Organization	Organisational sub-unit of 'Customer Group'.		
ERP Plant	ERP Plant Code.	х	х
FlexField1	Reserved for later usage.		
FlexField10	See "Flexible Field 1".		
FlexField2	See "Flexible Field 1".		
FlexField3	See "Flexible Field 1".		
FlexField4	See "Flexible Field 1".		
FlexField5	See "Flexible Field 1".		
FlexField6	See "Flexible Field 1".		
FlexField7	See "Flexible Field 1".		
FlexField8	See "Flexible Field 1".		





GUI Name	Description	Displayed by default (customer)	Displayed by default (supplier)
FlexField9	See "Flexible Field 1".		
KPI Horizon	Horizon (calendar month) for KPI calculation.	x	x
Nb EARLY	Number of OTD lines with grading "Early".	x	х
Nb LATE	Number of OTD lines with grading "Late".	x	х
Nb Not Scored	Number of OTD lines which are "not scored".	x	x
Nb Past Due	Number of PO schedule lines not fully delivered and overdue.	x	x
Nb Under Collab	Number of logistically received lines which are still under PO collaboration.	x	x
Nb VERY EARLY	Number of OTD lines with grading "Very Early".		
Nb VERY LATE	Number of OTD lines with grading "Very Late".		
Nb ON TIME	Number of PO SL/ OTD lines with grading "On time".	x	x
Supp. No.	Harmonised ERP supplier number.		
Supp.Loc.No.	Local ERP supplier number.		
Supplier Group Name	Supplier highest organisational level.	x	х
Supplier Site	Supplier lowest organisational level (sub- unit of 'Supplier Organisation').		
Supplier Site_City	Concatenation of supplier site and city.	x	х
Supplier. Org.	Organisational sub-unit of 'Supplier Group'.	x	х
Total Not Relevant PO SL	Total number of PO SL not relevant for OTD.	x	x
Total OTD Lines	Total number of (published) OTD lines.	x	x
Total Relevant PO SL	Total number of relevant PO SL.	х	х



5.2 Referenced documents

- [RD2]: 02_Master_Data_training_guide.
- [RD3]: 03_Dashboard_training_guide.
- [RD5]: 05_Ordering_training_guide.
- [RD6]: 06_Despatch_Advice_training_guide.

Congratulations!

This is the end of the AirSupply training guide.

We wish you a successful use of AirSupply.